

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
LONG RANGE PLANNING COMMITTEE**

Chairman Steve Rauter

Wednesday, August 10, 2016 – 11:30 a.m.
ETSB 9-1-1 Administrative Office – Board Room
2561 Division Street, Joliet, IL 60435

AGENDA

I. CALL TO ORDER

II. ROLL CALL

Suzanne Hart
Steve Rauter

Aaron Klima
Dave Riddle

Bill Mort
Brad Veerman

Nick Palmer

III. APPROVAL OF MINUTES

MOTION: To approve minutes from June 8, 2016 as presented.

IV. OLD BUSINESS

A. Update on Matrix Operational Audit – The Matrix project team is continuing their interviews of staff and ETSB members. Their submittal will include a profile of the ETSB 9-1-1 Office and will include the project teams understanding of the current organization, staffing, services, operations and expenditures of the office. Staff is currently working with the project team on a draft of this document. The Matrix team is also compiling the results of their two surveys for the document. The final presentation will be available for the October ETSB meetings.

B. First Net Update – Chair Rauter will provide any updates on First Net activities.

C. Illinois 9-1-1 State Advisory Board Update – Our State Consolidation Plan was submitted before the deadline as a “Plan Modification”. After a review by ISP Staff and the 9-1-1 Administrator it was determined the plan should be resubmitted as a “Consolidation Plan”. The Plan was revised and resubmitted by the July 1st deadline. The ISP Staff inquired as to the incomplete submission. The details of the Laraway Communications Center were reviewed and it was determined that a “Time Extension” should be requested from the State 9-1-1 Administrator. This process was completed and approve on July 6th. We will proceed with the Consolidation Plan in 9 month milestones. Our first date for compliance is March 31, 2017. If additional time extensions are needed, at that point, they will be provided upon our request. The items remaining to be updated or completed are:

- 1) Letter of Intent to the Carriers (pg. 6)
- 2) Plan Narrative (fill in the box) (pg. 7-8)
- 3) Financial (pg. 11-12)
- 4) Five year plan (pg. 13)
- 5) Communities served (pg. 14)
- 6) Participating Agencies (pg. 16)
- 7) Adjacent Agencies (pg. 18)
- 8) Carrier Listing (pg. 20)
- 9) Call handling Agreements

The Chief Administrator will continue to monitor the progress of the G30 group, in their organization and planning phases, in order to complete the necessary documents.

D. Motorola Cad/Records/ Mobile Update –

1. Records Go Live – Records went live May 2. The remaining software related issues being worked on are;
 - a. Some UCR reports getting stuck in workflow (Found no reportable UCR code in report) – Motorola still investigating
 - b. Duplicate Case Numbering – Preliminary investigation appears to be associated to mobile records clients working off line. When two officers are working on the same case and they are both off line, when the mobile clients come back online they both get the same report number.
 - c. Reports losing data during workflow – Preliminary investigations indicated that when a report is sent to workflow some fields are losing data in report fields. Motorola is looking into this issue.
2. SSRS Report for Records – Currently validating content in the database and will advise agencies as soon as we are confident that the data is valid.
3. CAD/Mobile/Records Feature Request Management (FRM) – Staff will be setting up meetings with the three disciplines in late August to review to the FRM process and to review the list of enhancement requests for each discipline. Meetings dates to follow.
4. Records Users Group Meeting – A meeting of the Records users is scheduled for Tuesday, August 23rd at 9 am. Users will be able to discuss additions, corrections and additional features they would like to see in the product.
5. Data Conversion Update – Re-push of 2016, 2015, 2014 records data is on hold waiting for Motorola to resolve merging masters. Data is still converting past LRMS records and are currently on 2011 records.

E. Downers Grove Tollway Fiber/ISSI Router – Jeremy recently completed the installation of our router at the tollway fiber network site. He is currently awaiting coordination with Motorola to complete final configuration of the network connection to the Motorola network.

F. Everbridge Platform – All PSAPs have switched over to using the system. The 911 office is assisting PSAPs in configuring their agencies that wish to use the new system for sending messages.

