

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Thursday, June 26, 2014 – 9:00 a.m.
Will County Office Building
2nd Floor, County Board Room
302 N. Chicago Street, Joliet, IL 60432

AGENDA

I. CALL MEETING TO ORDER

Pam Buzan	Harold Damron	Chuck Exner	Suzanne Hart
Aaron Klima	Kim Knutsen	William Mort	John McDowell
Nick Palmer	Julie Ponce-Doyle	Steve Rauter	David Riddle
Tom Ross	Mike Shay	Candi Thuringer	Brad Veerman

II. INTRODUCTION OF NEWS MEDIA/GUESTS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

MOTION: To approve regular meeting minutes from April 24, 2014 as presented.

V. APPOINTMENT OF BOARD MEMBER – SWEARING IN CEREMONY

Will County Clerk Nancy Schultz-Voots will conduct the swearing in ceremony for 9-1-1 ETSB members Aaron Klima, Shorewood Chief of Police as a representative of the Will County Police Chiefs Association to the ETSB.

VI. TECHNOLOGY COMMITTEE – Chair Mike Shay

A. Project Status Updates – Operations Manager Murray will provide the updates.

1. CAD/Mobile/Records Update to Premiere One Update - The project remains on schedule with a cut-over date of November 4, 2014.

2. WESCOM – The building cut-over date has been scheduled to go live on Tuesday July 15, 2014.

3. Motorola “Bundle” Project – Staff is working with Motorola to implement the various parts of the “bundle”. The Disaster Recovery hardware has been received and is being installed and tested.

4. County Radio Project – Tusa Communications Consultants of Covington, LA is the vendor for the project. An RFP for the project should be released in late Summer 2014.

5. Fiber to PSAP Connectivity – RFPs have been received and Staff is reviewing for a recommendation to the Board in August.

6. CAD Mobility Connectivity – A final report will be made under New Business.

The next meeting of the Technology Advisory Committee will be held on August 13, 2014 at 1:00 p.m.

VII. LONG RANGE PLANNING COMMITTEE – Chair Steve Rauter

A. Legislative Updates –

1. Current Legislation – Member Rauter and Administrator Figved provided the update on HB 2453 that was passed by the General Assembly and signed into law by Governor Quinn as Public Act 98-0634. There was discussion regarding the actions of the bill and the re-organization and tasks of the 9-1-1 Advisory Board. Administrator Figved commented on how pleased he was with Linda Zerwin, the representative from DuPage County, and our representative for large counties on the advisory board. Administrator Figved estimated revenue received from the legislation should be approximately \$300,000.00 in next year's budget for Will County. Member Hart voiced her concern that this was not a "win" for 9-1-1 and shared her thoughts that Poison Control and 9-1-1 should work closer together for public safety. A copy of the 9-1-1 Advisory Board Report for 2014 was passed out to the members.

2. CSING9-1-1 Update – The ICC Hearing Officer has issued a favorable preliminary ruling on the plan modification submitted by Jackson County. There should be an official ICC ruling sometime after June 16, 2014. This marks the approval of the first NG9-1-1 network in the State and approval of the first non-telecom integrator to operate the network.

B. Update on Fiber Connectivity and ESInet Activities – Staff is working with NIU as well as Silver Cross Hospital, Illinois Tollway, Will County, City of Joliet, and regional 9-1-1 members on several connectivity solutions.

C. Texting to 9-1-1 Update – A detailed outline of texting to 9-1-1- for our PSAPs and a timeline for implementation was discussed. The 9-1-1- Staff is anticipating having the text-to-9-1-1 feature set up and running by January 1, 2015. Staff is making application to Intrado to install and implement texting in the centers. Most of the PSAPs will use the web version until their CPE is updated to allow the CAD version to be implemented.

The next meeting of the Long-Range Planning Committee will be held on Wednesday, August 13, 2014 at 11:30 a.m.

VIII. PERSONNEL/PUBLIC EDUCATION COMMITTEE – Chair Tom Ross

A. Discussion on Compensation for 9-1-1 System Public Education Instructors – The proposal for independent contractors for Public Education trainers was discussed. A proposal was distributed to the committee for review. Proposal attached. Attorney John Kelly will review the job description/proposal before any hiring.

