

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
FINANCE AND EQUIPMENT COMMITTEE MEETING**

Wednesday, April 9, 2014 – 12:30 P.M.
ETSB 9-1-1 Administrative Office – Board Room
2561 Division Street, Joliet, IL 60435

AGENDA - Revised

I. CALL TO ORDER

II. ROLL CALL

Julie Ponce-Doyle	Harold Damron	Chuck Exner
Kim Knutsen	Steve Rauter	Brad Veerman

III. APPROVAL OF MINUTES

MOTION: To approve minutes from February 27, 2014 as presented.

IV. FINANCE AND EQUIPMENT

The Finance/Equipment Committee has reviewed the enclosed claims for
February 2014 – \$-49,768.26 March 2014 – \$882,882.00

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending March 2014, with a balance of \$2,599,463.52 and February 2014 and March 2014 list of County's Paid Invoices by G/L Distribution Report.

MOTION: To move from Committee to Full Board the approval to receive and place on file the approval of the *Will County Treasurer's Report of Receipts and Expenditures Month Ending March 2014* with a cash balance of \$2,599,463.52 and the *February 2014 and March 2014 List of County's Paid Invoices by G/L Distribution Report*.

V. OLD BUSINESS - NONE

VI. NEW BUSINESS

A. IWIN License Reimbursement Requests

IWIN license requests for reimbursement have been received from the following agencies-

South Chicago Heights Fire Department – 1 IWIN license - \$1,000.00
City of Joliet Fire Department – 2 IWIN licenses - \$2,000.00

MOTION: To move from Committee to Full Board the approval of the three (3) IWIN reimbursement requests totaling \$3,000.00.

Several of our annual hardware/software maintenance contracts are due for renewal including items B-E below;

- B. Harris Maintenance Contract 12/13/13 to 11/16/14 for \$83,055.82 (contract provided for review)

MOTION: To move from Committee to full Board the approval of Harris Maintenance Contract for \$83,055.82.

- C. HP Non-stop Server Contract – 1/14/2014 to 9/30/2014 for \$27,789.00 (contract provided for review)

MOTION: To move from Committee to full Board the approval of HP Non-Stop Server Contract for \$27,789.00.

- D. Motorola PSAP Maintenance Contract – for \$76,156.17 (Contracts provided for review)
- a. Joliet - \$23,844.60
 - b. Romeoville - \$15,970.80
 - c. Steger (Backroom) - \$9,749.97
 - d. Wescom - \$7,420.80

MOTION: To move from Committee to full Board the approval of Motorola PSAP Maintenance Contracts for \$76,156.17.

- E. Sentinel Maintenance Contract for \$89,853.00 (Contract provided for review)

MOTION: To move from Committee to full Board the approval of Sentinel Maintenance Contract for \$89,953.00.

F. IDEAL Insurance Agency – The annual premium for renewal has increased 40% due to increasing insurance costs and adjustments requested for our policy. The adjustments would include increasing property coverage from \$416,000 to \$500,000 at the three data centers and adding both volunteers (ETSB) and employees to general liability coverage protection. The total property loss blanket is now \$2,841,764.00.

MOTION: To move from Committee to full Board the approval of the IDEAL Package Renewal in the amount \$13,943.00.

G. Motorola Console Upgrade at the Lincolnway PSAP it was discovered that revisions needed to be made to the initial installation configuration. It had not be noted that their primary transmit sites are remotely located from the PSAP. This configuration is the opposite of our other PSAPS where the infrastructure is located at the PSAP itself. This finding required the Motorola engineers to do additional engineering on the project. The end result is that we are now required to purchase additional hardware and installation costs. The adjustment to the project will cost an additional \$26,386.43. With this new infrastructure upgrade the project is scheduled to be completed by the end of June.

MOTION: To move from Committee to Full Board the approval of additional funds for infrastructure and hardware costs to complete the Lincolnway Radio Upgrade in the amount of \$26,386.43.

H. Intergovernmental Agreement with Kane County ETSB – There is an area of land in Will County that lies within the City of Aurora. 9-1-1 service to these residents is provided through the Kane County ETSB. Police, Fire, and EMS services are handled by the City of Aurora. For our addressing records we describe this area with an Emergency Service Number. Our designator for this area is ESN 604. Our records indicate there are 1,190 service lines in that specific ESN. Aurora’s surcharge is \$.50 per line.

The Kane County ETSB has requested reimbursement for their services in this area. The Chief Administrator has been working with our attorney and the Kane County ETSB to develop an Intergovernmental Agreement to rectify this situation. The IGA would have the Will County ETSB making our first payment to Kane County in January 2015. The annual amount would be about \$7,140.00.

MOTION: To move from Committee to Full Board the approval of an Intergovernmental Agreement with the Kane County ETSB regarding reimbursement of services to Kane County for ESN604.

I. Consideration of a donation to the 9-1-1 National Public Educators Forum (NPEF) – The NPEF will be holding their 2014 Annual Conference in Naperville, Illinois from July 20-23, 2014. Will County 9-1-1 will be represented as the host for the conference. It is certain that the group could use additional financial support for some of their expenses such as the opening welcome get-together, buses to the city, etc. The Chief Administrator is requesting a discussion on providing financial support to the group.

VII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

VIII. ADDITIONAL COMMENTS

IV. ADJOURNMENT

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.

**The next meeting of the 9-1-1 ETSB Finance and Equipment Committee
will be held on Wednesday, June 11th at 12:30 p.m.**