

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD MEETING

Thursday, April 20, 2017 – 1:00 p.m.
ETSB Chair Julie Ponce-Doyle

Will County Office Building
2nd Floor, County Board Room
302 N. Chicago Street, Joliet, IL 60432

A G E N D A

I. CALL MEETING TO ORDER

Pam Buzan	Robert Contro	Harold Damron	Suzanne Hart
Aaron Klima	Kenneth Kroll	Anthony Marzano	Nick Palmer
Julie Ponce-Doyle	Steve Rauter	David Riddle	Mike Shay
Howard Stephens	Brad Veerman	Joe Wazny	

II. INTRODUCTION OF NEWS MEDIA/GUESTS

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES

MOTION: To approve regular meeting minutes from February 23, 2017 as presented.

MOTION: To approve closed meeting minutes from February 23, 2017 as presented.

MOTION: To approve special meeting minutes from March 3, 2017 as presented.

V. NOMINATIONS FOR ETSB CHAIRMAN AND VICE-CHAIRMAN

At the February 2017 ETSB meeting nominations were accepted for the positions of Chairman and Vice-Chairman. Steve Rauter was nominated for the Chairman position. Howard Stephens was nominated for the Vice-Chairman position. A second call for nomination will be held and nominations will then be closed.

VI. ELECTION OF ETSB OFFICERS – CHAIRMAN AND VICE-CHAIRMAN

The election of Chairman and vice-chairman will be held from the nominated board members.

VII. ACKNOWLEDGEMENT OF NATIONAL 9-1-1 TELECOMMUNICATOR WEEK

A. Presentations and Awards

1. 9-1-1 System Milestone Awards will be presented to 43 telecommunicators and 2 from 9-1-1 Staff. The following will be acknowledged at the meeting for their 20 years of service. The remaining certificates will be passed out at their PSAPs.

Lisa Kofink, Wescom, 20 years
Kyle Parker, Joliet, 20 years
Pam Buzan, Eastcom, 25 years
Natalie Krapf, Eastcom, 30 years
Zelda Scott, Joliet, 30 years

2. 9-1-1 Individual Award of Merit Recognition – Jason Vasek (Eastcom) and Julie Murnane (Will County Sheriff) will be awarded the Individual Award of Merit.

3. Team Award of Merit Recognition – Eastcom’s Amanda Rohwedder, Buffy Glowinke, Kristi Goldasich, and Natalie Krapf will be awarded the Team Merit Award.

4. 9-1-1 Telecommunicator of the Year is Mildred Rowe (Joliet) – Four Telecommunicators were nominated for T/C of the Year –Todd Baran (Romeoville), Dina Panos (Wescom), and Brandon Johnson (Wescom).

VIII. TECHNOLOGY ADVISORY COMMITTEE – Chair Mike Shay

A. Motorola Update – Staff continues to meet and work with Motorola Solutions Engineers to determine fixes to current product problems and determine the pathway to the 4.x CAD Platform. An intermediate technical solution will be discussed for:

1. CAD CU 10 Upgrade
2. Motorola CAD 4.1
3. Records 3.3
4. Data Conversion

B. HipLink Emergency Wireless Alerting Software Update – On March 1st, Staff hosted an on-site meeting with the PSAP Directors and HipLink representatives to present an in-depth review of their product. The product PowerPoint presentation is attached. Staff has reviewed the advantages and disadvantages of this product versus our current Everbridge software. While there are added features in the HipLink product, the budget estimates appear to be excessive. The Chief Administrator is recommending tabling this evaluation and having Staff prepare an RFP in April 2018, before the end of the current Everbridge contract.

C. Office 365 Upgrade – The current Exchange 2010 and Office 2010 software ended mainstream support in January 2015. We are now nearing the end of limited extended support. In addition, the compatibility of our office applications are also outdated. The upgrade to Office 365 will reduce our on premise maintenance server footprint as well as ensure we stay current with our core Microsoft office products (Word, Excel, PowerPoint, etc.).

