

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
MEETING MINUTES**

Thursday, October 25, 2012 – 9:00 a.m.
Will County Office Building
****2nd Floor, County Board Room****
302 N. Chicago Street, Joliet, IL 60432

Committee Chair Ponce-Doyle called the meeting to order at 9:01 a.m.

PRESENT:

Chuck Exner	Suzanne Hart	Kim Knutsen	William Mort
John McDowell	Julie Ponce-Doyle	Nick Palmer (arrived 9:24)	Joe Pena
Steve Rauter	David Riddle	Tom Ross	Candi Thuringer
Brad Veerman			

ABSENT: Pam Buzan Harold Damron MaryJo Seehausen Mike Shay

Also present: Chief Administrator Steve Figved Caryn DeMarco
Attorney John Kelly

INTRODUCTION OF NEWS MEDIA/GUESTS

PUBLIC COMMENT

APPROVAL OF MINUTES

MOTION by Pena, seconded by Veerman to approve minutes from August 30, 2012 as presented. ON A VOICE VOTE, MOTION APPROVED.

MOTION by Thuringer, seconded by Pena to approve the Executive Minutes of Aug 30, 2012. ON A VOICE VOTE, MOTION APPROVED.

MOTION by Veerman, seconded by Mort to approve the Special Meeting Minutes on September 18, 2012. ON A VOICE VOTE, MOTION APPROVED.

TECHNOLOGY COMMITTEE – Chairman Mike Shay – No discussion

LONG RANGE PLANNING COMMITTEE – Chairman Steve Rauter

- A. Legislation – Member Rauter stated that members of APCO and NENA attended the ICC meeting in Springfield regarding the rewrite of 725. Member Rauter will try to determine if so and what was discussed and accomplished. ----- Member Rauter stated for the record that he will not support ANY LEGISLATION OR SPECIALLY NAME BRAND OR COMPANY THAT DOES NOT SUPPORT i3 TECHNOLOGY

Attorney Kelly spoke on the wireless funding sunset, which is April 30, 2013. All the significant parties and the legislative sponsors have agreed that the sunset needs to be extended for 3 – 5 years in the upcoming veto session. The parties are still intent to get some type of increase in the wireless surcharge, but this has not been agreed upon.

- B. Friends of 9-1-1 Project – No movement at this time
- C. 2013 Meeting Calendar - There was discussion regarding any conflicts in regards to the conference schedule for next year. It was suggested the committee meeting times be changed to 11:30 Long Range Planning, 12:00 Personnel, 12:30 Finance & Equipment.

Resolution #10252012-01

MOTION by Rauter, seconded by Thuringer to approve the 2013 ETSB Meeting Calendar. ON A VOICE VOTE, MOTION CARRIED.

PERSONNEL COMMITTEE – Chairman Pam Buzan

NO REPORT

FINANCE AND EQUIPMENT COMMITTEE – Chairman Julie Ponce-Doyle

The Finance/Equipment Committee has reviewed the enclosed Claims for

August 2012 –	\$521,100.54
September 2012 –	\$372,658.04

At this time, the Committee presents for approval the September 2012 County Treasurer's Report of Receipts and Expenditures with a cash balance of \$6,723,382.65 and the August and September 2012 list of County's Paid Invoices by G/L Distribution Report.

Resolution #10252012-02

MOTION by Rauter, seconded by Veerman to approve, receive and place on file the approval of the September 2012 Will County Treasurer's Report of Receipts and Expenditures with a cash balance of \$6,723,382.65 and the August and September 2012 list of County's Paid Invoices by G/L Distribution Report. ON A ROLL CALL VOTE – 12 YES, 0 NO; MOTION CARRIED.

- A. Discussion on County Auditors Final Report – A final report from the Auditor has not yet been received. As part of the Auditors Draft Report finding #1, staff is requesting that the list of additional pre-approved and paid claims from December 1, 2011 to July 31, 2012 in the amount of \$1,359,493.18 be received and placed on file. These claims were posted to the General Ledger after the monthly ETSB reports were processed.

Resolution #10252012-03

MOTION by Veerman, seconded by Mort to approve, receive and place on file the list of additional pre-approved and paid claims from December 1, 2011 to July 31, 2012 in the amount of \$1,359,493.18 in compliance with the County of Will Auditors' suggestions.

MOTION by Veerman, seconded by Pena for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

- B. ETSB FY 2013 Budget - The County Board will be adopting the 2013 Budget prior to the start of the fiscal year on December 1, 2012. The 9-1-1 budget is balanced, showing revenues and expenditures of \$11,760,000.00. The proposed budget is attached for your review. Administrator Figved explained the differences between what the County board changed compared to what was submitted. The updated report is attached to the agenda.

