

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD  
FINANCE AND EQUIPMENT COMMITTEE MEETING**

**Chairman Julie Ponce-Doyle**

**Note: The Finance and Equipment Committee will meet immediately following  
the Personnel and Training Committee but not before 12:30 p.m.**

Wednesday, April 12, 2017

ETSB 9-1-1 Administrative Office – Board Room  
2561 Division Street, Joliet, IL 60435

**AGENDA**

**I. CALL TO ORDER**

**II. ROLL CALL**

Julie Ponce-Doyle	Harold Damron	Aaron Klima
Steve Rauter	Mike Shay	Brad Veerman

**III. APPROVAL OF MINUTES**

**MOTION: To approve minutes from February 8, 2017 as presented.**

**IV. FINANCE AND EQUIPMENT**

A. The Finance/Equipment Committee has reviewed the enclosed claims for  
February 2017 – \$130,316.11  
March 2017 – \$542,401.78

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending March 2017, with a balance of \$3,408,663.56 and February and March 2017 list of County's Paid Invoices by G/L Distribution Report.

**MOTION: To move from Committee to Full Board the approval of the  
*Will County Treasurer's Report of Receipts and Expenditures Month Ending  
March 2017 with a cash balance of \$3,408,663.56 and the February and  
March 2017 List of County's Paid Invoices by G/L Distribution Report.***

**V. OLD BUSINESS**

A. Matrix Updates – Committee Review, Recommendations and Priorities - The Chief Administrator has separated the ten areas of inquiry, outlined for Matrix in the RFP, into the three ETSB Member Committees best capable to address the action items. The request of the Committee would be;

- To address the Matrix Assessment of their assigned areas of inquiry.
- The Committee should then determine if they agree, disagree, or want to modify the Matrix Assessment.
- Based on these decisions the Committee should then address the action items recommended by Matrix and prioritize the action items for Staff to work on.

B. Lease Agreement 2561 W. Division Street – Our current lease agreement requires a 6 month written notice to end the lease. One of the lease conditions is that we pay the annual property tax. Since Will County property taxes are always one year in arrears the payment amounts will not be available until 2018. The Chief Administrator will discuss several options for the Board to consider in paying the tax bill.

C. Surplus Staff Vehicle HHR – The current staff vehicle a 2009 Chevrolet HHR has reached its end of life service. Current repair estimates are in excess of \$3500 and it cannot pass its current emission test. The Kelly Blue Book price is about \$1600. The Chief Administrator is requesting permission to declare the car as a surplus vehicle and dispose of by selling the car to the highest bid as advertised in as is condition.

**MOTION: To move to full board the motion to declare the 2009 Chevrolet HHR as a surplus vehicle and to sell, as is, to the highest bidder.**

D. Replacement Vehicle IT Dodge Caravan – The Chief Administrator is requesting to replace the surplus Chevrolet HHR with a 2017 Dodge Caravan. The state purchase price is \$20,075.00. Staff inventoried available vehicles in Will County and found the best price to be at Tyson Dodge in Shorewood. They will provide a vehicle that meets or exceeds the state designate vehicle for \$20,072.15.

**MOTION: To move to Full Board the approval to purchase a 2017 Dodge Caravan from Tyson Dodge, Shorewood, Illinois in the amount of \$20,072.15.**

E. Surplus Electronic Equipment – The Chief Administrator is requesting that the electronic equipment listed on the Surplus Equipment Asset List be declared as surplus. Non-working items will be disposed of through the Will County Re-cycling Program. All other equipment will be offered first to our PSAPs and agencies in as is condition. Any remaining equipment will be offered for sale or the taking to other ETSB's.

**MOTION: To move to Full Board the approval to dispose of surplus electronic equipment from the Surplus Equipment Asset List.**

F. Illinois State 9-1-1 Grant – In 2016, the Illinois 9-1-1 Office offered \$3.5 million in 9-1-1 for consolidation and equipment. They received 21 applications for \$19 million dollars. Will County 9-1-1 was one of the applicants. All of the grants went to underserved 9-1-1- ETSB's. This year State 9-1-1 grants were made available for \$12.5 million. 16 applications were filed, including Will County 9-1-1, for a total of \$9,509,315.87. The Chief Administrator will discuss the grant application process and the details of our grant request. Grant awards are expected to be announced in May and become effective July 1<sup>st</sup>.

