

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
MEETING MINUTES**

Thursday, February 27, 2014 – 9:00 a.m.
Will County Office Building
****2nd Floor, County Board Room****
302 N. Chicago Street, Joliet, IL 60432

I. CALL MEETING TO ORDER

Pam Buzan	Harold Damron	Chuck Exner	Suzanne Hart
Kim Knutsen	William Mort	John McDowell	Nick Palmer
Julie Ponce-Doyle	Joe Pena	Steve Rauter	David Riddle
Tom Ross	MaryJo Seehausen	Mike Shay	Candi Thuringer
Brad Veerman			

II. INTRODUCTION OF NEWS MEDIA/GUESTS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

MOTION: To approve regular meeting minutes from October 24, 2013 as presented.

MOTION: To approve closed meeting minutes from October 24, 2013 as presented.

V. TECHNOLOGY COMMITTEE – Chair Mike Shay

A. Project Status Updates –

1. CAD/Mobile/Records Update to Premiere One – Ongoing provisioning and data collection from the agencies. Revised timeline for cut-over moved to November 4, 2014.
2. M-Core Project Update – The project is on schedule – equipment is being installed and tested.
3. WESCOM – The building remains on schedule for an April 2014 cut-over. The ETSB equipment has been delivered and is being installed.
4. Motorola “Bundle” Project – Staff is working with Motorola to implement the various part of the “bundle”.
5. County Radio Project – A vendor to provide consulting services for the project has been selected. The County is in the process of finalizing contract terms.

VI. LONG RANGE PLANNING COMMITTEE – Chair Steve Rauter

A. Steger/Eastcom Consolidation - At the February 5, 2014 Eastcom Board of Directors Meeting, a unanimous vote was taken to consolidate the Steger PSAP into the operations of Eastcom. This will increase the number of Eastcom agencies from eleven (11) to sixteen (16).

The Steger position on the ETSB will be removed and the Board membership reduced to sixteen (16) members.

The ETSB has established a practice of endorsing consolidation of our PSAPs and agencies. To assist with the added costs of consolidation, the ETSB has offered consolidating agencies

a “buy-in” fee in the past.

Some of the past buy-in fees have been for Lincolnway in 2009 for \$50,000 for each of their fire agencies and \$39,000 for the Manhattan Police Department. In 2011, the Braidwood buy-in for Wescom was \$46,154 each for fire and police.

The Eastcom Board of directors is requesting \$55,336.00 for each of the five (5) buy-in agencies for a total of \$278,684.00. These funds will be used to offset the various costs and complications associated with the consolidation. Currently each of the five (5) agencies; Steger Police and Fire, South Chicago Heights Police and Fire, and the Steger Estates Fire Protection District are completing their Intergovernmental Agreements and finalizing other necessary paperwork.

The existing 9-1-1 assets at the Steger PSAP will be used to refurbish or replace existing equipment at the other PSAPs.

The Intergovernmental Agreement between South Chicago Heights and Will County 9-1-1 has been amended to reflect the Eastcom PSAP. A plan modification is being prepared for submittal to the Illinois Commerce Commission and with final approval the cut-over for the Eastcom PSAP will occur on April 1, 2014.

RESOLUTION #02272914-01

MOTION: To approve the Steger – Eastcom Consolidation and the appropriation of buy-in” fees for each of the five (5) agencies consolidating in the amount of \$55,336.00 each or a total of \$278,684.00.

RESOLUTION #02272914-02

MOTION: To approve the amended South Chicago Heights – Will County 9-1-1- ETSB Intergovernmental Agreement for the Eastcom PSAP.

B. Legislation/Endorsements – The State Legislators are very busy introducing new bills daily in Springfield. Unfortunately, there seems to be an unusual amount of “special interest” legislation being proposed and issues are not being looked as to their overall impact on other pending legislation or the overall impact the legislation could have on other agencies.