D. NG9-1-1 Update – The State of Illinois has begun its NG9-1-1 Statewide Implementation Project. Staff and our PSAP Directors have answered and submitted a survey on our existing NG9-1-1 capabilities. Staff has also attended two of the Town Hall meetings hosted by the State’s Vendor, Mission Critical Partners. Staff will provide an update on developing our own local ESInet in the next two years. All of this is part of the States ramp up to a 2021 statewide NG9-1-1 implementation. AT&T has also announced they will implement their local ESInet solution in July. (Brochure attached).

E. Laraway Communication Technical Update – Staff reviewed the current designs of the technology that will be installed in the PSAP.

F. Change of Date Tech Committee Meeting – A reminder that the Technology Committee has been changed from Wednesday, June 7th at 1 pm to Wednesday, June 14th at 11:00 am. The reason is that several staff and board members will be attending the Annual NENA Conference in San Antonio the week of June 4th -10th.

IX. LONG RANGE PLANNING COMMITTEE – Chair Steve Rauter

A. M3-Core Interoperability Agreements with Grundy and Kendall Counties – The details of the IGA’s have been worked out with Staff, Grundy and Kendall ETSB’s, and our Attorney. Grundy and Kendall ETSBs are contributing \$457,348.37 (29%) to the total operating cost of \$1,597,817.30 for our M3-Core System over the next eight years. They both have been asked to sign their IGA’s and return to us. With our ETSB consent the agreements are expected to be completed by the end of April.

RESOLUTION #04202017-01

MOTION: To approve the M3-Core Interoperability Agreements with Grundy and Kendall Counties.

B. Matrix Updates – Committee Review, Recommendations and Priorities – The Chief Administrator has separated the ten areas of inquiry, outlined for Matrix in the RFP, into the three ETSB Member Committees best capable to address the action items. The request of the Committee is to;

- Address the Matrix Assessment of their assigned areas of inquiry.
- The Committee should then determine if they agree, disagree, or want to modify the Matrix Assessment.
- Based on these decisions the Committee should then address the action items recommended by Matrix and prioritize the action items for Staff to work on.

C. Legislative Updates –This is a busy time in Springfield. Our legislators are now on a Spring Break until Monday, April 24th. The last day for third readings and the passage of substantive bills is April 28th. The 9-1-1 community continues to watch HB1894 which contains the revision of the Emergency Telephone Act. It is still uncertain whether or not the \$.87 surcharge will be increased or not to the proposed \$1.05. Also being watched is HB 2691 which is the Telco IP Based Services Act which essentially provides for the end of legacy copper telephone lines.

D. Illinois 9-1-1 State Advisory Board –The SAB met on Monday, March 20, 2017. The notes from this meeting are attached to this agenda. The 9-1-1 SAB met again on Monday, April 17, 2017, any additional updates will be provided.

E. State 9-1-1 Consolidation Plan Extension – The Chief Administrator met with the State 9-1-1 Administrator and gave a milestone report on our State Consolidation Plan. With that meeting, the State Administrator gave the Will County ETSB an extension to July 1, 2017 to complete our plan.

F. Laraway Building Update – Both the PSAP and the Administration Office are well under construction. The windows are installed and the exterior brick work has begun. The construction plan is still scheduled for completion at the end of December, 2017.

G. Motorola CAD Acceptance and Intermediate Steps – Another system failure has occurred with the Motorola CAD Suite within the records and replication hardware. Motorola engineers sought out the root cause and found it to be a specific hardware failure. Staff will explain the situation, as well as the resolution to move us to the 4.x Platform, within the next 5 months at no cost to the ETSB.

X. PERSONNEL/PUBLIC EDUCATION COMMITTEE – Chair Brad Veerman

A. Silver Cross EMD Program proposal – Staff has been working with our Resource Hospital, Silver Cross, to update and correct some issues within the EMD Programs out-reach at JJC. Silver Cross has now taken back the program for 9-1-1 and will offer its own schedule of classes for our T/C's. The JJC program will remain as a curriculum course for anyone interested in obtaining college credit.

