

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD MEETING

Thursday, October 25, 2012 – 9:00 a.m.

Will County Office Building

****2nd Floor, County Board Room****

302 N. Chicago Street, Joliet, IL 60432

AGENDA

I. CALL TO ORDER

II. ROLL CALL

Pam Buzan	Harold Damron	Chuck Exner	Suzanne Hart
Kim Knutsen	William Mort	John McDowell	Nick Palmer
Julie Ponce-Doyle	Joe Pena	Steve Rauter	David Riddle
Tom Ross	MaryJo Seehausen	Mike Shay	Candi Thuringer
Brad Veerman			

III. INTRODUCTION OF NEWS MEDIA/GUESTS

IV. PUBLIC COMMENT

V. APPROVAL OF MINUTES

MOTION: To approve minutes from August 30, 2012 as presented.

VI. TECHNOLOGY COMMITTEE – Chairman Mike Shay

The Technology Committee met to discuss the following items:

A. Project/Program Status and Updates

1. J. DeVivo gave the Microwave to PSAP update– Need to look for new site at Joliet no board action necessary.
2. CAD – October 10th classroom will be converted with new CAD (P1). Staff will be attending Motorola conference for P1 training.
3. Nice INFORM – Joliet has been installed, Eastcom installed, WCSP will be installed next.
4. Command Van connection to PSAPs – IT staff is attending Catalyst training.
5. UPS County Building – New electrical outlets have been installed. Ongoing project.

B. Staff requests the following equipment, hardware, and software for purchase by the ETSB. All of the following items were reviewed and discussed by the committee. Motions were made recommending the purchases be forwarded to the Finance Committee for discussion and approval.

1. Motorola Maintenance and Support Agreement Premier CAD, LRMS, Premier MDC
2. WESCOM Equipment List Purchase
 - a. CPE Viper Upgrade – Intrado
 - b. Viper Rack – CDW
 - c. Monitor Replacement – Dell
 - d. Console Furniture – Xybix
 - e. Status Lights - Staff
 - f. Uninterrupted Power Supply – APC
3. System-wide Computer Upgrades for CAD from Dell – Lease vs. Purchase
4. System-wide UPS Maintenance Contract Renewal – Nationwide Power
5. Barracuda E-mail Spam Filter Upgrade
6. Dell Kace 2100 Deployment Appliance
7. Firewall Upgrade for the Datacenter – Sentinel

VII. LONG RANGE PLANNING COMMITTEE – Chairman Steve Rauter

The Long-Range Planning Committee met to discuss the following items:

- A. South Chicago Heights – The 9-1-1 telephone portion of the project is complete and cut-over was uneventful.
- B. Legislation – Member Rauter thought that perhaps the ICC had a meeting in Springfield regarding 725. He will try to determine if so and what was discussed and accomplished.
- C. Microwave PSAP Projects Update – Waiting on permission for use of one tower site in Joliet. The ISP District 5 tower will not be able to be used in the network. The tower site in Joliet is being substituted into the network design. The new owner of tower site in Crete has agreed to our usage under the Villages arrangement for tower use. The FCC license application procedure has been started.
- D. CAD Project – Updated Lantronic boxes are being installed at all of the PSAP’s. User Group Meetings for fire and police agencies were scheduled for October. The PSAP Directors are being asked to attend the meetings to help coordinate CAD functions.
- E. Wescom Construction Update – Plans are proceeding. Financing for the project is being worked out.
- F. Wescom Equipment Update – A replacement equipment list has been approved through the Technology Committee. Total cost of list is approximately \$360,000.00.

- G. Friends of 9-1-1 Project – Administrator Figved has discussed this project with Attorney Kelly and provided an overview of the purpose and process for Committee members. The total cost for State applications are approximately \$2,000.00.
- H. FY 2013 Budget – The budget was attached to the agenda and was further discussed in F&E.
- I. 2013 Meeting Calendar - There was discussion regarding any conflicts in regards to the conference schedule for next year. It was suggested the committee meeting times be changed to 11:30 Long Range Planning, 12:00 Personnel, 12:30 Finance & Equipment.

Resolution #10252012-01

MOTION: To approve the 2013 ETSB Meeting Calendar

VIII. PERSONNEL COMMITTEE – Chairman Pam Buzan

The October Personnel Committee was not held due to lack of a quorum. Items for discussion were:

- A. 2012 Users Conference Summary
- B. Discussion of Contract for Dispatch Dialogue
- C. Discussion to consider accepting host position for the 2014 NPEF National Public Education Forum
- D. Vacation/Compensation Time Buy Back
- E. FY 2013 Meeting Calendar
- F. FY 2013 Budget discussion regarding proposed 2.5% cost of living adjustment (COLA) for 9-1-1 Administrative Staff in FY 2013 Budget.