There are several important bills that definitely impact the Will County 9-1-1 ETSB and its funding. Most importantly are HB4230 and SB2674 that are taking funds for 9-1-1 to support the Chicago Poison control Center. On the opposite end SB2599 may finally introduce legislation to prevent 9-1-1 funds from being borrowed or swept before being distributed to the ETSB’s.

Several of these important bills will be heard in committee next week. We will go through each important bill in committee.

HB4230: LOCAL GOVT-POISON CONTROL. LILLY (D) 78th DISTRICT – REFERRED TO RULES ORIGINAL BILL

Synopsis: Removes funds dedicated to 9-1-1 equipment and technology and gives those funds to the Illinois Poison Control Center.

Position: The Will County ETSB should oppose this as written because it takes money from the 73 cents per cellular user per month for 9-1-1 funding that is dedicated to 9-1-1 equipment and technology improvements.

HB4575: IDPH-POISON CENTER – LILLY (D) 78th DISTRICT – REFERRED TO RULES

Synopsis: Appropriates \$1,331,100 (odd number) to IDPH for distribution to Illinois Poison Control as a grant. This is not in lieu of taking funds from 9-1-1 but it is in addition to the “2 cent” initiative.

Position: The Will County ETSB can be neutral on this but do not know enough about it yet. Since it does not divert money from 9-1-1, we can remain neutral or supportive. We are not saying Poison Control Centers do not deserve funding but we are concerned that the funding taken for the Poison Control Center would diminish the mission of 9-1-1. Please note that President Obama just signed legislation that would allocate \$30M for the nations approximately 50 poison control centers.

SB2599: BARICKMAN (R) 53rd DISTRICT – ASSIGNED TO STATE GOVERNMENT AND VETERAN AFFAIRS

Synopsis: Prohibits funds from being removed from wireless carrier reimbursement fund for anything other purpose than 9-1-1. We are still researching this bill, considering the fund has been borrowed from or swept the last three years straight (\$9M in 2013 alone). Will County ETSB alone lost about \$1.3M. Illinois is one of only four states in the country that allows 9-1-1 funds to be used for purposes other than 9-1-1, and for the last 3 years used to aid in balancing the state’s budget.

Position: The Will County 9-1-1 ETSB should support this bill.

SB2674: LOCAL GOVT-POISON CONTROL. – HARMON (D) 39TH DISTRICT - ASSIGNED TO STATE GOVERNMENT AND VETERANS AFFAIRS –

Synopsis: Same as Lilly’s bill (HB4230) stealing funds from 9-1-1. It is reported Sen. Harmon will hold the bill until 9-1-1 Advisory Board submits its financial study report of 9-1-1. The report is to be submitted in May as required by legislation passed unanimously in the last session. To take the 2 cents now undermines the work of the 9-1-1 Advisory Committee.

Position: The Will County ETSB should oppose this as written because it takes money from the 73 cents of 9-1-1 funding is dedicated to 9-1-1 equipment and technology improvements.

SB2973: WIRELESS SURCHARGE-RETAIN – CULLERTON (D) 23RD DISTRICT - REFERRED TO ASSIGNMENTS.

Synopsis: This appears that it may be the shell bill requested by the State 9-1-1-Associations to address the rewrite of the 9-1-1- Wireless Legislation that failed in the last session.

Position: None until wording is added.

SB 3072: AMENDS FREEDOM OF INFORMATION ACT – CUNNINGHAM (D) 18th DISTRICT – REFERRED TO ASSIGNMENTS.

Synopsis: Amends the FOI Act to exempt copying of 9-1-1- recordings with exceptions.

Position: The Will County ETSB should support this bill.

The lobbyist for APCO-NENA, Mr. John Lowder, apparently is drafting “good” language for the 9-1-1 Wireless Surcharge Act but it will need a Sponsor and bill number assigned.

Synopsis: The proposed legislation puts \$0.70 in to the 9-1-1 Wireless Fund, \$.02 to be distributed to Counties under 25,000 population and \$.01 to the ICC for administrative costs.