Resolution #10252012-04

MOTION by Thuringer, seconded by Mort to approve the FY2013 Budget in the amount of \$11,760,000.00.

MOTION by Veerman, seconded by Knutsen for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

- C. Motorola Maintenance and Support Agreement Premier CAD, LRMS, Premier MDC- The annual maintenance contract for Premier CAD, LRMS, and Premier MDC expires on October 1, 2012. The contract is for one (1) year in the amount of \$224,736.00. The contract provides for a 4% increase over last year's agreement. Staff has had discussion with Motorola regarding the migration to PremierOne. The annual maintenance agreement will cover the current equipment until cutover to Premier One and then we will receive a credit for the remaining amount of the contract. The invoice is attached.

Resolution #10252012-05

MOTION by Rauter, seconded by Veerman to approve the Motorola Maintenance and Support Agreement for Premier CAD, LRMS, Premier MDC in the amount of \$224,736.00.

MOTION by Mort, seconded by Veerman for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

- D. WESCOM PSAP Equipment Purchase

1. CPE Viper Upgrade – Intrado

The current Intrado CP Equipment at Wescom will need to be upgraded to the current operating platform. The cost for the upgrade of the ten (10) existing console positions and to add two (2) additional console positions is \$112,964.65. The quotation is attached. Intrado is the manufacturer and sole-source provider of the VIPER CP Equipment.

Resolution #10252012-06

MOTION by Pena, seconded by Veerman to approve the VIPER CP Equipment for the Wescom PSAP from Intrado in the amount of \$112,964.65.

MOTION by Veerman, seconded by Mort for previous roll call. ON A VOICE VOTE, MOTION CARRIED. Steve Rauter Present.

2. VIPER Equipment Rack – CDW

A new equipment rack and KVM console will need to be purchased for the VIPER equipment. The quotation is attached. The cost is \$2,110.68.

Resolution #10252012-07

MOTION by Veerman, seconded by Thuringer to approve the purchase of VIPER equipment rack and KVM console for the Wescom PSAP from CDW in the amount of \$2,110.68.

MOTION by Veerman, seconded by Pena for previous roll call. ON A VOICE VOTE, MOTION CARRIED. Steve Rauter Present.

3. Monitor Replacement – Dell

The Staff is recommending the purchase of new monitors and speakers for the Wescom PSAP. The existing Wescom monitors match the monitors being used throughout the system. The current monitors are no longer available to purchase for replacement. The Wescom monitors will be placed into parts replacement for the other PSAPS. The Wescom PSAP currently uses four (4) CAD monitors per console. The cost for forty-eight (48) monitors is \$6,293.76.

Chair Ponce-Doyle stated that a surplus policy will need to be written.

Resolution #10252012-08

MOTION by Veerman, seconded by Mort to approve the purchase of forty-eight (48) monitors for the Wescom PSAP from Dell in the amount of \$6,293.76.

MOTION by Thuringer, seconded by Veerman for previous roll call. ON A VOICE VOTE, MOTION CARRIED. Steve Rauter Present.

4. Console Furniture – Xybix

New console furniture is being recommended by staff for the Wescom PSAP. The cost for twelve (12) furniture consoles is \$173,323.12. The existing ten (10) consoles at Wescom will be utilized within the system. Xybix is the manufacturer and sole source vendor of the furniture. The quotation is attached.

Resolution #10252012-09

MOTION by Veerman, seconded by Knutsen to approve the purchase of twelve (12) furniture consoles for the Wescom PSAP from Xybix in the amount of \$173,323.12.

MOTION by Mort, seconded by Pena for previous roll call. ON A VOICE VOTE, MOTION CARRIED. Steve Rauter present.

5. Status Lights –

Staff has obtained a resource for the purchase of console status lights at a price much more reasonable than both of our current providers. In doing so, it is recommended that twelve (12) new status lights be purchased for the Wescom PSAP. The existing ten (10) status lights at Wescom will be refurbished and used for replacements within the system. The cost of the purchase is \$2,084.88. The quotation is attached.

Resolution #10252012-10

MOTION by Knutsen, seconded by Veerman to approve the purchase of twelve (12) status lights for the Wescom PSAP from Marshall Wolf Automation in the amount of \$2,084.88.

MOTION by Thuringer, seconded by Veerman for previous roll call. ON A VOICE VOTE, MOTION CARRIED. Steve Rauter present.

E. System-wide CAD Computer Upgrade - Dell

Staff is recommending the upgrade of the systems CAD computers to comply with the operating requirements of the new CAD product. The upgrade requires the purchase of sixty-seven (67) CAD computers in the amount of \$47,439.35 from Dell. The purchases can be made incrementally with the price locked in. The quotation is attached. No RFP was necessary – these are at state bid price.