XI. FINANCE AND EQUIPMENT COMMITTEE – Chair Julie Ponce-Doyle

A. The Finance/Equipment Committee has reviewed the enclosed claims for
February 2017 – \$130,316.11
March 2017 – \$542,401.78

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending March 2017, with a balance of \$3,408,663.56 and February and March 2017 list of County's Paid Invoices by G/L Distribution Report.

RESOLUTION #04202017-02

MOTION: To approve and place on file the *Will County Treasurer's Report of Receipts and Expenditures Month Ending March 2017 with a cash balance of \$3,408,663.56 and the February and March 2017 List of County's Paid Invoices by G/L Distribution Report.*

B. Lease Agreement 2561 W. Division Street – Our current lease agreement requires a 6-month written notice to end the lease. One of the lease conditions is that we pay the annual property tax. Since Will County property taxes are always one year in arrears the payment amounts will not be available until 2018. The Chief Administrator discussed several options for the Board to consider in paying the tax bill.

C. Surplus Staff Vehicle HHR – The current staff vehicle a 2009 Chevrolet HHR has reached its end of life service. Current repair estimates are in excess of \$3500 and it cannot pass its current emission test. The Kelly Blue Book price is about \$1600. The Chief Administrator is requesting permission to declare the car as a surplus vehicle and dispose of by selling the car to the highest bid as advertised in as is condition.

RESOLUTION #04202017-03

MOTION: To declare the 2009 Chevrolet HHR as a surplus vehicle and to sell, as is, to the highest bidder.

D. Replacement Vehicle IT Dodge Caravan – The Chief Administrator is requesting to replace the surplus Chevrolet HHR. The State contract vehicle is a 2017 Dodge Caravan. Staff obtained bids from our Will County Dodge Dealers and the State. The bids are as follows: Pearl Dodge, Peotone - \$22,084, State of Illinois \$20,075.00 and Tyson Dodge \$20,072.15. The Chief Administrator is recommending the low bid and a Will County purchase from Tyson Dodge, Shorewood.

RESOLUTION #04202017-04

MOTION: To purchase a 2017 Dodge Caravan from Tyson Dodge, Shorewood, IL in the amount of \$20,072.15.

E. Surplus Electronic Equipment – The Chief Administrator is requesting that the electronic equipment listed on the Surplus Equipment Asset List be declared as surplus. Non-working items will be disposed of through the Will County Re-cycling Program. All other equipment will be offered first to our PSAPs and agencies in as is condition. Any remaining equipment will be offered for sale or the taking to other ETSB's.

RESOLUTION #04202017-05

MOTION: To dispose of surplus electronic equipment from the Surplus Equipment Asset List, after all hard drives and sensitive data have been destroyed.

F. Illinois State 9-1-1 Grant – In 2016, the Illinois 9-1-1 Office offered \$3.5 million in 9-1-1 for consolidation and equipment. They received 21 applications for \$19 million dollars. Will County 9-1-1 was one of those applicants. All of the grants went to underserved 9-1-1 ETSB's. This year State 9-1-1 grants were made available for \$12.5 million. 16 applications were filed, including Will County 9-1-1, for a total of \$9,509,315.87. The Chief Administrator will discuss the grant application process and the details of our grant request for \$930,367.20. Grant awards are expected to be announced in May and become effective July 1st.

