

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
MEETING MINUTES**

Thursday, February 28, 2013 – 9:00 a.m.
Will County Office Building
****2nd Floor, County Board Room****
302 N. Chicago Street, Joliet, IL 60432

ETSB Chair Ponce-Doyle called the meeting to order at 9:02 A.M.

MEMBERS PRESENT:

Pam Buzan	Harold Damron	Chuck Exner	Suzanne Hart
Kim Knutsen	John McDowell	Nick Palmer (9:15)	Julie Ponce-Doyle
Steve Rauter	David Riddle	Tom Ross	MaryJo Seehausen
Mike Shay	Candi Thuringer	Brad Veerman	

ABSENT: William Mort Joe Pena

Also Present: Chief Administrator Steve Figved Attorney John Kelly
Caryn DeMarco Joanne Burian
Dale Murray
Mike Newinbock – Harris Corporation Owen Wavrinek

INTRODUCTION OF NEWS MEDIA/GUESTS - None

PUBLIC COMMENT - None

ETSB REAPPOINTMENTS

The County Executive Larry Walsh has recommended and the County Board has approved the following reappointments to the ETSB; Chief Charles Exner, Director Kim Knutsen, Chief Deputy John McDowell, Administrator Joe Pena, Director Steve Rauter, Deputy Chief Tom Ross, and Director Mary Jo Seehausen.

Will County Clerk Nancy Schultz-Voots was present to administer the Oath of Office.

APPROVAL OF MINUTES

**MOTION by Thuringer, seconded by Rauter, to approve minutes from
October 25, 2012 as presented. ON A VOICE VOTE, MOTION CARRIED.**

TECHNOLOGY COMMITTEE – Chair Mike Shay

Dale Murray gave the update -

1. Microwave to PSAP Data Network Project – 80-85% complete
2. Nice INFORM Upgrade – Old software still being used – PSAPs with INFORM on microwave is working fine, instant playback – problem with multiple loggers

3. Command Van Connection to PSAP Project – Staff and EMA met and discussed where to install the block box, cellular phone lines. Sprint and Verizon no longer support the phone lines if not connected to a building.

4. Motorola M-Core Project – still on track but parts of the project are on hold due to Wescom project.

Staff member Joanne Burian gave the CAD Fire and Law Agency Provisioning Standards update. Joanne explained to the ETSB why there will be a delay. Chair Ponce-Doyle gave her opinion regarding the detailed notes that were available from the fire agency meeting. The meeting was to provide fire vehicle standards. Chair Ponce-Doyle asked the opinion of the board. Member Veerman stated that the standards were complete at the meeting, now move forward.

Ponce-Doyle – Standardization can be beneficial, Chair Ponce-Doyle is bound to do what's best for the dispatchers at Joliet. Her opinion is not to change the identifiers because of key stroke and time to dispatch units.

Rauter – 4 points

Not ideal regarding standardization, but would buy into it.

Timeline – pushes back the police rollout

Cost to radically change the system in the future

Changes can be done PSAP by PSAP, does not need to change

Veerman – Stated Administrator Figved went to the Police and Fire Chiefs meeting and asked to put together committees to discuss standardization. There is a big difference with a single agency PSAP compared to a multi-agency PSAP.

Administrator Figved initially proposed a 4 key stroke standard to the Police and Fire Chief's meeting, which was rejected.

Staff member Burian is asking for direction from the board.

No changes can be made to the CAD after a set date.

Time line can change depending on how many PSAPs will upgrade

Beats and agency IDs stay the same – reports will still be in place –

Member Veerman's choice is to change the mapping agency IDs

The ETSB is giving direction to Administrator Figved regarding moving forward with CAD project.

- Agency and beats remain

- Each PSAP director will advise Staff Member Burian what their PSAP will be using as a unit standard within their center.

A consensus of the board - 12 YES, 3 NO (Shay, Damron, Veerman)

Member Hart excused herself at 10:20 a.m.

LONG RANGE PLANNING COMMITTEE – Chair Steve Rauter

1. Wescom Building Project Status - Final wrap up March 7, 2013
2. Legislative Update – Federal, State and Local –
 - Grants broadband and FirstNet
 - ISP stepped away from low band
 - FCC will be coming out with standards
 - NG and Wireless was discussed
 - Legislation pending for surcharge wireless – county board agreed with the sunset act but did not support the increase in surcharge fees
 - Attorney Kelly – compromise carriers would give up wireless surcharge proposal HB3073 - .70 counties under 250000 pop - .75 – unofficially behind it – ETSB’s will have to file an audit with ICC each year
 - .13 cent increase in Wireless
3. Budget 2016 Report – Discussion tabled to April Agenda – Make sure all the ETSB members have a copy and the report will be discussed in April

Member Palmer stated to educate the new county board members. He mentioned to talk with county board members. Invite them to the PSAPs.