Resolution #10252012-11

MOTION by Pena, seconded by Rauter to approve the purchase of sixty-seven (67) CAD computers from Dell in the amount of \$47,439.35.

MOTION by Veerman, seconded by Pena for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

F. System-wide UPS Maintenance Contract Renewal – Nationwide Power

The current UPS maintenance contract is ending. Staff requested quotations from our current provider SEPS and an alternate provider Nationwide Power. Staff is recommending the contract be awarded to Nationwide at a pre-paid two-year (2) contract of \$35,537.00. The quotation is attached. This is a 15% savings over the annual contract price and is significantly lower than the SEPS quote.

Resolution #10252012-12

MOTION by Veerman, seconded by Rauter to approve the purchase of a pre-paid two-year (2) UPS maintenance contract from Nationwide Power in the amount of \$35,537.00.

MOTION by Veerman, seconded by Pena for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

G. Barracuda E-mail Spam Filter Upgrade

The current E-mail spam filter from Barracuda needs to be upgraded. The current hardware is aging and diagnostics show it as “stressed”. The quotation for moving to a cloud-based solution is \$1,137.00 for a three (3) year agreement.

Resolution #10252012-13

MOTION by Thuringer, seconded by Mort to approve the purchase of the E-mail spam filter upgrade in the amount of \$1,137.00 from Barracuda.

MOTION by Veerman, seconded by Pena for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

H. Dell Kace 2100 Deployment Appliance

Staff is requesting the purchase of a Dell Kbox K2100 deployment appliance. This is software imaging solution for computer deployment and recovery for failed hardware. The product will assist the IT staff with the installation of software on the system-wide CAD computer purchase. The appliance is quoted with 100 PC licenses and 3 years of appliance hardware and software upgrade maintenance. The cost of this device is \$6,483.74 or approximately \$65.00 per computer. The quotation is attached.

Resolution #10252012-14

MOTION by Thuringer, seconded by Mort to approve the purchase of the Kbox K2100 deployment appliance from Dell in the amount of \$6,483.74.

MOTION by Pena, seconded by Veerman for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

I. Firewall Upgrade for the Datacenter - Sentinel

Staff is recommending a firewall upgrade for the datacenter to increase reliability and capacity support. The IT staff is planning to deploy a more cost effective solution to provide our services to our police and fire agencies. With internet bandwidth increasing we have better performance over the VPN connections than the current MPLS. This implementation would add high availability by adding hardware redundant devices. Total cost of implementing the firewall service would be \$10,800.00 along with an additional \$100.00 each for site equipment at six (6) initial locations (\$600) and \$2,398.00 for maintenance. \$13,798.00 Quote is attached. VPN devices would replace MPLS at the initial six (6) sites for an estimated savings of \$30,000 the first year. If expanded to all agencies, a potential savings of over \$400,000 annually could be attained.

Nick Palmer arrived at 9:25 a.m.

Resolution #10252012-15

MOTION by Veerman, seconded by Exner to approve the purchase of the firewall upgrade for the Datacenter from Sentinel in the amount of \$13,798.00.

ON A ROLL CALL VOTE, 13 - YES, 0 – NO; MOTION CARRIED.

J. IWIN License Request for Rockdale Police Department

The request for an IWIN License reimbursement for the Rockdale Police Department was received too late to be posted on the agenda for the F&E Committee. Staff is recommending reimbursement be made to avoid delaying the item until February 2013.

Resolution #10252012-16

MOTION by Riddle, seconded by Thuringer to approve the reimbursement for one (1) IWIN license to the Rockdale Police Department in the amount of \$1,000.00.

MOTION by Rauter, seconded by Veerman for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

MOTION TO ADJOURN TO EXECUTIVE SESSION IF REQUIRED - NONE

ADDITIONAL COMMENTS

The 2012 9-1-1 Surcharge Grant submission deadline of September 30, 2012 has passed. All outstanding PSAP's and Agencies have been requested to please complete and send their paperwork to the 9-1-1 office for reimbursement. Grant requests must include:

- copy of bid(s),
- invoice(s)
- front and back of cleared check(s)
- attached audit report form (Exhibit #3)
-

Member Riddle stated IPSTA conference was a success. There is a lot of great information. He encourages board members to attend the state conference. It's very worth wild.

Chair Ponce-Doyle spoke on behalf of the ETSB and stated WESCOM has the ETSB's full support with the construction of the new PSAP.

Member Rauter's comments -

PTSD needs to be on for front with Public Safety Telecommunicators. The profession has been studied and it is determined that TC's also suffer from PTSD.

Bigger consoles might possibly be needed for the new technology that is coming in the future.

MOTION by Rauter, seconded by Riddle to ADJOURN at 9:32 a.m.