

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD  
FINANCE AND EQUIPMENT COMMITTEE MEETING**

**Chairman Julie Ponce-Doyle**

**Note: The Finance and Equipment Committee will meet immediately following  
the Personnel and Training Committee but not before 12:30 p.m.**

Wednesday October 14, 2015

ETSB 9-1-1 Administrative Office – Board Room  
2561 Division Street, Joliet, IL 60435

**AGENDA (Amended)**

**I. CALL TO ORDER**

**II. ROLL CALL**

Julie Ponce-Doyle	Harold Damron	Aaron Klima
Steve Rauter	Mike Shay	Brad Veerman

**III. APPROVAL OF MINUTES**

**MOTION: To approve minutes from August 12, 2015 as presented.**

**IV. FINANCE AND EQUIPMENT**

A. The Finance/Equipment Committee has reviewed the enclosed claims for  
August 2015 – \$214,299.69  
September 2015 – \$251078.72

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending September 2015, with a balance of \$3,058,777.73 and August and September 2015 list of County's Paid Invoices by G/L Distribution Report.

**MOTION: To move from Committee to Full Board the approval to receive and place on file the approval of the *Will County Treasurer's Report of Receipts and Expenditures Month Ending September 2015* with a cash balance of \$3,058,777.73 and the *August and September 2015 List of County's Paid Invoices by G/L Distribution Report*.**

**V. OLD BUSINESS**

A. FY 2016 Budget - The ETSB budget for FY 2016 was presented at the last ETSB meeting. The budget is balanced and presented in the same amount as the current FY2015 Budget. With no indication on how much revenue will be received and when, there is no other choice than to adopt the budget in the same form and amounts as the current year. Each line item was reviewed and adjusted as needed to balance the budget. Increases have been made to salaries (2.5% salary plus 1.5% COLA). Employees have been informed that increases will most likely not be provided until the revenue stream is reinstated. Fringe Benefits as directed by the County Finance Department have been implemented. The County Finance Department has reviewed the budget as proposed and understands the revenue issue. The County Board will be adopting the overall budget before December 1, 2015.

**MOTION: To move to Full Board the approval of the FY2015 Budget as presented by the Chief Administrator.**

B. State 9-1-1 Audit

The State Audit was submitted as requested and on time. Much appreciation for a good job goes to Caryn DeMarco for translating our County CAFR information to the state format.

**VI. NEW BUSINESS**

A. Approval Renewal of Maintenance Contract for ZOLL EPCR - The ZOLL EMS reporting program maintenance and support contract is due for renewal. It was hoped that recent discussions with hospital administration might offer a new source for payment. If this does occur we will be reimbursed for our expense.

**MOTION: To move to Full Board the approval of the ZOLL EPCR support and maintenance contract in the amount of \$24,600.00.**

B. Approval Renewal of the Maintenance contract for UPS equipment from Nationwide Power – The maintenance and support contract for our UPS equipment is due for renewal.

**MOTION: To move to Full Board the approval of the Nationwide Power Maintenance and support contract (12/1/15-11/30/16) for UPS equipment in the amount of \$25,527.70.**

C. Approval Renewal of the Maintenance Contract for PSAP Console Furniture from XYBIX.

**MOTION: To move to Full Board the approval of the XYBIX, 1 year Extended Maintenance for PSAP Console Furniture in the amount of \$12,680.80.**

**VII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED**

**VIII. ADDITIONAL COMMENTS**

**IV. ADJOURNMENT**

**The next meeting of the 9-1-1 ETSB Finance and Equipment Committee will be held on Wednesday, February 10, 2016 at 12:30 p.m.**

*All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.*