G. Purchase Equipment for Laraway Communication Center PSAP – Staff has received quotations for some of the Laraway Communication Center Equipment. Due to build, delivery and set-up times, these particular pieces of equipment need to be ordered now to receive in time for installation and testing at the new PSAP before go-live. The total cost of this equipment purchase is \$1,936,955.18. Staff proposed a program to reduce some of the new equipment for the opening of the PSAP. This revised plan is estimated to reduce the cost of this equipment by as much as \$500,000. Staff is working

with the vendors to see what cost-saving measures can be taken and will report any pricing changes at today's meeting

1. Word System NRX Server/Voice Logger - \$90,950.00
RESOLUTION #04202017-06
MOTION: To purchase the voice logger for the LCC PSAP, from Word Systems, in the amount of \$ 90,950.00.
2. Viper CPE - \$659,795.50
RESOLUTION #04202017-07
MOTION: To purchase the Viper CPE for the LCC PSAP, from West Corp., in the amount of \$659,795.00.
3. Xybix Workstation Furniture - \$408,046.68
RESOLUTION #04202017-08
MOTION: To purchase the workstation furniture, from Xybix, in the amount of \$408,046.68.
4. Motorola Radio Consoles - \$778,163.00
RESOLUTION #04202017-09
MOTION: To purchase the radio consoles, from Motorola, in the amount of \$778,163.00.

H. Motorola 4.1 Discussion – Staff has been working with Motorola to resolve the issues that have been plaguing the P1 CAD Suite over the past five years of the project. Motorola feels strongly that moving our CAD product from the 3.x platform to the new 4.x platform will resolve most of our outstanding issues. In order to get to the endpoint of a 4.2 platform, there needs to be an interim step to the current 4.1 platform. If the ETSB agrees to a change order to do this upgrade, Motorola will install all the necessary hardware and software at no cost for this upgrade to Will County 9-1-1 (\$961,110). The timeline for installation is 5 months (September 1, 2017).

RESOLUTION #04202017-10
MOTION: To approve the Motorola P1 Contract Change Order to include the addition of the 4.1 and 4.2 CAD Platforms, including all hardware, software and installation with no additional cost for this upgrade to the Will County ETSB.

I. Motorola Financial Payment Plan – The Chief Administrator has been negotiating with Motorola Financial Solutions to provide an equitable settlement of our outstanding and future payments for the Motorola Premiere One CAD Suite. Currently the ETSB has withheld payments from Motorola since 2014. The funds were withheld due to the lack of performance of the PICAD product. With the approval of the Change Order (H above), Motorola needs to receive some form of reimbursement for our outstanding obligations of \$4.28-mil. The details of the reimbursement plan are attached to this agenda. The Chief Administrator has proposed a payment plan of 24 monthly payments of \$250,997.27 each beginning in April 2017 and ending on March 31, 2019.

RESOLUTION #04202017-11
MOTION: To approve the ETSB Financial Plan to pay Motorola Financial Solutions a monthly payment of \$259,997.27, for 24 months, beginning on April 30, 2017 and ending on March 32, 2019.

J. Purchase Telephone System Equipment for the 9-1-1 Administration Office – Tabled in Committee

K. Microsoft Office 365 Upgrade – The current Exchange 2010 and Office 2010 software ended mainstream support in January 2015. We are now nearing the end of limited extended support. In addition, the compatibility of our office applications are also outdated. The upgrade to Office 365 will reduce our on premise maintenance server footprint as well as ensure we stay current with our core Microsoft office products (Word, Excel, PowerPoint etc).

RESOLUTION #04202017-12
MOTION: To purchase of the Microsoft Office 365 platform

from Sentinel Technologies in the amount of \$18,408.00.

L. Annual Insurance Renewal for VFIS – The annual insurance premium with VFIS expires at the end of April. Our premium amount is \$15,478. This is a \$605 increase from last year.

RESOLUTION #04202017-13

MOTION: To approve the renewal of annual insurance premium with VFIS in the amount of \$15,478.00

XII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED -

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(1) to consider specific possible action(s) relating to the appointment, employment, and compensation of specific employees of the ETSB.

XIII. MOTION TO RETURN TO OPEN SESSION

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

XIV. ADDITIONAL COMMENTS

XV. ADJOURNMENT

The next meeting of the ETSB will be held Thursday, June 22, 2017 at 9:00 a.m.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.