

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD  
FINANCE AND EQUIPMENT COMMITTEE MEETING**

**Chairman Julie Ponce-Doyle**

**Note: The Finance and Equipment Committee will meet immediately following  
the Personnel and Training Committee but not before 12:30 p.m.**

Wednesday, June 14, 2017

ETSB 9-1-1 Administrative Office – Board Room  
2561 Division Street, Joliet, IL 60435

**AGENDA (Amended)**

**I. CALL TO ORDER**

**II. ROLL CALL**

Julie Ponce-Doyle	Harold Damron	Aaron Klima
Steve Rauter	Mike Shay	Brad Veerman

**III. APPROVAL OF MINUTES**

**MOTION: To approve minutes from April 12, 2017 as presented.**

**IV. FINANCE AND EQUIPMENT**

A. The Finance/Equipment Committee has reviewed the enclosed claims for  
April 2017 – \$128,247.12  
May 2017 – \$266,785.47

At this time, the Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending May 2017, with a balance of \$3,678,321.62 and April and May 2017 list of County's Paid Invoices by G/L Distribution Report.

**MOTION: To move from Committee to Full Board the approval of the  
*Will County Treasurer's Report of Receipts and Expenditures Month Ending  
May 2017 with a cash balance of \$3,678,321.62 and the April and May 2017  
List of County's Paid Invoices by G/L Distribution Report.***

**V. OLD BUSINESS**

A. Matrix Updates – Committee Review, Recommendations and Priorities - The Chief Administrator has presented the areas of inquiry, outlined for Matrix in the RFP, to the Committee members. The request of the Committee is to;

- To address the Matrix Assessment of their assigned areas of inquiry.
- The Committee should then determine if they agree, disagree, or want to modify the Matrix Assessment.
- Based on these decisions the Committee should then address the action items recommended by Matrix and prioritize the action items for Staff to work on.

B. Lease Agreement 2561 W. Division Street – A letter of intent to end the lease at the Administrative Office was sent to the landlord (attached). The letter was sent in advance of the lease agreements 6 month requirement. The landlord is not acknowledging the request. The matter has been turned over to the Boards attorney for follow-up.

C. Illinois State 9-1-1 Grant – The Chief Administrator is still waiting for the announcement of this year's 2017 ISP Grant Award recipients. We have requested a grant in the amount of \$930,367.20 for consolidation equipment purchases at the Laraway PSAP.

D. Purchase Telephone System Equipment for the 9-1-1 Administration Office – After Committee approval of this item there was Board discussion to work with the county telephone manager on trying to extend the existing office system into the County’s telephone platform. At this point, those attempts have not been successful. An update will be made at today’s Technology Committee. In the event that there is a decision that this installation cannot be done, the Chief Administrator is asking the Committee to recommend the purchase of the Comcast Business Service solution approved at the last committee meeting. This would be only a monthly increase from our current PRI cost of \$280.59.

**MOTION - To re-open the tabled motion to purchase the Comcast Business Services telephone system for an installation fee of \$468.30 and reoccurring monthly charges for equipment and services of \$664.55 (\$7,974.60 annually).**

**MOTION – To move to Full Board the purchase of the Comcast Business Service telephone system in the amount of \$7,974.60.**

## VI. NEW BUSINESS

A. FY2018 Budget – The Chief Administrator is scheduled for a County Finance Department FY2018 Budget Hearing on Tuesday, July 11<sup>th</sup>. Much like last year, the beginning of the budget process is met with many unanswered questions regarding revenue and funds from the State. A line item review is being completed of our expenses with appropriate adjustment based on previous expenditures. Revenue however unknown without information on the legislative increase in January and the notice of grant receipt. The payment of surcharge funds is unknown without the passage of a State Budget or appropriation legislation.

B. LCC Computer Monitor Quote – Staff has received quotations from our computer monitor vendors (Dell and Monoprice) for the purchase of computer monitors for the Laraway Communications Center.

**MOTION: To move to Full Board the purchase of; 50 Computer Monitors from Monoprice in the amount of \$12,222.43 for the Laraway Communications Center.**

**MOTION: To move to Full Board the purchase of; 90 Computer Monitors and sound bars from Dell in the amount of \$13,873.50 for the Laraway Communications Center.**

C. Wescom UPS battery replacement (UPS 2) – Our battery maintenance contractor has informed us of the need to replace the batteries in the Wescom UPS #2. The batteries in UPS #1 were replaced last year. The cost of the batteries is \$12,308.00 from Portable Power Systems.

**MOTION: To move to Full Board the purchase of batteries for the Wescom UPS #2 from Portable Power Systems for \$12,308.00**

D. VM RFP – Staff has sent out an RFP to replace the current outdated Virtual Server Solutions. One RFP response was received. Staff will review the RFP and the response with the Committee.

**MOTION: To move to Full Board the purchase of the Virtual Server Solution with a 5 year purchase/maintenance/support agreement in the amount of \$1,685,627. Annual payments will be \$363,522.32.**

E. Renewal of Sentinel Wireless Monitoring and Maintenance support for 7/1/2017 – 6/30/2018

**MOTION: To move to Full Board the approval to renew Wireless Maintenance and Monitoring from Sentinel in the amount of \$97,053.00.**

F. Additional NetMotion Licenses – The current supply of NetMotion licenses for our agencies are exhausted. Staff is recommending the purchase of an additional 150 NetMotion licenses for purchase by our agencies.

**MOTION: To move to Full Board the approval of the purchase of 150 NetMotion licenses in the amount of \$23,100.00.**

**VII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED**

**VIII. ADDITIONAL COMMENT**

**IV. ADJOURNMENT**

**The next meeting of the 9-1-1 ETSB Finance and Equipment Committee will be held on  
Wednesday, August 9, 2017 at 12:30 p.m.**

*All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.*