RESOLUTION #06262014-01

MOTION: To approve no more than \$10,000.00 to be spent for independent contractors at \$25.00 per hour to work as public educators with Public Education Manager, Caryn DeMarco.

B. Chief Administrator's Contract – The Chairman of the Personnel Committee has reviewed and updated the Chief Administrator's contract. In addition, a satisfactory performance evaluation of the Chief Administrator was completed.

RESOLUTION #06262014-02

MOTION: To approve written agreement for Chief Administrator Steve Figved, with ETSB Attorney's approval.

The next meeting of the Personnel and Training Committee will be held on Wednesday, August 13, 2014 at 12:00 p.m.

IX. FINANCE AND EQUIPMENT COMMITTEE – Chair Julie Ponce-Doyle

A. The Finance/Equipment Committee has reviewed the enclosed claims for
April 2014 – \$188,371.76 May 2014 – \$819,090.31

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending May 2014, with a balance of \$2,214,472.38 and April 2014 and May 2014 list of County's Paid Invoices by G/L Distribution Report.

RESOLUTION #06262014-03

MOTION: To receive and place on file the approval of the *Will County Treasurer's Report of Receipts and Expenditures Month Ending May 2014* with a cash balance of \$2,214,472.38 and the *April 2014 and May 2014 List of County's Paid Invoices by G/L Distribution Report*.

B. P1 CAD View Only Licenses Station Monitoring – When we installed Premier CAD in all of our fire and police stations they were never licensed by Motorola. As a result we and our fire and police agencies have accepted having CAD workstations in their buildings as the “norm”.

With the PremierOne CAD upgrade we would like to enable fire and police stations to continue to utilize CAD for Pre-Alerts, Monitor Field Activity, Perform Incident Recalls, Produce Unit History Reports, etc. Basically, we would like to mirror the applications they have available today.

We are basing the costs of this project on a total of 120 stations with one license per station. Originally we were quoted a full CAD license cost of \$14,750 per license. Our Project Manager Joanne Burian, explained to Motorola that a full CAD license would be “over-kill” for our needs.

Since Motorola does not provide a PremierOne CAD “Light” license, Joanne was able to work with Motorola to procure a “View Only Client License” at the cost of \$1,180.00 per license. With further discussion Motorola was able to reduce their per license cost for 120 licenses to \$980.00, for a total cost of \$117,600. The product comes with a 12-month warranty. Additional two-years of warranty would cost \$44,280.

It was suggested by Member Rauter to send a letter out to all the agencies explaining the purchase of the licenses by the ETSB at one per station and the availability of additional licenses, if need, at a cost to the agencies of \$1,350 each which includes three-years of warranty.

This purchase was discussed in detail with the Technology Advisory and Finance and Equipment Committees with a motion to send to the Full Board for final approval.

RESOLUTION #06262014-04

MOTION: To approve the purchase of the PremierOne CAD View Only Licenses from Motorola Solutions, in the amount of \$980.00 each for a total of \$117,600.00 for 120 licenses. An additional two-year’s of warranty for the licenses is also recommended at a cost of \$44,280.00. This purchase will provide one (1) license for each station location in our system. Additional licenses would be made available to the agencies at a cost of \$1,350 each and includes three years of warranty. The total purchase of 120 licenses and two-year additional warranty is \$161,880.00.

C. Mobile Connectivity – With the PremierOne Mobility Solution we will be taking over the message switch for our mobile applications. We will no longer be connecting to mobile units via IWIN. Staff prepared a fact sheet on the pros and cons of adding this software solution to our program. Motorola agrees with the staff findings and suggested that the best compatibility can be found in two possible product solutions; NetMotion Software or Radio IP Addressing Software. The IT staff looked into both products and interviewed P1 CAD users from other agencies on the product performance. It is felt that the NetMotion product is the best fit for our mobile application.

