

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD

Thursday, February 26, 2015 – 9:00 a.m.
ETSB Chair Julie Ponce-Doyle

Will County Office Building
2nd Floor, County Board Room
302 N. Chicago Street, Joliet, IL 60432

A G E N D A (revised)

I. CALL MEETING TO ORDER

Pam Buzan	Robert Contro	Harold Damron	Chuck Exner
Suzanne Hart	Aaron Klima	Kim Knutsen	William Mort
Nick Palmer	Julie Ponce-Doyle	Steve Rauter	David Riddle
Mike Shay	Candi Thuringer	Brad Veerman	

II. INTRODUCTION OF NEWS MEDIA/GUESTS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

MOTION: To approve regular meeting minutes from October 30, 2014 as presented.

MOTION: To approve closed meeting minutes from October 30, 2014 as presented.

MOTION: To release the closed minutes dated October 30, 2014.

MOTION: To approve special meeting minutes from January 29, 2015 as presented.

MOTION: To approve special closed meeting minutes from January 29, 2015 as presented.

MOTION: To release the closed minutes dated January 29, 2015.

V. TECHNOLOGY ADVISORY COMMITTEE – Chair Mike Shay

A. Project Status Updates –

1. Motorola Premier1 CAD Suite – The ETSB’s first timeline for the Motorola CAD and Mobile Improvement was Thursday, February 19th. Motorola launched their 12th update in as many weeks last Thursday. Motorola will give an update on their commitment and completed tasks.
2. Records “Go Live Date” – The staff records team is working towards a June 1st “Go Live” date unless the problems with Cad and Mobiles take longer to complete.

3. Motorola Disaster Recovery – During the process of providing fixes to the CAD system Motorola needed to “borrow” two App Servers from the DR site. Replacements have been ordered and when they are received the DR Project will be operational.

4. M-Core Update – Staff attended training at Motorola Schaumburg to be field approved for the m-core system. The Admin Staff will be monitoring the m-core and the UEM application. Until arrangements can be completed with the Illinois Tollway Authority for connectivity to Downer Grove, Motorola has made the connection through a T1 line at their expense.

5. Texting to 9-1-1 – All of the PSAPs have completed the certification process. The project is being tested in the PSAPs. A short training program will be made available to the telecommunicators. The roll-out will be done in two phases; first an announcement that texting is available to our handicapped and hard of hearing individuals, followed by the announcement that texting is available to the general public.

The public education campaign will be designed around the message that” texting 911 should only be used when calling is not an option”, such as the hard-of-hearing community and those who need to be quiet in potentially dangerous situations.

Staff presented a demonstration to the Committee on the texting project.

6. Dashboard Administrative Resource Application – Staff provided the Committee a demonstration of the new “dashboard” program that was built as an administrative resource for our law enforcement and fire agencies. Staff needs to collect the names of individuals from each agency to develop sign-on capabilities. Once received, there will be training programs with each PSAP and their agencies.

7. Two Factor Authentication -There was discussion regarding whether or not Two Factor Authorization (2FA) should be required of all our agencies through the ETSB. The Committee felt that it was inevitable that at some time in the near future the Federal Government will be requiring this format of security for all Public Safety agencies and their staff. It was felt that since the ETSB has already purchased the licenses we should provide them at no charge to the agencies. The agencies would be responsible to purchase any hardware they may choose, to operate 2FA, at their own expense. The purchase of additional hardware is not required for operation of 2FA unless so desired.

RESOLUTION #02262015-01

MOTION: To provide 2FA licenses to the officers of each Law Enforcement agency at no cost. The agency would be required to purchase their own hardware if desired.

8. County Radio Project – The RFP for county-wide P25 800MHZ trunked simulcast radio system and subscriber equipment was opened and is currently going through a technical review. Three bids were received for the total system and one received for radios only. The County Board has established a final review committee and will meet in March.