Position: This appears to be a compromise, although the bill favors 9-1-1 – the wording is somewhat different than that proposed last year. The ETSB could support this bill with additions or clarifications on funding.

RESOLUTION #02272914-03

MOTION: To approve and support the position statements on pending 9-1-1 legislation in the State General Assembly.

C. Will County Chief of Police Association Endorsement – The Will County Chiefs of Police Association has been working on a plan to provide a Police Critical Incident Pre-Alert Program to county-wide Law Enforcement Agencies and PSAP’s. The plan has no extra technology or personnel impacts on the 9-1-1 system and will become a policy of each individual police agency. The Police Chiefs have asked the 9-1-1 ETSB to endorse the program as presented in a show of support.

RESOLUTION #02272914-04

MOTION: To approve an endorsement for the Will County Chief of Police Association Police Critical Incident Pre-Alert Program.

D. Illinois 9-1-1 Advisory Board Update – The Advisory Board has been meeting every other week to establish a program for identifying the true cost of 9-1-1- in Illinois. They are finalizing a worksheet to determine the essential components of an adequate 9-1-1 system. This worksheet could be tied to future funding and budget design to comply with the Annual ICC 9-1-1 Report. The Board is also working on the format of their report to the Legislature in May 2014.

VII. PERSONNEL/PUBLIC EDUCATION COMMITTEE – Chair Tom Ross

A. Three Year Salary Proposal for 9-1-1 Administrative Staff – The Chief Administrator will present a program of salary increases for the 9-1-1 Administrative Staff.

RESOLUTION #02272914-05

MOTION: To approve the three-year Salary Program for the 9-1-1 Administrative Staff as submitted by the Chief Administrator.

B. Will County ETSB Reappointments – Six (6) 9-1-1 ETS Board members, whose terms will expire in February, 2014. They are: Harold Damron, Nick Palmer, Julie Ponce-Doyle, Mike Shay, Candi Thuringer and Brad Veerman. All of the necessary paperwork has been

submitted by the individuals for reappointment. However, the County Executive's Office has scheduled the County Board's approval at its March meeting. Therefore, we will schedule the swearing in ceremony for our ETSB members at the April 24, 2014 meeting. All members will continue to serve until they are reappointed.

C. Will County ETSB Board Chair and Vice-Chair Elections – A call for nominations to fill the ETSB Chairman position, currently filled by Chairman Julie Ponce-Doyle and the Vice-Chairman position will be made at the February ETSB meeting. Nominations and elections will occur at the April 24, 2014 ETSB meeting.

D. Consideration to revise ETSB Call Transfer Policy – The ICC has issued a sample call transfer policy for the ETSB's to be in compliance with Public ACT 098-0032 that was passed by the Legislature last year. A sample of the document is attached.

VIII. FINANCE AND EQUIPMENT COMMITTEE – Chair Julie Ponce-Doyle

A. The Finance/Equipment Committee has reviewed the enclosed claims for

October 2013 – \$470,910.98	December 2013 – \$32,700.00
November 2013 – \$1,115,018.00	January 2014 – \$424,969.64

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending January 2014, with a balance of \$3,200,456.11 and the October, November, and December 2013 and January 2014 list of County's Paid Invoices by G/L Distribution Report.

RESOLUTION #02272914-06

MOTION: To receive and place on file the approval of the Will County Treasurer's Report of Receipts and Expenditures Month Ending January 2014 with a cash balance of \$3,200,456.11 and the October, November, December 2013 and January 2014 List of County's Paid Invoices by G/L Distribution Report.

B. IWIN License Reimbursement Requests

IWIN license requests for reimbursement have been received from the following agency-
Rockdale Police Department – 1 IWIN license - \$1,000.00

RESOLUTION #02272914-07

MOTION: To approve one (1) IWIN reimbursement requests totaling \$1,000.00.

C. FIREHOUSE SUPPORT

The Firehouse Software Annual Maintenance and Support contract for 2014 has been received for renewal. The annual cost of the contract is \$15,350.00.

