

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD  
FINANCE AND EQUIPMENT COMMITTEE MEETING**

**Chairman Julie Ponce-Doyle**

**Note: The Finance and Equipment Committee will meet immediately following  
the Personnel and Training Committee but not before 12:00 p.m.**

Tuesday, February 17, 2015

ETSB 9-1-1 Administrative Office – Board Room  
2561 Division Street, Joliet, IL 60435

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

Julie Ponce-Doyle	Harold Damron	Chuck Exner	Aaron Klima
Kim Knutsen	Steve Rauter	Mike Shay	Brad Veerman

**III. APPROVAL OF MINUTES**

**MOTION: To approve minutes from October 15, 2014 as presented.**

**IV. FINANCE AND EQUIPMENT**

The Finance/Equipment Committee has reviewed the enclosed claims for  
October 2014 – \$261,927.47                      November 2014 – \$858,318.11  
December 2014 – \$125,519.87                      January 2015 – \$62,062.05

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending January 2015, with a balance of \$2,348,057.13 and October, November, December 2014 and January 2015 list of County's Paid Invoices by G/L Distribution Report.

**MOTION: To move from Committee to Full Board the approval to receive and place on file the approval of the *Will County Treasurer's Report of Receipts and Expenditures Month Ending January 2015* with a cash balance of \$2,348,057.13 and the *October, November, December 2014 and January 2015 List of County's Paid Invoices by G/L Distribution Report*.**

**V. OLD BUSINESS**

A. Chief Administrators Sick Time Buy-out -The Chief Administrator accepted the ETSBs contract agreement for an early sick time buy-out of 344 hours. The pay-out was made at one-half the hourly per diem amount. The total cost was \$9,979.42.

**VI. NEW BUSINESS**

A. Discussion on Replacement of Conference Room Furniture – The current furniture in the Administration Office Conference Room is at least 20-years old. Due to its size and weight the conference table is a fixed piece of furniture. The chairs are also oversized, cumbersome, and difficult to adjust for height, and clean.

Staff has looked at some of the newer conference room installations within our system, such as Wescom, Plainfield FPD, Frankfort FPD and Lincolnway. There seems to be a common

theme to go towards more portable and adaptable furniture such as folding tables and stackable chairs.

In the planning for the new building at Wescom, a team went to the Merchandise Mart and looked at all the possible conference room furniture under GSA pricing. The GSA pricing for their furniture was \$258.57 for each chair and \$724.17 for each table.

Staff also looked at a non-GSA pricing vendor and found the prices for similar furniture to be 7% higher for the chairs and 19% higher for the tables.

To accommodate the conference room needs we would purchase 10 tables and 24 chairs. An estimate to replace the furniture with shipping and handling would be about \$15,000.00. This project is included in the FY2015 budget. With Committee approval the staff would go out for bids on the project and report back to the Committee in April for purchase.

**B. Replacement Staff Vehicles** – At the last board meeting the Board approved the Committee recommendation for replacing the Chief Administrator’s vehicle. The Chief Administrator has decided to purchase a state-bid four-door Ford Taurus in the amount of \$18,225.

This year’s budget includes the request to replace two additional staff vehicles. One is a 2005 Ford Explorer with more than 130,000 miles. The state-bid pricing for a baseline Explorer is \$27,190. The other is a 2009 HHR with more than 107,000 miles. Staff feels that this vehicle could also be replaced with a 4-door Ford Taurus in the amount of \$18,225.

Before the Chief Administrator places his order, at the end of the month, he would like to make one more attempt to contact the five Ford dealerships in the County to see if they would come close to state bid joint-purchasing pricing. The possibility would be greatly increased with a multiple vehicle purchase.

With the Committees approval the Chief Administrator would like to offer the local dealerships a three vehicle purchase package in an amount not to exceed the state purchase price of \$63,640 (two Ford Taurus’ and one Ford Explorer). Final approval would be made at this month’s Board meeting.

An option to the Ford Explorer may be a Dodge Caravan that was on state joint purchasing. The contract may have expired and is being re-bid. The Dodge Caravan price was about \$19,000.

**C. Discussion of Language Interpretation Services** – Last Fall, at our 9-1-1 Regional Group Meeting, the DuPage ETSB discussed releasing an RFP for Language Interpretation Services. Most of the ETSB’s have been using our current vendor Language Line, since they began 9-1-1 operations. DuPage was experiencing some accessibility and performance issues with Language Line.

A request was made to have the DuPage RFP open up the pricing to allow other 9-1-1 systems to purchase the final accepted vendor and pricing schedule.

Four vendors responded: Language Line, Language Select, Telelanguage, and Voiance. The ETSB and its PSAPs did an intensive, due diligence review of the vendors. Much too many,

they were surprised the current vendor Language Line, made no attempt to reduce or restructure their current pricing plan.

The low bidder and accepted vendor was Voiance. Voiance met or exceeded all of the requirements of the RFP and at a per call rate of almost 50% less than the current vendor.

Du-Comm has now been using the Voiance product for almost six months.

The Chief Administrator would like to poll the PSAP Directors and their staffs on any current problems with our vendor Language Line. He would also like to provide information and a demonstration of the Voiance Product. With favorable results, it would then be suggested to approve a contract with Voiance at one of our upcoming meetings.

**VII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED**

**VIII. ADDITIONAL COMMENTS**

**IV. ADJOURNMENT**

**The next meeting of the 9-1-1 ETSB Finance and Equipment Committee will be held on  
Wednesday, April 1, 2015 at 12:30 p.m.**