IX. FINANCE AND EQUIPMENT COMMITTEE – Chairman Julie Ponce-Doyle

The Finance/Equipment Committee has reviewed the enclosed Claims for

August 2012 –	\$521,100.54
September 2012 –	\$372,658.04

At this time, the Committee presents for approval the September 2012 County Treasurer’s Report of Receipts and Expenditures with a cash balance of \$6,723,382.65 and the August and September 2012 list of County’s Paid Invoices by G/L Distribution Report.

Resolution #10252012-02

MOTION: To receive and place on file the approval of the September 2012 Will County Treasurer’s Report of Receipts and Expenditures with a cash balance of \$6,723,382.65 and the August and September 2012 list of county’s Paid Invoices by G/L Distribution Report.

- A. Discussion on County Auditors Final Report – A final report from the Auditor has not yet been received. As part of the Auditors Draft Report finding #1, staff is requesting that the list of additional pre-approved and paid claims from December 1, 2011 to July 31, 2012 in the amount of \$1,359,493.18 be received and placed on file. These claims were posted to the General Ledger after the monthly ETSB reports were processed.

Resolution #10252012-02

MOTION: To receive and place on file the list of additional pre-approved and paid claims from December 1, 2011 to July 31, 2012 in the amount of \$1,359,493.18 in compliance with the County of Will Auditors' suggestions.

- B. ETSB FY 2013 Budget - The County Board will be adopting the 2013 Budget prior to the start of the fiscal year on December 1, 2012. The 9-1-1 budget is balanced, showing revenues and expenditures of \$11,760,000.00. The proposed budget is attached for your review. Administrator Figved explained the differences between what the County board changed compared to what was submitted. The updated report is attached to the agenda.

Resolution #10252012-03

MOTION: To approve the FY 2013 Budget in the amount of \$11,760,000.00.

- C. Motorola Maintenance and Support Agreement Premier CAD, LRMS, Premier MDC- The annual maintenance contract for Premier CAD, LRMS, and Premier MDC expires on October 1, 2012. The contract is for one (1) year in the amount of \$224,736.00. The contract provides for a 4% increase over last year's agreement. Staff has had discussion with Motorola regarding the migration to PremierOne. The annual maintenance agreement will cover the current equipment until cutover to Premier One and then we will receive a credit for the remaining amount of the contract. The invoice is attached.

Resolution #10252012-04

MOTION: To approve the Motorola Maintenance and Support Agreement for Premier CAD, LRMS, Premier MDC in the amount of \$224,736.00.

- D. WESCOM PSAP Equipment Purchase

1. CPE Viper Upgrade – Intrado

The current Intrado CP Equipment at Wescom will need to be upgraded to the current operating platform. The cost for the upgrade of the ten (10) existing console positions and to add two (2) additional console positions is \$112,964.65. The quotation is attached. Intrado is the manufacturer and sole-source provider of the VIPER CP Equipment.

Resolution #10252012-05

MOTION: To approve the upgrade of the VIPER CP Equipment for the Wescom PSAP from Intrado in the amount of \$112,964.65.

2. VIPER Equipment Rack – CDW

A new equipment rack and KVM console will need to be purchased for the VIPER equipment. The quotation is attached. The cost is \$2,110.68.

Resolution #10252012-06

MOTION: To approve the purchase of VIPER equipment rack and KVM console for the Wescom PSAP from CDW in the amount of \$2,110.68.

3. Monitor Replacement – Dell

The Staff is recommending the purchase of new monitors and speakers for the Wescom PSAP. The existing Wescom monitors match the monitors being used throughout the system. The current monitors are no longer available to purchase for replacement. The Wescom monitors will be placed into parts replacement for the other PSAPS. The Wescom PSAP currently uses four (4) CAD monitors per console. The cost for forty-eight (48) monitors is \$6,293.76.

Resolution #10252012-07

MOTION: To approve the purchase of forty-eight (48) monitors for the Wescom PSAP from Dell in the amount of \$6,293.76.

4. Console Furniture – Xybix

New console furniture is being recommended by staff for the Wescom PSAP. The cost for twelve (12) furniture consoles is \$173,323.12. The existing ten (10) consoles at Wescom will be utilized within the system. Xybix is the manufacturer and sole source vendor of the furniture. The quotation is attached.

