

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
FINANCE AND EQUIPMENT COMMITTEE MEETING**

Chairman Julie Ponce-Doyle

Note: The Finance and Equipment Committee will meet immediately following the Personnel and Training Committee but not before 12:30 p.m.

Wednesday, October 11, 2017, 12:30 p.m.
ETSB 9-1-1 Administrative Office – Board Room
2561 Division Street, Joliet, IL 60435

REVISED AGENDA

Addition: VI New Business-E. Xybix Maintenance Contract

I. CALL TO ORDER

II. ROLL CALL

Julie Ponce-Doyle Harold Damron Aaron Klima Mike Shay Brad Veerman

III. APPROVAL OF MINUTES

MOTION: To approve minutes from August 9, 2017 as presented.

IV. FINANCE AND EQUIPMENT

- A. The Finance/Equipment Committee has reviewed the enclosed claims for
August 2017 – \$500,565.88
September 2017 – \$615,302.12

The Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures Month Ending September 2017, with a balance of \$3,964,064.99 and June and July 2017 list of County's Paid Invoices by G/L Distribution Report.

MOTION: To move from Committee to Full Board the approval of the *Will County Treasurer's Report of Receipts and Expenditures Month Ending September 2017 with a cash balance of \$3,964,064.99 and the August and September 2017 List of County's Paid Invoices by G/L Distribution Report.*

V. OLD BUSINESS

- A. Matrix Review – Discussion on Committee review, recommendations and priorities on the Matrix report regarding action items assigned to the Committee.

B. FY2018 Surcharge Grant Program – With the consolidation of our PSAPs to three centers, the Chief Administrator is recommending a proposal to modify the Surcharge Grant Reallocation Program. The proposal includes reducing the grant amount from \$1mil to \$900,000 and distributing the grant monies equally between the three PSAPs. The PSAP boards would then: sign an IGA with the ETSB, determine the disbursement of their funds, designate the items to purchase for approval, and return the receipts to the staff with both sides of their cancelled checks.

MOTION: To move to Full Board the approval of the FY2018 Surcharge Grant Program in the amount of \$900,000 to be distributed locally among the three (3) PSAP Boards.

C. FY2018 Budget Approval – The Chief Administrator is requesting approval of the FY 2018 Budget. The budget completed a review and approval process with the County's Budget Director. This year's balance budget is in the amount of \$10,798,000. This amount is a \$2,148,500 increase over the current year's budget or a 24.85% increase. The increase is due to the anticipated revenue increase from the state 9-1-1 surcharge legislation.

MOTION: To move to the Full Board the approval of the FY2018 Budget of Revenues and Expenditures in the amount of \$10,798.00.

VI. NEW BUSINESS

A. Purchase of a Motorola 8000 ISSI Gateway - The Staff IT and EMA Radio Managers met with engineers from Motorola and EF Johnson to determine the best way to provide connectivity between the two disparate radio systems to be used in the PSAPs. It has been determined that an additional ISSI Gateway is needed on the Motorola side of the radio network. The County has purchased their ISSI Gateway through E.F. Johnson as part of the county-wide radio system project. The cost of the Motorola ISSI gateway is \$300,403.00. After much discussion, it appears that the total cost of the project will be paid for by the ETSB. Payment terms are being worked out by the Chief Administrator as a change order to the current \$721,000 Laraway radio contract with Motorola.

MOTION: To move to the Full Board approval to purchase the Motorola ISSI Gateway for the Laraway Communications Center in the amount of \$300,403.00.

B. LVS Fiber Cable Installation – Staff has identified the need for fiber cable to be installed from the new radio tower to the Laraway PSAP. The exact cost of the parts and installation are not determined. We are estimating the cost, based on past work to be about \$14,000.

MOTION: To move to the Full Board the purchase from LVS to install the fiber cable from the new radio tower to the PSAP at Laraway in an amount not to exceed \$15,000.

C. Motorola Service and Maintenance Agreements – The Motorola Service and Maintenance Agreements for Joliet, Wescom, and the M-Core need to be contracted for FY2018. The costs are \$34,753.10 (Joliet), \$20,933.64 (Wescom) and \$59,476.08 (M-Core). The total amount is \$115,162.82.

MOTION: To move to the Full Board the purchase of the Motorola Service and Maintenance Contracts for 2018 include Joliet, Wescom and the M-Core in the amount of \$115,162.82.

D. Nationwide Power – The annual Service and Maintenance agreement from Nationwide Power for the UPS batteries needs to be contracted for FY2018. The total amount is \$22,212.50.

MOTION: To move to Full Board the purchase of the Nationwide Power Service and Maintenance Agreement in the amount of \$22,212.50.

E. Xybix Service and Maintenance Contract – The Xybix Service and Maintenance Contract for all forty-nine (49) of our existing furniture consoles need to be contracted for FY2018. The total amount is \$16,994.00

MOTION: To move to Full Board the purchase of the Xybix Service and Maintenance Agreement in the amount of \$16,994.00

VII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

VIII. ADDITIONAL COMMENTS

IX. ADJOURNMENT

The next meeting of the 9-1-1 ETSB Finance and Equipment Committee will be held on February 14, 2018

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.