

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD MEETING

Thursday, April 25, 2013 – 9:00 a.m.
Will County Office Building
2nd Floor, County Board Room
302 N. Chicago Street, Joliet, IL 60432

AGENDA

I. CALL TO ORDER

II. ROLL CALL

Pam Buzan	Harold Damron	Chuck Exner	Suzanne Hart
Kim Knutsen	William Mort	John McDowell	Nick Palmer
Julie Ponce-Doyle	Joe Pena	Steve Rauter	David Riddle
Tom Ross	MaryJo Seehausen	Mike Shay	Candi Thuringer
Brad Veerman			

III. INTRODUCTION OF NEWS MEDIA/GUESTS

IV. PUBLIC COMMENT

V. TC OF THE YEAR AND MILESTONE PRESENTATION

VI. APPROVAL OF MINUTES

MOTION: To approve minutes from February 28, 2013 as presented.

VII. TECHNOLOGY COMMITTEE – Chair Mike Shay

- A. Project Status Updates
 - 1. Microwave Network
 - 2. CAD PremierOne
 - 3. NICE Inform
 - 4. Command Van to PSAP
 - 5. M-Core
 - 6. EMA CAD Feed

VIII. LONG RANGE PLANNING COMMITTEE – Chair Steve Rauter

- A. Legislative Updates
 - 1. Federal – FCC Text to PSAP
 - 2. State – Wireless Surcharge and other 9-1-1 Legislation
- B. Other
 - 1. WESCOM Building
 - 2. Laraway Road Sheriff's Office

IX. PERSONNEL COMMITTEE – Chair Pam Buzan

- A. The Will County 9-1-1 Ad Hoc Training Committee met on February 13, 2013. There were several items discussed and referred to the Personnel Committee for approved and recommendation to the ETSB;

1. Police Legal Systems

The committee members received a link to trial an online training program offered by Police Legal Systems. This would provide additional “in the seat” training for the PSAPs. In addition, the company is authorized to issue CE credits for this training. The cost is approximately \$50 per student annually. The members present who took advantage of the opportunity to test drive the product had positive feedback. The company is offering the March and April modules for our use, in anticipation of approval in April.

RESOLUTION #04252013-01

MOTION: To approve the purchase of the Police Legal Systems on-line training program for the PSAPs at a cost of \$50 per student.

2. Instructor Pay – EMD Curriculum

The transition of EMD instructors from JJC’s payroll to the 9-1-1 ETSB has been completed. The instructors were getting paid \$30 per hour through JJC. The committee is requesting approval to set the rate at \$30 per hour for EMD Instructors.

RESOLUTION #04252013-02

MOTION: To approve the salary of \$30 per hour for the Emergency Medical Dispatch curriculum instructors.

B. Training Compliance - Romeoville

The Romeoville PSAP has been in 100% compliance with the ETSB’s training standards for five (5) years in a row. They are the first to have reached this achievement and set the example for others in the system. Congratulations to Romeoville PSAP and Kim Knutsen!

X. FINANCE AND EQUIPMENT COMMITTEE – Chairman Julie Ponce-Doyle

- A. The Finance/Equipment Committee has reviewed the enclosed claims for
February 2013 - \$237,727.02
March 2013 - \$691,799.46

At this time, the Committee presents for approval the Will County Treasurer’s Report of Receipts and Expenditures Month Ending March 31, 2013, with a balance of \$3,827,053.43 and the February and March 2013 list of County’s Paid Invoices by G/L Distribution Report.

RESOLUTION #04252013-03

MOTION: To approve and place on file the approval of the Will County Treasurer’s Report of Receipts and Expenditures Month Ending March 31, 2013 with a cash balance of \$3,827,053.43 and the February and March 2013 list of County’s Paid Invoices by G/L Distribution Report.

B. IWIN License Reimbursement Requests

IWIN license requests for reimbursement have been received from the following agencies;

So. Chicago Heights Fire Department – 2 IWIN license - \$2,000.00

Manhattan Fire and Ambulance District – 1 IWIN license - \$1,000.00

RESOLUTION #04252013-04

MOTION: To approve two (2) IWIN reimbursement requests totaling \$2,000.00 for South Chicago Heights Fire Department.

RESOLUTION #04252013-05

MOTION: To approve one (1) IWIN reimbursement request totaling \$1,000.00 for Manhattan Fire and Ambulance District.

C. Harris Corporation Renewal for Maintenance Service 12/1 – 11/30/13 per contract

RESOLUTION #04252013-06

MOTION: To approve the Harris Corporation Renewal for Fixed Equipment Maintenance Response, per contract in the amount of \$55,707.00.

D. Microwave Tower Lease Renewal at Eastcom PSAP

The current five-year lease is expiring and Staff is requesting a three-year renewal with the addition of a second microwave dish to the tower. The monthly lease rate is \$574.97 per month. With a prepaid three-year contract the tower owner is offering a 4.3% discount reducing the monthly rate to \$550.00 with an overall savings of \$900.00. Eastcom does not have plans to relocate their facility during the contract and there are no other tower site options available.

RESOLUTION #04252013-07

MOTION: To approve the microwave tower site agreement at Eastcom with SBA Tower Co. Assets for 36 months in the amount of \$19,800.

E. IP Voice Logger Request from WESCOM

At the Committee Meeting, Steve Rauter requested the purchase of an IP Voice Logger to be added to the equipment list being purchased by the ETSB for the new WESCOM facility. The Staff was asked to prepare a cost analysis on the subject (the report is attached to this agenda).

After careful review of the the options available for the PSAP integration to IP Voice Logging equipment staff is recommending Option #3 for initial consideration by the ETSB combined with Option #4 when the M-Core project is completed.

Option #3 allows us to provide upgrades to the current IP Logger and the Inform Server. This project will configure all radio traffic from all PSAPs that use the Motorola MCC7500 consoles, which will be connected to the proposed M-Core solution, to the Joliet IP Logger for IP Logging. The current PSAP assets of analog recorders will be

maintained to provide a local redundancy at the PSAP. The initial cost of option #3 would be \$44,500.

With the addition of Option #4, when the M-core project is completed, a second IP logger would be purchased and upgraded to the same level as the current IP logger becoming the redundant IP logger. The additional cost of Option #4, at a later date, would be modified to \$191,150 for a total expenditure of \$235,650.

RESOLUTION #04252013-08

MOTION: To approve the purchase of upgrades for the Joliet PSAP IP Voice Logger and the Inform Server from Motorola in the amount of \$44,500 to provide for an integrated IP Logger solution for the PSAPs within the M-Core project.

XI. MOTION TO ADJOURN TO EXECUTIVE SESSION IF REQUIRED

XII. ADDITIONAL COMMENTS

XIII. ADJOURNMENT

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.