

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Thursday, August 28, 2014 – 9:00 a.m.

Will County Office Building

****2nd Floor, County Board Room****

302 N. Chicago Street, Joliet, IL 60432

A G E N D A

I. CALL MEETING TO ORDER

Pam Buzan	Harold Damron	Chuck Exner	Suzanne Hart
Aaron Klima	Kim Knutsen	William Mort	John McDowell
Nick Palmer	Julie Ponce-Doyle	Steve Rauter	David Riddle
Tom Ross	Mike Shay	Candi Thuringer	Brad Veerman

II. INTRODUCTION OF NEWS MEDIA/GUESTS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

MOTION: To approve regular meeting minutes from June 26, 2014 as presented.

MOTION: To approve closed meeting minutes from June 26, 2014 as presented.

MOTION: To release the closed minutes dated June 26, 2014.

V. TECHNOLOGY ADVISORY COMMITTEE – Chair Mike Shay

A. Project Status Update – Dale Murray

The Committee received an update on the current projects including; CAD Suite, Disaster Recovery, and the County Radio Project.

The favorable ruling on the ICC plan modification for Jackson County's NG9-1-1- Network was also discussed.

The Committee was also brought up-to-date on the Fiber Connectivity Studies and our Texting to 9-1-1 application process.

B. Bolingbrook PSAP Merger with Wescom – The Committee was advised that the Wescom Executive Committee had approved the arrangements for the merger. The consolidation was now in the hands of the Bolingbrook Village Board with a decision due by the end of August.

C. VMware Upgrade and Maintenance Renewal – There was a discussion on the need to expand, upgrade and renew the maintenance agreement for our VM product. The Committee approved a motion to request the F&E Committee to approve and send to the Full Board the purchase of;

- Configuration of our fourth blade server from CDW-G in the amount of \$4,008.14
- Purchase two additional VMware licenses (\$6,380) and renew our VMware software maintenance agreements for three years (\$18,861.) from Sentinel in the total amount of \$25,241.00

D. Fiber PSAP Connectivity – The PSAP to PSAP fiber connectivity RFP was received and the Committee approved a motion to request the F&E Committee to approve and send to the Full Board the purchase of a three-year contract with Comcast in the amount of \$1116.08 per month per site for seven (7) sites or a total contract price of \$281,251.80.

E. Two Factor Authentication – Recently the State of Illinois and CJIS notified all of their reporting agencies using LEADS and other reports that two means of identification will be required to log on to the system. The original notification came out in July of this year with the requirement that all agencies be compliant by September 2014.

There was a webinar demonstration from NetMotion on the two factor authentication product.

The Committee approved a motion to recommend to the F&E Committee to approve and send to the Full Board the purchase of the two factor authentication program from NetMoton in the amount of \$39,408.60. The cost to the ETSB for the hardware and installation would be \$4,784.60. The cost to the agencies would be \$43.28 per license/per officer or a total of \$34,624.

F. Steger Equipment Moves – With the closing of the Steger PSAP much of the equipment is being relocated to the Eastcom PSAP. Staff is working with Motorola with pricing on moving equipment.

G. Microwave Redesign – With the closure of the Steger PSAP and the recent fire in the building, staff has been looking at a possible redesign of the Microwave Network on the east side of the County. Eastcom has had an unprecedented amount of service interruptions due to microwave failure. This has been primarily due to the large amount of summer storm occurrences this year. Staff has met with Sentinel and come to the conclusion that some of our longest “hops” may be too long. It seems that we have no weather interruptions to the network in “hops” of less than 7 or 8 miles. Steger is our longest hop at 12 miles long. Additional information and recommendations on the subject was provided by staff.

The next meeting of the Technology Advisory Committee will be held on October 1, 2014 at 1:00 p.m.

VI. LONG RANGE PLANNING COMMITTEE – Chair Steve Rauter

A. Project Status Updates – Operations Manager Murray

1. Motorola Premier1 CAD Suite – Cut-over date is November 4th. Training will begin next week. Chief Mort noted that some of the applications were not working properly with the reporter module during first time at training. Problems found and are being worked on with Motorola and staff. Police are concerned with the reports possibly not working with the cutover. A training refresher with the first group that attended training is scheduled for the first week of September.