Staff reached out to Motorola to see if they were able to obtain a better licensing cost through their business partnership with NetMotion. Our initial budget estimates were about \$200.00 per unit for 1,000 licenses or \$200,000.00. The NetMotion Product meets the County’s Purchasing Policy for waiver of bids due to its Federal Purchasing Program authorization.

Motorola’s response was that they could not purchase the product for the cost we were being quoted due to government pricing. Further discussion with CDW’s Government Product Group attained a 10% discount with the bulk purchase of 1,000 licenses reducing the price to \$122.50 if purchased before June 30, 2014. There is a \$4,571.33 installation package. The product comes with a one-year warranty. An additional 2 years of warranty coverage would be an additional \$60,500.00.

This purchase was discussed in detail with the Technology Advisory and Finance and Equipment Committees with a motion to forward the request to the Full Board for approval.

RESOLUTION #06262014-05

MOTION: To approve the purchase of 1,000 NetMotion Licenses and installation package in the amount of \$127,071.33. An additional two-year's of warranty for the licenses is recommended at a cost of \$60,500.00. The total purchase would be \$187,571.33. Staff is recommending that these licenses be re-sold to the agencies in the amount of \$187.00 each.

D. Both the Illinois State Police and the FBI have been working for the past year on a project to update the Unified Crime Reporting System. While the PremierOne CAD Suite will come with the updated State and Federal UCR standards our current Motorola LRMS system is not. Staff requested a quote from Motorola Solutions to bring our current records program into compliance with the 2014 UCR standards. This program is necessary to allow our System agencies report their records data from January through November 2014.

While Motorola has agreed to upgrade the Federal codes and rules for our LRMS system on a globally national basis, they will not do so for Illinois UCR compliance. Unfortunately, Will County is the only InfoTrak LRMS System user within the State of Illinois and there is no opportunity to share the implementation costs with another agency.

The cost of implementing this modification is \$37,465.00. Staff has worked with the Administrative Division of the ISP and Motorola and has been unable to find any alternatives that would reduce this cost.

In a final effort the Chief Administrator will write to the ISP Division Administrators and request a waiver for filing state compliant UCR reports from January to November 2014 based on economic hardship. The purchase contract would not be signed unless our request is rejected.

RESOLUTION #06262014-06

MOTION: To approved the purchase of modifications to our InfoTrak Law Records Management System for compliance with State and Federal 2014 Unified Crime Reporting System rules and codes. The cost of the modifications for compliance from Motorola is \$37,465.00. A waiver will be filed with the Illinois State Police based on economic hardship. If successful the purchase will not be completed.

E. Xybix Workstation Furniture Maintenance Renewal – The annual renewal contract for our Xybix workstation furniture maintenance warranty is now due. The contract amount for one year is \$11,888.00.

RESOLUTION #06262014-07

MOTION: To approve the warranty contract for all of the Xybix workstation furniture in the amount of \$11,888.00.

F. Fiber Connectivity to the PSAP's – The RFP for this proposal was received on Friday, May 30th with three proposals offered. Proposals were received for 1G connectivity to the Systems three (3) data centers located at Eastcom, County Office Building, and Wescom.

The proposals ranged from high to low cost per month;
Netrix (\$8,195), Comcast (\$7,822.75) and AT&T (\$3,675.20).

Staff is reviewing the proposals and a request for approval and purchase will be made at the August meeting.

G. Fiber Connectivity to the State of Illinois StarCom System – Staff has been exploring the opportunity to connect our system M-Core controllers to the State of Illinois StarCom controller located at the Illinois Tollway Authority in Downers Grove. An opportunity has been presented through the work we have been doing with the South Suburban Mayors and Managers Association and Northern Illinois University. A pathway has been found using our microwave site at the Monee water tower. The proposed cost of completing the connections and utilizing the fiber pathway is \$1590 per month.

The next meeting of the Finance and Equipment Committee will be held on Wednesday, August 13th at 12:30 p.m.

X. **MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED**

XI. **ADDITIONAL COMMENTS**

XII. **ADJOURNMENT**

The next meeting of the ETSB will be held Thursday, August 28, 2014 at 9:00 a.m.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.