

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD MEETING

Thursday, February 23, 2017 – 9:00 a.m.
ETSB Chair Julie Ponce-Doyle

Will County Office Building
2nd Floor, County Board Room
302 N. Chicago Street, Joliet, IL 60432

A G E N D A

I. CALL MEETING TO ORDER

A. Oaths of Office – The Oath of Office will be conducted by the Will County Clerk’s Office. Oaths will be given to newly appointed ETSB members and current ETSB members being reappointed to the Board.

1. Oath of Office for ETSB Members being appointed to the Board – Joe Waszny representing the Will County Chiefs of Police Association and Anthony Marzano appointed as the Citizen-at-Large Representative. Both appointments are from, 02/01/2015 to 02/01/2018.

2. Oath of Office for ETSB Members being reappointed to the Board –

a. Reappointments for 02/01/2015 ending in 02/01/18 are: Suzanne Hart and David Riddle.

b. Reappointments for 02/01/2016 ending in 02/01/19 are: Howard Stephens, Aaron Klima, and Steve Rauter.

c. Reappointments for 02/01/2017 ending in 02/01/20 are: Harold Damron, Nick Palmer, Julie Ponce-Doyle, Mike Shay, and Brad Veerrman.

ETSB members representing PSAP Directors within the Laraway Communications Center are Pam Buzan, Ken Kroll, and Bob Contro. They will continue to serve on the Board until reappointed or removed.

B. Roll Call -

Pam Buzan	Robert Contro	Harold Damron	Suzanne Hart
Aaron Klima	Kenneth Kroll	Anthony Marzano	Nick Palmer
Julie Ponce-Doyle	Steve Rauter	David Riddle	Mike Shay
Howard Stephens	Brad Veerman	Joe Waszny	

II. INTRODUCTION OF NEWS MEDIA/GUESTS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

MOTION: To approve regular meeting minutes from October 27, 2016 as presented.

V. TECHNOLOGY ADVISORY COMMITTEE – Chair Mike Shay

- A. Motorola Update
 - 1. CAD CU9 Testing
 - 2. Records Update
 - a. Data Conversion Update
 - b. CU9 Upgrade
- B. Starcom21 Upgrade – 7.16 upgrade
- C. CAD Failover testing (twice a year) May for 6 months and November 6 months
- D. Discuss Hiplink Product
- E. Discussion on Motorola connectivity to EF Johnson with gateway
- F. Response from CNRR on intersection crossings

VI. LONG RANGE PLANNING COMMITTEE – Chair Steve Rauter

A. M-Core Interoperability Project (Grundy Co) – Staff has submitted a financial proposal to Grundy Co. 9-1-1 (attached). The formula is based on the total number of work console positions. Will County will pay 85.71% and Grundy 14.29% of the M-Core costs. Grundy will pay an annual fee of \$36,446.74. There is also a first year buy-in of one year's payment (\$36,446.74). The buy-in fee is divided into quarterly payments of \$9,111.68 each. The Grundy ETSB met on Wednesday, January 25th, with this item to be discussed. Grundy reports they can pay the annual fee but not the buy-in fee in the first year. Alternatives were discussed with the Committee and it was suggested to see if Grundy Co could pay the buy-in fee over the course of the IGA. No response has been received.

B. Update on Matrix Operational Audit – The Matrix Project Team has completed the Administration Office Operational Audit. A draft of the report was sent to all Board members. Matrix is attending today's Board meeting to present an overview of their findings. (In closed session item XL.)

C. Legislative Update – At this time there are two legislative bills in the House of Representatives regarding 9-1-1. The first bill HB0617 supports 9-1-1 by providing for continuing funding if budget appropriations are not made by the end of the fiscal year. The second bill, HB 0477 hurts 9-1-1 in that once again the South Suburban Trauma Center is seeking 9-1-1 surcharge fees to support its center. Any other updates will be provided.

D. State Advisory Board Update - The SAB met on Monday, January 23rd. There were three consolidation public hearings. All were approved as submitted. The SAB reviewed the 44-page draft of revisions to the ETSA. There was much comment and more work to be done. The cut-off for new bills to be submitted was February 10th. The State Administrator was re-appointed by the Governor for a 2-year term.

E. Motorola Update – Staff continues to work with Motorola on issues within the Premier One Suite. A discussion on acceptance is not expected soon.

F. State 9-1-1 Plan – There has been no additional work on the State 9-1-1 Consolidation plan while we wait for the Laraway PSAP to formally organize. By-Laws and IGA's have been sent to their member agencies. Braidwood is now officially a member of the Laraway PSAP. The next meeting of the G31 Group is scheduled for February 22nd.

G. Laraway Public Safety Complex - The IT Staff did a walk thru of the PSAP to make certain in-ground piping was positioned correctly before the PSAP floor was poured. The building has been wrapped in plastic to protect the interior during the winter months. The completion schedule is still set for December 31, 2017.

VII. PERSONNEL/PUBLIC EDUCATION COMMITTEE – Chair Brad Veerman

A. Election of ETSB Officers – The ETSB Bylaws permit the Chair and Vice-Chair to serve in their positions for two terms (6 years). Julie is not eligible to run for another term for the Chair position. Steve is not eligible to run for another term as Vice-Chair but is eligible to run for the Chair position. Nominations will be called for from the floor at the February and April Board meetings. The election will be held at the April Board meeting.

