

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
TECHNOLOGY ADVISORY COMMITTEE MEETING**

Wednesday, August 5, 2015 – 1:00 p.m.
9-1-1 Administrative Office Board Room
2561 Division Street, Joliet, IL 60435

A G E N D A

I. CALL TO ORDER

II. ROLL CALL

Jim Ariagno
Steve Rauter

Ed Bean
Mike Shay

Jeremy DeVivo
Brad Veerman

Dale Murray
Tong Zhou

III. OLD BUSINESS

A. Motorola CAD/Mobile Update – Motorola will review recent activity with the CAD product including the July 4th CAD failure and resolutions for the incident as well as the records power users training issues. A list of outstanding issues and a timeline for their resolution will be presented.

B. Records “Go Live” Date – On-going training has begun. Training will continue through the end-of-the-year. Implementation remains as scheduled for January 1, 2016.

C. Motorola P1 Project Manager – Motorola has decided to make a change regarding our P1 Project Manager. Deb McClung has been assigned to the Will County project from the very beginning. Deb will be taking over as the new full-time PM for the state of Michigan Project.

In her place, we will be having a new Project Manager, Justin Scott. Justin has been responsible for P1 projects for the state of Washington and Los Angeles. Our territory Resource Manager, Tom Estes is extremely confident that Justin will be a good fit for Will County 9-1-1. He assures me that Justin is quite capable of keeping our timelines on schedule and completing the suite Go Live by January 1, 2016.

D. Texting to 9-1-1 Update – The Texting to 9-1-1 project is moving along. Each of the participating cell phone carriers have been asked to provide two test phones for our testing use in the PSAPs. Training and testing schedule has been set with the PSAPs and training has begun.

E. County Radio Project – The RFP has been received and reviewed by the County. The County’s consultant has recommended a purchase from E.F. Johnson.

F. County-wide Net Clock Synchronization Issue – Staff is working on a solution to provide Net Clock synchronization to non 9-1-1 agency assets within the system. The program is called “Present Tense Timing” software. Staff plans to incorporate the roll-out within one of the next two upgrades. The project should be completed within the next 90 days.

G. Disaster Recovery Testing – Now that the disaster recovery program has been installed and tested, we need to discuss how often the system needs to be tested. Best practices would indicate

we should test on a quarterly basis. Some of the PSAPs have indicated that with the inconvenience caused by the test it should be done on a less frequent basis.

IV. NEW BUSINESS

A. Joliet VIPER Upgrade – The VIPER CPE has been updated at Wescom and Romeoville. The next PSAP scheduled for updating is Joliet. Staff is working to have this project completed by the end of the year.

B. Joliet Recorder Upgrade – Along with the VIPER upgrade the Voice Logger at Joliet will also have to be upgraded. Staff is planning to do this project along with the VIPER upgrade.

C. PSAP Recording Retention Policy – Recently Staff has received inquiries from the PSAP Directors on our policy for recording retention. We typically have advised a minimum of 90 days for retention based on previous legal opinions. In discussing this issue with the ETSB's attorney he has recommended considering to hold the tapes for 1 year. This recommendation is based on the 1 year notification for lawsuits against local government's statute.

D. Bolingbrook Radio Console – Staff is scheduling the removal of our radio consoles from the Bolingbrook PSAP. Bolingbrook has requested to keep one radio console installed at their site as a local backup to the Wescom PSAP.

E. Console Furniture – Staff is scheduling the removal of the console furniture from Bolingbrook. Lincolnway, Wescom, and Bolingbrook have asked for portions of the seven pieces of furniture at their centers. Lincolnway has requested two consoles, Wescom has requested four consoles and Bolingbrook would need to keep one if they receive a radio console (above item D). The furniture needs to be removed before the end of the year.

F. Will County Team Paging and Citizens Alerting Program – For several years, the Will County ETSB and Emergency Management Agency have provided a program for team paging to our agencies and citizens alerting for our residents. Joliet has expressed an interest in joining this project and should have city council approval in the next week. With Joliet joining the project we will now be able to offer the PSAPs and agencies unlimited use of the system with no per call charges. A program is being formalized to offer the project to all county-wide communities for an annual fee. This will help lower the costs of the program to 9-1-1 and EMA.

V. MOTION TO ADJOURN

**The next meeting of the 9-1-1 ETSB Tech Advisory Committee
will be held on Wednesday, October 7, 2015 at 1:00 p.m.**

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency telephone system board at (815) 725-1911 at least 72 hours prior to the meeting.