PERSONNEL COMMITTEE – Chair Pam Buzan

1. Staff member Burian gave a PowerPoint on the history of Will County 9-1-1.
2. Discussion of Contract for Dispatch Dialogue

Note: Check with county printing department to decrease cost of brochure.

RESOLUTION 02282013-01

MOTION by Shay, seconded by Buzan, to approve the contract for Owen Wavrinek to continue the publication of Dispatch Dialogue in the amount of \$11,500.00 for one year. ON A ROLL CALL VOTE; 14 YES, 0 NO ABSENT – HART, MORT, PENA

3. Mexican Government 9-1-1 Contingency Visit – Information only
4. Telecommunicator of the Year Nominations – Nominations due by April 5th.
5. 9-1-1 Milestone Awards – Directors to submit their lists to Joanne Burian by April 5th.
6. 9-1-1 Telecommunicator Week; April 14 - 20, 2013
 - A. 9-1-1 System Family Fun Day – Saturday, April 20, 2013; Noon – 4:00 p.m. at Union School, 1661 Cherry Hill Road, Joliet, IL
 - B. Movie Premiere “The Call” as part of the 2013 9-1-1 T/C week gift from the ETSB

7. Replacement GIS Technician – Resignation Patrick Kilcoyne
The opportunity arose to merge our search for a replacement GIS Tech with the Will County GIS Departments candidate search. Our GIS Staff worked with the County HR and GIS Department to choose the best candidate for the position. 7 step increases -

RESOLUTION #02282013-02

MOTION by Ponce-Doyle seconded by Rauter, to hire replacement GIS Technician Krista Mehon at a salary of \$32,500.00.

MOTION by Shay, seconded by Seehausen for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

FINANCE AND EQUIPMENT COMMITTEE – Chairman Julie Ponce-Doyle

1. The Finance/Equipment Committee has reviewed the enclosed claims for
October 2012 – \$435,271.79
November 2012 – \$300,039.89
December 2012 – \$2,214,396.88
January 2013 – \$533,698.02

At this time, the Committee presents for approval the January 2013 Will County Treasurer's Report of Receipts and Expenditures with a balance of \$4,401,697.61 and the October, November, December 2012 and January 2013 list of County's Paid Invoices by G/L Distribution Report.

RESOLUTION #02282013-03

MOTION by Rauter, seconded by Exner to receive and place on file January 2013 Will County Treasurer's Report of Receipts and Expenditures with a cash balance of \$4,401,697.61 and the October, November, December 2012 and January 2013 list of County's Paid Invoices by G/L Distribution Report.

MOTION by Rauter, seconded by Shay for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

2. IWIN License Reimbursement Requests

IWIN license requests for reimbursement have been received from the following agencies;

- Joliet Police Department – 15 IWIN licenses - \$15,000.00
- Rockdale Police Department – 1 IWIN license - \$1,000.00
- South Chicago Heights Fire Department – 1 IWIN license - \$1,000.00

RESOLUTION #02282013-04

MOTION by Exner, seconded by Shay to approve fifteen (15) IWIN reimbursement requests for Joliet Police Department totaling \$15,000.00. ON A ROLL CALL VOTE, YES-14, NO-0 Ponce-Doyle abstained.

RESOLUTION #02282013-05

MOTION by Thuringer, seconded by Shay to approve one (1) IWIN reimbursement request for the Rockdale Police Department. ON A ROLL CALL VOTE, MOTION CARRIED. YES-15, NO-0

RESOLUTION #02282013-06

MOTION by Rauter, seconded by Knutsen to approve one (1) IWIN reimbursement request for the South Chicago Heights Fire Department.

MOTION by Shay, seconded by Buzan for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

3. Firehouse Software Support Renewal

The annual license renewal for Firehouse Software Support has been received in the amount of \$15,350.00.

RESOLUTION #02282013-07

MOTION by Shay, seconded by Buzan to approve Firehouse Support from 3/1/13 – 3/1/14 in the amount of \$15,350.00.

MOTION by Rauter, seconded by Shay for previous roll call. ON A VOICE VOTE, MOTION CARRIED.

MOTION TO ADJOURN TO EXECUTIVE SESSION IF REQUIRED - None

ADDITIONAL COMMENTS

MOTION by Rauter, seconded by Shay to ADJOURN at 10:55 a.m. ON A VOICE VOTE, MOTION CARRIED.