2. Motorola Disaster Recovery – DR has been installed. Motorola is waiting for some licensing to complete the project. Configuring is complete.
3. County Radio Project – RFP scheduled for release in the next couple of months. Member Damron – first draft is complete and discussing with radio staff and consultant.
4. Fiber to PSAP Connectivity – The RFP was reissued for all PSAPs and extended warranties. RFP are due back on Tuesday, August 12th. Staff will provide an update. Results were emailed to the committee - Comcast is the recommended vendor.
5. CAD Mobile Connectivity –The NetMotion demonstration was given in detail in the Technology Meeting.
6. CSING911 – The ICC rules in favor of Jackson County’s Plan Modification for NG9-1-1. Administration Figved gave the update on the approval. There are 15 more plan modifications to be approved for the CSI Project.
7. NIU Fiber Connectivity – Staff has been advised that the SSMMA Broadband Project was awarded additional funding from the Governor’s office. A connection to the Eastcom PSAP is in the works. Connection then can be made to the 9-1-1 systems microwave project. Discussion is ongoing.
8. Texting to 9-1-1 – Our applications have been submitted and we are awaiting further notice on timelines. Staff Murray stated he is in contact with Intrado to start the preliminary design. Administrator Figved is meeting with the regional ETSBs to have a regional campaign regarding Texting to 9-1-1 in the future.
9. ICC Financial Reporting for ETSB’s – The ICC has released the requirements for Revenue and Expenditure Reporting from the ETSB’s. The submittals are due by October 1st. The County Finance Department will take responsibility for submittal due to CAFR Reporting requirements. The 9-1-1 administrative staff will assist with line item entries. The report will contain data for FY 2012 and 2013. Will County 9-1-1 hosted a regional meeting on August 14th for the ICC training.
10. Bolingbrook PSAP Merger with Wescom – The final arrangements for the merger are being reviewed and voted on by the Bolingbrook Village Board this month. The Wescom Executive Committee approved the arrangements. It is hoped that Wescom can complete additional hiring and training before the November 4th CAD Go-Live Date. Bolingbrook Safety Meeting is August 19th and then presented at the August 26th Village Board meeting to approve the merger.

The next meeting of the Long-Range Planning Committee will be held on Wednesday, October 8, 2014 at 11:30 a.m.

VII. PERSONNEL/PUBLIC EDUCATION COMMITTEE – Chair Tom Ross

A. Discussion Regarding Operations Manager Annual Salary – As part of the FY2014 Budget the Chief Administrator has recommended a one-time salary adjustment for the Administrative Operations Manager Dale Murray.

RESOLUTION #08282014-01

MOTION: To approve a salary adjustment of 5.4%, \$100,000.00 per year for Operations Manager Dale Murray.

B. Review of the 2014 NPEF Conference held in Naperville – The conference was a huge success with more than 130 attendees from all over the country. The hospitality and financial assistance provided by the Will County 9-1-1 Board was acknowledged and very much appreciated. Thank You Very Much!!!

The next meeting of the Personnel and Training Committee will be held on Wednesday, October 8, 2014 at 12:00 p.m.

VIII. FINANCE AND EQUIPMENT COMMITTEE – Chair Julie Ponce-Doyle

The Finance/Equipment Committee has reviewed the enclosed claims for

June 2014 – \$358,626.11 July 2014 – \$147,482.87

At this time, the Committee presents for approval the Will County Treasurer’s Report of Receipts and Expenditures Month Ending July 2014, with a balance of \$2,614,751.92 and June 2014 and July 2014 list of County’s Paid Invoices by G/L Distribution Report.

RESOLUTION #08282014-02

MOTION: To receive and place on file the approval of the Will County Treasurer’s Report of Receipts and Expenditures Month Ending July 2014 with cash balance of \$2,614,751.92 and the June 2014 and July 2014 List of County’s Paid Invoices by G/L Distribution Report.

A. Two Factor Authentication – Recently the State of Illinois and CJIS notified all of their reporting agencies using LEADS and other reports that two means of identification will be required to log on to the system. The original notification came out in July of this year with the requirement that all agencies be compliant by September 2014. Our current NetMotion product supports and provides the format for this type of identification known as “Two Factor Authentication”. This means that to log on an officer would need to provide two means of identification that he is who he says he is instead of just a password. Staff contacted NetMotion for pricing on the product with the thought that the ETSB could pay for the installation and hardware costs and pass the licensing and annual maintenance costs on to the agencies at our group discounted pricing.

Staff received three proposals from NetMotion, AT&T, and CDW-G. The lowest proposal for the project came from CDW-G.