Resolution #10252012-08

MOTION: To approve the purchase of twelve (12) furniture consoles for the Wescom PSAP from Xybix in the amount of \$173,323.12.

5. Status Lights –

Staff has obtained a resource for the purchase of console status lights at a price much more reasonable than both of our current providers. In doing so, it is recommended that twelve (12) new status lights be purchased for the Wescom PSAP. The existing ten (10) status lights at Wescom will be refurbished and used for replacements within the system. The cost of the purchase is \$2,084.88. The quotation is attached.

Resolution #10252012-09

MOTION: To approve the purchase of twelve (12) status lights for the Wescom PSAP from Marshall Wolf Automation in the amount of \$2,084.88.

E. System-wide CAD Computer Upgrade - Dell

Staff is recommending the upgrade of the systems CAD computers to comply with the operating requirements of the new CAD product. The upgrade requires the purchase of

sixty-seven (67) CAD computers in the amount of \$47,439.35 from Dell. The purchases can be made incrementally with the price locked in. The quotation is attached.

Resolution #10252012-10

MOTION: To approve the purchase of sixty-seven (67) CAD computers from Dell in the amount of \$47,439.35.

F. System-wide UPS Maintenance Contract Renewal – Nationwide Power

The current UPS maintenance contract is ending. Staff requested quotations from our current provider SEPS and an alternate provider Nationwide Power. Staff is recommending the contract be awarded to Nationwide at a pre-paid two-year (2) contract of \$35,537.00. The quotation is attached. This is a 15% savings over the annual contract price and is significantly lower than the SEPS quote.

Resolution #10252012-11

MOTION: To approve the purchase of a pre-paid two-year (2) UPS maintenance contract from Nationwide Power in the amount of \$35,537.00.

G. Barracuda E-mail Spam Filter Upgrade

The current E-mail spam filter from Barracuda needs to be upgraded. The current hardware is aging and diagnostics show it as “stressed”. The quotation for moving to a cloud-based solution is \$1,137.00 for a three (3) year agreement.

Resolution #10252012-12

MOTION: To approve the purchase of the E-mail spam filter upgrade in the amount of \$1,137.00 from Barracuda.

H. Dell Kace 2100 Deployment Appliance

Staff is requesting the purchase of a Dell Kbox K2100 deployment appliance. This is software imaging solution for computer deployment and recovery for failed hardware. The product will assist the IT staff with the installation of software on the system-wide CAD computer purchase. The appliance is quoted with 100 PC licenses and 3 years of appliance hardware and software upgrade maintenance. The cost of this device is \$6,483.74 or approximately \$65.00 per computer. The quotation is attached.

Resolution #10252012-13

MOTION: To approve the purchase of the Kbox K2100 deployment appliance from Dell in the amount of \$6,483.74.

I. Firewall Upgrade for the Datacenter - Sentinel

Staff is recommending a firewall upgrade for the datacenter to increase reliability and capacity support. The IT staff is planning to deploy a more cost effective solution to provide our services to our police and fire agencies. With internet bandwidth increasing we have better performance over the VPN connections than the current MPLS. This implementation would add high availability by adding hardware redundant devices. Total cost of implementing the firewall service would be \$10,800.00 along with an

additional \$100.00 each for site equipment at six (6) initial locations (\$600) and \$2,398.00 for maintenance. \$13,798.00 Quote is attached. VPN devices would replace MPLS at the initial six (6) sites for an estimated savings of \$30,000 the first year. If expanded to all agencies, a potential savings of over \$400,000 annually could be attained.

Resolution #10252012-14

MOTION: To approve the purchase of the firewall upgrade for the Datacenter from Sentinel in the amount of \$13,798.00.

J. IWIN License Request for Rockdale Police Department

The request for an IWIN License reimbursement for the Rockdale Police Department was received too late to be posted on the agenda for the F&E Committee. Staff is recommending reimbursement be made to avoid delaying the item until February 2013.

Resolution #10252012-15

MOTION: To approve the reimbursement for one (1) IWIN license to the Rockdale Police Department in the amount of \$1,000.00.

X. MOTION TO ADJOURN TO EXECUTIVE SESSION IF REQUIRED

XI. ADDITIONAL COMMENTS

The 2012 9-1-1 Surcharge Grant submission deadline of September 30, 2012 has passed. All outstanding PSAP's and Agencies have been requested to please complete and send their paperwork to the 9-1-1 office for reimbursement. Grant requests must include:

- **copy of bid(s),**
- **invoice(s)**
- **front and back of cleared check(s)**
- **attached audit report form (Exhibit #3)**

XII. ADJOURNMENT

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.