

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
FINANCE AND EQUIPMENT COMMITTEE MEETING**

Chairman Julie Ponce-Doyle

**Note: The Finance and Equipment Committee will meet immediately following
the Personnel and Training Committee but not before 12:30 p.m.**

Wednesday August 12, 2015

ETSB 9-1-1 Administrative Office – Board Room
2561 Division Street, Joliet, IL 60435

AGENDA

I. CALL TO ORDER

II. ROLL CALL

Julie Ponce-Doyle	Harold Damron	Aaron Klima
Steve Rauter	Mike Shay	Brad Veerman

III. APPROVAL OF MINUTES

MOTION: To approve minutes from June 10, 2015 as presented.

IV. FINANCE AND EQUIPMENT

The Finance/Equipment Committee has reviewed the enclosed claims for

June 2015 – \$383,977.36

July 2015 – \$281,933.69

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending July 2015, with a balance of \$3,111,857.33 and June and July 2015 list of County's Paid Invoices by G/L Distribution Report.

MOTION: To move from Committee to Full Board the approval to receive and place on file the approval of the *Will County Treasurer's Report of Receipts and Expenditures Month Ending July 2015* with a cash balance of \$3,111,857.33 and the *June and July 2015 List of County's Paid Invoices by G/L Distribution Report*.

V. OLD BUSINESS

A. Voiance Language Services – A contract has been completed with Voiance. The only expense is for actual minutes used at \$.75 per minute. The Language Line Services will be left in place for now to provide both a transition period and redundancy to our language services. Staff is going through training at this time. When the PSAP's have received training the resource will Go Live.

VI. NEW BUSINESS

A. Federal Signal Smart Message Renewal – Staff has been working with Federal Signal to renew our existing contract for the Team Paging and Citizens Alerting product. The current contract expires August 1, 2015 with the products end-of-life in its existing format. The

product has been now moved to a Microsoft platform. Will County 9-1-1 participated in the beta testing of this new platform without incident. In addition the Chief Administrator has been working with EMA and others to see if the program can be expanded to a county-wide system. Joliet has agreed to this concept and will be joining the contract. The Joliet portion is \$32,000. With this additional revenue the program can now be expanded to unlimited usage at no additional costs. Hopefully, as other communities buy-in to the program our costs will be significantly reduced. The plan is that EMA would manage and service the Citizen Alerting functions and 9-1-1 staff would manage and service the team paging functions.

MOTION: To move to full board the approval of the renewal contract for the Federal Signal Smart Message product in the amount of \$53,000. The County EMA will reimburse the ETSB for their portion of this contract.

B. Revenue and Expense Review of FY 2015 – The Chief Administrator has received confirmation from the ICC that the August distribution of the wireless surcharge fees will be the last made until the Budget Crisis in Springfield is resolved. With 85% or more of our revenue coming from this funding source the Chief Administrator will review year-to-date expenditures and revenue. Several; actions can take place in Springfield that would alleviate this potential problem. These and other measures will be discussed.

C. FY2016 Budget – The Budget for FY 2016 will have to be approved at the October ETSB meeting. The proposed budget is balanced and remains the same as last year at \$8.6 mil. The Chief Administrator and staff have already presented the budget at a hearing with the County’s Budget Officers. There were no questions or concerns at that meeting.

VII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

VIII. ADDITIONAL COMMENTS

IV. ADJOURNMENT

The next meeting of the 9-1-1 ETSB Finance and Equipment Committee will be held on Wednesday, October 14, 2015 at 12:30 p.m.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.