G. Field testing CAD 4.2 – Field testing for Motorola CAD, mobile and records will start on August 30th and continue until September 15th. All participating PSAPs and agencies have been notified of the testing schedule that will be conducted at the 911 office with Motorola and 911 staff.

H. 9-1-1 State Advisory Board – The SAB met on Monday, July 26th. They reviewed the financial schedules for payment. The grants have been approved and funded. Requests for appropriations should be made quarterly. There is a need for the Board to determine the level of funding for the 2017 grant program. This will allow the ISP staff to budget for the grants over a period of several months. There are 26 consolidation plans and 6 waiver request for the SAB to hold hearings on. The SAB will meet for two days in August. Three hearings were held for waivers; Tazwell, Kane and Fayette. All three were approved. Two in agreement with the ALJ, and one with additional orders to provide a back-up PSAP. Bids were received for the Statewide NG9-1-1 Planning. Three vendors submitted proposals for review; Federal Engineering, Mission Critical, and Black Vetch. The submittals will be reviewed by ISP Staff and the State Purchasing Authority.

I. Legislative/ISP Updates – The General Assembly approved an appropriations bill that will fund 9-1-1 through June 30, 2017. There was no sweep of our funds at this time. Some of the appropriations bill provided funding through December 1, 2016. We will need to watch carefully that a sweep of our funds is not made at that time. The State is still running behind on their payments to the ETSBs. The current plan is to have April payments made in early August. May and June payments may be made by early September. Carrier fund reserves may be distributed in September.

J. Consolidation Planning – The 30 agencies, committed to consolidate to the new PSAP, continue to meet and work hard within the five assigned committees. The group chose Brad Veerman as the new Director. Building plans have been approved and an IGA still needs to be approved between the County and the Group for ownership of the building. Site work is still planned to begin fall 2016.

K. 9-1-1 Administrative Office – Design changes have been finalized with the County’s design group. A final acceptance can be made, once the final changes are delivered. A meeting with the Chief Administrator and the Chief of Staff for the County Executive is scheduled to discuss the rental agreement.

V. NEW BUSINESS

A. M-Core Regional Lease – The Staff has received several inquiries from neighboring ETSB’s regarding the possibility of leasing space on our M-Core. Staff will explain the details of these discussions.

B. Government Initiatives - There are two governmental initiatives that staff have been watching. The first is a Federal reclassification of the job classification for telecommunicators. The Office of Management and Budget is in the process of reclassifying Standard Occupational Classifications. Currently telecommunicators are designated as office and administrative support occupations. Lawmakers, public safety groups, and 9-1-1 Associations have been working to have the classification changes to a protective service classification. This would place telecommunicators in the same occupational classification as Police, Fire and EMS workers. If approved Telecommunicators would receive the same Federal benefits as do other emergency response personnel.

The other initiative deals with the new Illinois Medicaid Program Advanced Cloud Technology (IMPACT). Our ETSB Attorney John Kelly has reviewed this program and has expressed several concerns including:

“I have a couple of concerns about 9-1-1 Emergency Medical Dispatchers being classified as “health care providers.” While I understand the billing possibility, there may also be some negative consequences of that classification. First, if classified as “health care providers”, dispatchers may also be subject to all of the provisions of HIPAA, just as paramedics are.

Second, the new Illinois Medicaid Program Advanced Cloud Technology (IMPACT) program may require dispatchers to register in the Medicare system, as is the case with other kinds of health care workers. I believe a process is being put in place to extend this registration to paramedics and EMTs. As I understand the process, a paramedic will be required to register with Medicare with an associated cost. The purpose of the registration is to create a database to protect Medicaid patients and aid in record-keeping. Failure to register will result in a delay or rejection of Medicare billing. There was discussion of exempting emergency dispatchers from the registration requirement, but if we seek classification as “health care providers”, we most certainly will be required to register. These are only my thoughts and I am sure there are other points of view.”

Staff will continue to monitor the initiatives and report back to the Board.

VI. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

VII. ADDITIONAL COMMENTS

VIII. ADJOURNMENT

**The next meeting of the Will County 9-1-1 ETSB Long-Range Planning Committee
will be held on Wednesday, October 12, 2016 at 11:30 a.m.**

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.