The cost to the ETSB for the hardware and installation would be \$4,784.60. The cost for licenses and 1 year of maintenance would be \$43.28 per license. The staff is recommending the purchase of 800 licenses based on current needs. The total cost for licenses, maintenance

and annual support would be \$33,664.60. Again, this cost would be reimbursed to the ETSB by the agencies. The total cost of the program for the ETSB and agencies would be \$39,408.60.

Committee had concerns which were answered by staff. This licensing is CJIS compliant. In-house police department CAD workstations do not need two factor authentications. Police Departments will be updated and notified regarding the cost of the two factor authentications. Department will be notified that the Surcharge Reallocation grant can be applied to these for the additional costs.

RESOLUTION #08282014-03

MOTION: To approve shared cost of purchasing a “two factor authentication” program with our agencies in the amount of \$39,408.60. The cost of installation and maintenance to the ETSB will be \$4,784.60. The cost of licensing and one year of maintenance and support to our agencies would be \$43.28 per license or \$34,624.00 for 800 licenses. The license and maintenance costs will be reimbursed to the ETSB by the agencies.

B. VMware Upgrade and Maintenance Renewal – There is a need to expand and upgrade our VMware Product. This will be accomplished by getting the 4th blade server configured and implemented to provide additional capacity. The cost of the server operating system licensing from CDW-G is \$4,008.14.

It is also time to renew our existing VMware maintenance agreement and include the addition of two (2) new licenses so that the entire VMware project can co-terminate together. The cost of the additional licenses from Sentinel is \$6,380.00 (\$4,780 two (2) licenses and \$1600 installation). The renewal of the maintenance contract for three-years is \$18,861 and included the new licenses.

RESOLUTION #08282014-04

MOTION: To approved the purchase of a VMware server operating system license from CDW-G in the amount of \$4,008.14, two additional VMware licenses from Sentinel in the amount of \$6,380, and renewal of the VMware maintenance agreement for three additional years in the amount of \$18,861.

C. Fiber PSAP Connectivity – The RFP for providing Fiber Connectivity to our three (3) Data Centers at Eastcom, Wescom, and County Building was amended and reissued to include all of the six (6) PSAPs and the data center at the County Building. This was done to see if we could capture an even greater savings in installation and operation costs from the original RFP.

In addition, an option for a five-year contract was also included to see if additional funds could be saved on the project.

The RFP was received on Tuesday, August 12th and staff provided a review of the RFP. A recommendation was made to enter into a 36-month contract with Comcast for PSAP to PSAP fiber connectivity. The monthly connection fee to each PSAP would be \$1,116.00. the total project cost is \$281,251. The creation of this fiber network would then provide the basis for our NG9-1-1 ESInet and put the transition to NG9-1-1 one step further in the process.

RESOLUTION #08282014-05

MOTION: To approve the purchase from Comcast for a PSAP to PSAP Fiber Connectivity Solution to the six (6) PSAPs and the Data Center at the County Building. The RFP contracted cost will be for 36 months in the amount of \$7,812.55 per month or a total project cost of \$281,251.80.

D. Bolingbrook PSAP Merger with Wescom – The final arrangements for the merger are being reviewed and voted on by the Bolingbrook Village Board this month. The Wescom Executive Committee approved the arrangements. It is hoped that Wescom can complete additional hiring and training before the November 4th CAD Go-Live date.

It should be noted by the Finance and Equipment Committee that in the event the merger is agreed upon, Wescom will be asking the ETSB for a buy-in fee for consolidation of \$46,889.53 each for the Bolingbrook Police and Fire Departments or a total consolidation fee of \$93,779.06.

There was discussion having a cap on buy-in merger. Chair Ponce-Doyle asked for discussion on a cap at the October meeting. Committee requested having an itemized list (supporting document) of “Buy-in” costs available for the October meeting.

Additional Comments - Administrator Figved briefly discussed agenda items for October’s meeting including; FY15 Budget Adoption, Reconfiguration of Microwave Network Hop for Steger and Eastcom, and a replacement vehicle purchase for the Chief Administrator

The next meeting of the Finance and Equipment Committee will be held on Wednesday, October 8, 2014 at 12:30 p.m.

IX. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

X. ADDITIONAL COMMENTS

XI. ADJOURNMENT

The next meeting of the ETSB will be held Thursday,*October 30, 2014 at 9:00 a.m.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.