RESOLUTION #02272914-08

MOTION: To renew the FIREHOUSE Software Annual Maintenance & Support Contract for 2014 in the amount of \$15,350.00.

D. IP Voice Logger for Wescom – As part of the upgrade to Wescom, replacement of the

analog voice logger to an IP voice logger has been discussed. Staff has received a quote from Word Systems and the cost of the IP voice logger is \$57,880.00. This will be the recommended replacement equipment for the remaining PSAPs when their replacement schedule begins in 2016.

Server for Wescom IP Voice Logger – In discussing the Wescom voice logger replacement with representatives from Word Systems, it was determined that the required server could be purchased directly by staff at a cost less than that available from NICE. The separate purchase of the server has no impact on the equipment’s operation or warranty. With ETSB approval of the logger, staff will purchase the server separately at a cost of \$2,679.99.

RESOLUTION #02272914-09

MOTION: To approve the replacement of the NICE Voice Logger at the Wescom PSAP in the amount of \$57,880.00 from Word Systems, Inc. and replacement of the required server from ServerMonkey.com, in the amount of \$2,679.99, for a total purchase of \$60,559.99.

E. Fiber Connectivity to 9-1-1 Data Centers - Staff has been looking for an opportunity to increase the bandwidth to the ETSB’s three data centers. Following meetings and proposals from AT&T and Comcast it was determined that the Comcast proposal would provide the best dedicated and highly secure connection for the ETSB. Comcast is offering a 1 Gbps Network Interface for the Data Center at the County Building and 100 Mbps Network Interfaces for Wescom and Eastcom Data Centers. Comcast will provide the build-out into the building for the sites at no additional cost. Staff has discussed a 36 month term at the Eastcom Data Center (due to its potential to be relocated) and a 60 month term for the data centers at the County Building and Wescom. The cost of the Comcast proposal is \$4,242.00 per month or \$254,520.00 for the length of the term.

RESOLUTION #02272914-10

MOTION: To approve the Comcast proposal for Network Interface, Network Services and Network Dedicated Internet to the three 9-1-1- Data Centers in the amount of \$4,242.00 per month or \$254,520 for the length of the contract.

F. Chief Administrator’s Vehicle Repairs – On the evening of Tuesday, January 28th while en route home from the office, my cars transmission failed. While stuck along the side of the road on I-55 I was only able to find one local transmission shop that would answer their phone and arrange for a tow to their shop. Bob Gousset of Mr. Transmission, 1670 Theodore St., Crest Hill was most helpful in the initial evaluation of the damage. It was estimated that worst case repair could be as much as \$4000 and as little as \$2500.00 without actually looking inside the transmission.

The Blue Book price on the vehicle is about \$5,000. After discussions with the ETSB Chair a search of local dealerships was made to see if they could match or come close to the Illinois Joint Purchasing Program that offered two cars for under \$19,000.00. One of the cars, a Ford Taurus, was only available at one dealer – Ron Baker; the other vehicle a Ford Focus at \$14,991 was available at four ford dealerships in the County. The dealerships were offering between \$500 and \$800 as a trade-in for the vehicle as-is.

After an inspection, Mr. Transmission found the damage to be in the transmission and rear axle. He was able to repair the damage with used parts for an out-the-door cost of \$2300.00. It was decided to go ahead and repair the vehicle at this time and then offer it for sale at a minimum of the blue book price. Repairs have been completed and are warranted for 90 days.

G. WESCOM Shared Expenses – During Wescom construction project, there have been several expenses that occurred in the installation where it has been best to cost share the ETSB expenses with those of Wescom. The ETSB share of these items is \$95,552.12. This includes the seven (7) highlighted costs on the attached document.

RESOLUTION #02272914-11

MOTION: To approve the cost shared expenses for the Wescom Construction Project in the amount of \$95,552.12.

IX. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

X. ADDITIONAL COMMENTS

XI. ADJOURNMENT

The next ETSB Meeting will be held Thursday, April 24, 2014 at 9:00 am

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.