Call for Nominations: The first request for nominations from the floor is made to fill the position of vice-chairman and chairman of the Will County 9-1-1 ETSB.

B. T/C Week Activities – The National Public Safety Telecommunicators Week will be held from April 9 to 15. Board members and our Fire and Police agencies are asked to thank our T/C's for the work they do, each and every day. The Board will recognize our T/C's reaching milestone anniversaries. Applications for T/C of the Year are due on Friday, March 31st. The Personnel Committee will make the selection for T/C of the Year at their April Committee meeting.

C. Request for Non-Board Member to Attend the National NENA Conference – Board member Ken Kroll has asked for permission to have his PSAP Director Alex Szalinski, attend this years' NENA Conference on his behalf. This request was approved last year.

D. A motion to adjourn to closed session will be requested on agenda item IX for the purpose of discussing:

1. Recommendation to Replace the Operations Support Specialist Position
- 2 Chief Administrator's Staff Salary Proposal

VIII. FINANCE AND EQUIPMENT COMMITTEE – Chair Julie Ponce-Doyle

A. The Finance/Equipment Committee has reviewed the enclosed claims for
October – \$481,911.39
November – \$741,151.69
December – \$78,461.24
January – \$104,612.02

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending January 2017, with a balance of \$3,823,306.62 and October, November, December 2016, and January 2017 list of County's Paid Invoices by G/L Distribution Report.

RESOLUTION #02232017-01

MOTION: To approve and place on file the *Will County Treasurer's Report of Receipts and Expenditures Month Ending January 2017 with a cash balance of \$3,823,306.62 and the October, November, December 2016, and December 2016 List of County's Paid Invoices by G/L Distribution Report.*

B. CAD 4.2 Quote – Staff has received a budgetary quote for the Motorola Upgrade to P1 version 4.2. The total cost of the upgrade for equipment and software is \$961,110. The five-year maintenance agreement is \$293,773 for a total of \$1,254,883.

Because Motorola has already placed some of the equipment needed for the upgrade, we will receive a discount of \$156,744 on the equipment and \$64,909 on the maintenance agreement for a total discount of \$221,683.00.

The final budget pricing for the project is \$1,033,225.

This project cost will be consideration in the acceptance of the final payment to Motorola for the P1 CAD Suite.

C. AIS Server/Logger – The staff needs to purchase a Motorola AIS/Server and NICE Logger to provide for centralized recording of all P25 talk groups in the amount of \$286,853.80. This amount includes a five-year service and maintenance agreement to start in year two, following the first year no-cost warranty.

RESOLUTION #02232017-02

MOTION: To approve to purchase a Motorola AIS/Server and NICE Logger for Centralized recording of all P25 talk groups in the amount of \$286,853.80. This includes \$78,247.69 for Post Warranty Services and \$72,974.51 for SUA on the Nice Equipment for a five-year service and maintenance contract following the first year no-cost warranty.

D. Firehouse Maintenance Renewal – The Firehouse Software Maintenance Contract will expire on March 1, 2017. The renewal amount is \$15,670.00.

RESOLUTION #02232017-03

MOTION: To approve to renew the Firehouse Software annual maintenance contract in the amount of \$15,670.00

E. Low Voltage Installation Quote – The first purchase by the ETSB for the Laraway Communications Center and the 9-1-1 Administrative Office is to provide and install a complete cabling solution to all voice and data locations. The project was bid as part of the County's bid package. The ETSB portion of the contract is \$20,600. The cost for the 9-1-1 Admin Office is \$15,000 and \$5,600 is for the LCC.

RESOLUTION #02232017-04

MOTION: To approve to purchase a complete cabling system for voice and data at the LCC and 9-1-1 Admin Office in the amount of \$20,600 from Low Voltage Solutions.

F. ESRI Service and Maintenance Contract – The current service and maintenance agreements for our GIS software expired on February 7, 2017. The renewal amount for this contract is \$9,600.

RESOLUTION #02232017-05

MOTION: To approve to renew the service and maintenance agreement for GIS software from ESRI in the amount of \$9,600.

G. Motorola Service and Maintenance Contract for Radio Consoles – Motorola has submitted their billing for the fourth year of the service and maintenance agreement for the Motorola radio consoles. The invoice is in the amount of \$401,817.

RESOLUTION #02232017-06

MOTION: To approve a payment to Motorola for the fourth year payment of the radio console service and maintenance contract in the amount of \$401,817.

IX. MOTION TO ADJOURN TO CLOSED MEETING

A motion is requested by the Chief Administrator to move to a closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c) (1) to consider specific possible action(s) relating to the appointment, employment, and compensation of specific employees of the ETSB. This request is to specifically discuss:

- A. The Draft Matrix Staff Audit Report
- B. Recommendation to Replace the Operations Support Specialist Position
- C. Chief Administrators Staff Salary Proposal

X. ADDITIONAL COMMENTS

A. Discussion of change of date for the April ETSB Meeting. Due to a conflict with a scheduled EMA event, more than half of the Board will be unable to attend the April ETSB meeting scheduled for April 27, 2017. Staff has looked for a next best date to use the County Board Room. The tentative date is Wednesday, May 3, 2017. Please check your calendar to see if that date and time work with you. We apologize for any inconvenience this may cause.

XI. ADJOURNMENT

The next meeting of the ETSB is tentatively scheduled for Wednesday, May 3, 2017 at 9:00 a.m.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.