

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
LONG RANGE PLANNING COMMITTEE**

**Note: The Long-Range Planning Committee will meet immediately following
the Technology Advisory Committee but not before 11:30 a.m.**

Wednesday, October 11, 2017 – 11:30 a.m.
ETSB 9-1-1 Administrative Office – Board Room
2561 Division Street, Joliet, IL 60435

AGENDA

I. CALL TO ORDER

II. ROLL CALL

Suzanne Hart	Aaron Klima	Nick Palmer
Dave Riddle	Brad Veerman	

III. APPROVAL OF MINUTES

MOTION: To approve minutes from August 9, 2017 as presented.

IV. OLD BUSINESS OLD BUSINESS

A. Legislative Updates – The next State Advisory Board meeting is scheduled for Monday, October 30, 2017. There is still no indication of the impending sweep on 9-1-1 funds by the State. Staff is still waiting for the requested report on revenue stream funding for FY2018.

B. Illinois 9-1-1 State Advisory Board –The SAB meeting was cancelled for Monday, July 24, 2017. The next Committee meeting is scheduled for August 28, 2017.

B. Laraway Building Update – With the projected Go-Live date of the PSAP just two months away the Committee is asking the Laraway Communications Center Director, Brad Veerman to provide an update on the construction, infrastructure (Hardware, Software, Equipment), and staffing for the new PSAP.

C. Matrix Review – Committee Review, Recommendations and Priorities – Update on the Chief Administrator’s review and recommendations in regard to areas of inquiry and action items outlined in the Matrix Audit. The Chief Administrator is still gathering information from different resources that utilize a Service Level Agreement (SLA) between the Board, PSAPs and Agencies.

D. ETSB By-Law Changes - Discussion on the formation of an Ad-Hoc committee to rewrite by-laws.

E. Administrative Office Move and Lease Dispute – The Administrative Office is scheduling the move to the new facility between the end of November and the first week of December. The Division Street office landlord is still disputing the contents of the lease regarding early termination. The matter is in the hands of our attorney for resolution.

F. State Consolidation Plan – The Chief Administrator submitted the State Consolidation Plan for the Will County ETSB on Friday, September 29th. A conference call was held with Marci Elliot of the ISP on Tuesday, Oct. 3rd, to review the submittal.

At that time, the ISP indicated that they would like to see a verification of the South Chicago Heights IGA that allowed their PSAP to become a member of the Will County ETSB and of the Ordinance disbanding the SCH ETSB. The plan narrative was updated, the documents included and resent to the ISP on Wednesday, October 4th.

The ISP confirmed they have received the revised documents and are currently reviewing them for plan approval. With Administrative approval, the Chief Administrator can then begin to process our \$930,000 ISP Grant for the equipment at the Laraway PSAP.

V. NEW BUSINESS

A. Meeting schedule for 2018 – The ETSB and Committee meeting schedules and locations for 2018 are attached.

MOTION: Move to Full Board the approval of the 2018 ETSB and Committee Meeting Schedule for 2018.

B. Laraway Road Open House – Friday, December 15th marks the 25th anniversary of the first 9-1-1 call made in Will County under the organization of the ETSB. Although somewhat hectic, it would seem an appropriate time to host a Holiday Open House for the new Administration Office and PSAP. It is not known if the County has plans for an open house and when it would take place.

VI. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

VII. ADDITIONAL COMMENTS

VIII. ADJOURNMENT

The next meeting of the Will County 9-1-1 ETSB Long-Range Planning Committee will be held on Wednesday, February 14, 2018.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.