G. Purchase Equipment for Laraway Communication Center PSAP – Staff has received quotations for some of the Laraway Communication Center Equipment. Due to build, delivery and set-up times, these particular pieces of equipment need to be ordered now to receive in time for installation and testing at the new PSAP before go-live. The total cost of this equipment purchase is \$1,936,955.18.

1. Word System NRX Server/Voice Logger - \$90,950.00

**MOTION: To move to Full Board the approval to purchase the voice logger for the LCC PSAP, from Word Systems, in the amount of \$ 90,950.00.**

2. Viper CPE - \$659,795.50

**MOTION: To move to Full Board the approval to purchase the Viper CPE for the LCC PSAP, From West Corp., in the amount of \$659,795.00.**

3. Xybix Workstation Furniture - \$408,046.68

**MOTION: To move to Full Board the approval to purchase the workstation furniture, from Xybix, in the amount of \$408,046.68**

4. Motorola Radio Consoles - \$778,163.00

**MOTION: To move to Full Board the approval to purchase the radio consoles, from Motorola, in the amount of \$778,163.00**

H. Motorola 4.1 Discussion – Staff has been working with Motorola to resolve the issues that have been plaguing the P1 CAD Suite over the past five years of the project. Motorola feels strongly that moving our CAD product from the 3.x platform to the new 4.x platform will resolve most of our outstanding issues. In order to get to the endpoint of a 4.2 platform, there needs to be an interim step to the current 4.1 platform. If the ETSB agrees to a change order to do this upgrade, Motorola will install all the necessary hardware and software at no cost to Will County 9-1-1 (\$961,110). The timeline

for installation is 5 months (September 1, 2017). Staff has asked for 90-days to test the upgrade and consider acceptance of the CAD Project. A financial payment plan is being worked on to pay for previously committed work as well as the next five years of our contract.

**MOTION: To move to Full Board the approval of the Motorola P1 Contract Change Order to include the addition of the 4.1 and 4.2 CAD Platforms, including all hardware, software and installation at no cost to the Will County 9-1-1 ETSB.**

I. Purchase Telephone System Equipment for the 9-1-1 Administration Office – The existing office telephone system has reached its end of life. Staff has been investigating different resources to replace the telephone system and its ability to be relocated to the new office. Staff will review the Pros and Cons of the different vendors. The proposed solution from Comcast Business Services will allow us to remove the current monthly PRI line charge of \$363.00 (\$4,356 annually) for our current telephone system.

**MOTION: To move to Full Board the purchase of the Comcast Business Services telephone system for an installation fee of \$468.30 and reoccurring monthly charges for equipment and services of \$664.55 (\$7,974.60 annually)**

J. Microsoft Office 365 Upgrade – The current Exchange 2010 and Office 2010 software ended mainstream support in January 2015. We are now nearing the end of limited extended support. In addition, the compatibility of our office applications are also outdated. The upgrade to Office 365 will reduce our on premise maintenance server footprint as well as ensure we stay current with our core Microsoft office products (Word, Excel, PowerPoint etc).

**MOTION: To move to Full Board the purchase of the Microsoft Office 365 platform from Sentinel Technologies in the amount of \$18,408.00.**

**VI. NEW BUSINESS**

**VII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED**

**VIII. ADDITIONAL COMMENT**

A. Discussion on Annual Insurance Renewal for VFIS – The annual insurance premium with VFIS expires in April. Our premium amount is \$15,478. There is a \$605 increase from last year. The chair will add this discussion to the ETSB meeting agenda.

B. Discussion on Motorola Financial Payment plan. The chair will discuss staff negotiations with Motorola in regards to the financial plan for CAD acceptance in March of 2019. The chair will add this discussion to the ETSB meeting agenda.

**IV. ADJOURNMENT**

**The next meeting of the 9-1-1 ETSB Finance and Equipment Committee will be held on Wednesday, April 12, 2017 at 12:30 p.m.**

*All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.*