9. Romeoville VIPER – The equipment has been delivered and is waiting installation from Intrado.

10. Fiber to PSAP Update – The fiber network was turned on Thursday, February 19.

11. Microwave Update – All of the orders have been completed and the equipment is ready for installation.

Note: There will be a Special Meeting of the Technology Committee, at the 9-1-1 Administrative Office, on March 18th at 12:00 p.m., to review the second Motorola timeline for CAD and Mobile improvement.

VI. LONG RANGE PLANNING COMMITTEE – Chair Steve Rauter

A. CAD Suite Update –Wescom Fire and Police Request for informational meeting on Mobile applications

There was a request for staff and Motorola to hold an informational meeting for the Wescom Fire and Police agencies on March 2nd. Staff requested the meeting be postponed until after the second and final Motorola timeline was completed on March 18th. It was also discussed of making the meeting open to all agencies within the system. A date, place, and time will be scheduled for the end of March or early April.

B. Joliet Junior College to purchase ETSB CAD/Records Product – Chief Pete Comanda is requesting the potential to "buy into" the Will County 9-1-1 CAD/Records system. The matter was referred to the Board Attorney for an opinion on the appropriateness of the request.

C. Illinois State 9-1-1 Advisory Board – The Advisory Board has been meeting monthly to prepare for a report to the General Assembly and develop legislative language for funding the 9-1-1 system. Current proposals provide a significant decrease in Will County's surcharge revenue.

D. Illinois FirstNet Update – FirstNet is the nation-wide program to provide emergency responders with a high-speed network dedicated to public.

E. Illinois NG9-1-1 Update – The state's first NG9-1-1 system was approved for Jackson County. The remaining members of CSI are finishing their plan modification hearings with the ICC.

VII. PERSONNEL/PUBLIC EDUCATION COMMITTEE – Acting Chair Julie Ponce-Doyle

A. Appointment of a Chairman for the Public Education/Personnel Committee – The Committee was polled for members interested to chair the Committee. Four responses were received from Chuck Exner, Brand Veerman, Suzanne Hart and Kim Knutsen. ETSB Chair Ponce-Doyle appointed Kim Knutsen to fill the vacancy left by Tom Ross. A motion was made to submit Kim Knutsen's name to the full board for consent and approval of the nomination.

RESOLUTION #02262015-02

MOTION: To approve the nomination of Kim Knutsen to serve as the chairman of the Public Education and Personnel Committee.

VIII. FINANCE AND EQUIPMENT COMMITTEE – Chair Julie Ponce-Doyle

- A. The Finance/Equipment Committee has reviewed the enclosed claims for
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|------------------------------|------------------------------|
| October 2014 – \$261,927.47 | November 2014 – \$858,318.11 |
| December 2014 – \$125,519.87 | January 2015 – \$62,062.05 |

At this time, the Committee presents for approval the Will County Treasurer’s Report of Receipts and Expenditures Month Ending January 2015, with a balance of \$2,348,057.13 and October, November, December 2014 and January 2015 list of County’s Paid Invoices by G/L Distribution Report.

RESOLUTION #02262015-03

MOTION: To receive and place on file the approval of the Will County Treasurer’s Report of Receipts and Expenditures Month Ending January 2015 with a cash balance of \$2,348,057.13 and the October, November, December 2014 and January 2015 List of County’s Paid Invoices by G/L Distribution Report.

- B. Chief Administrators Sick Time Buy-out – Chief Administrator Figved accepted the ETSB’s contract agreement for an early sick time buy-out of 344 hours. The pay-out was made at one-half the hourly per diem amount. The total cost was \$9,979.42.

- C. FY 2015 Capital Expenditures - Chief Administrator Figved outlined the capital expenditures in the FY 2015 budget. Proposed expenditures include replacing the conference room furniture at an estimated cost of \$15,000 and the replacement of two staff vehicles at an estimated cost of \$46,000.

- D. Language Interpretation Services – Chief Administrator Figved outlined a program for our Language Interpretation Services that could potentially significantly reduce our costs. An RFP was done by DuPage County which would allow us to participate in their bid acceptance.

IX. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

X. ADDITIONAL COMMENTS

XI. ADJOURNMENT

The next meeting of the ETSB will be held Thursday, April 23, 2015 at 9:00 a.m.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.