

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD MEETING

Thursday, June 28, 2018 – 9:00 a.m.
ETSB Chair Steve Rauter
Will County Office Building
2nd Floor, County Board Room
302 N. Chicago Street, Joliet, IL 60432

A G E N D A

I. CALL MEETING TO ORDER/ ROLL CALL

Harold Damron	Suzanne Hart	Aaron Klima	Nick Palmer
Julie Ponce-Doyle	Steve Rauter	David Riddle	Mike Shay
Howard Stephens	Brad Veerman	Joe Wazny	

II. PLEDGE OF ALLEGIANCE

III. INTRODUCTION OF NEWS MEDIA/GUESTS

IV. PUBLIC COMMENT

Chairman's Comments
Review of the Committee of the Whole
Overview of Consent Agenda – member obligations

V. RECOGNITION OF CHIEF ADMINISTRATOR STEVE FIGVED

The ETSB recognizes the retirement of CEO/Chief Administrator Steve Figved as he concludes his tenure with Will County 9-1-1.

VI. APPROVAL OF MINUTES

MOTION: To approve Committee of the Whole minutes from June 13, 2018 as presented.

MOTION: To approve Committee of the Whole CLOSED Minutes from June 13, 2018 as presented.

VII. OLD BUSINESS

1. Matrix Report – Chief Administrator Marzano will update the Board on conclusions of the report items.

VIII. NEW BUSINESS

1. **APPROVAL OF CONSENT AGENDA:** Any member may request that an item be removed from the consent agenda to be addressed in separate motions.

A. **Technology Advisory Committee Report**, as submitted.

B. **Long Range Planning Committee Report**, **excluding** the recommended increase in the FY2019 Surcharge Reallocation Grant Program from \$900,000.00 to \$1,500,000.00.

C. **Personnel/Public Education Committee Report**, **excluding** approval of Sick and Vacation payouts for a retiring employee.

- D. **Finance and Equipment Committee Report, excluding the Will County Financial Report of Fund Balances for the Will County ETSB.**
- E. **Appointment of Harold Damron as Chairman of the Finance & Equipment Committee.** Chairman Rauter requests consent of the Board as required by ETSB By-Laws.
- F. **Appointment of Joe Wazny as Chairman of the Long-Range Planning Committee.** Chairman Rauter requests consent of the Board as required by ETSB By-Laws.

Member input: Any other exclusions to the Consent Agenda

RESOLUTION #06282018-01

MOTION: To approve the items listed on the Consent Agenda excluding those that have been removed for further discussion.

2. PERSONNEL/PUBLIC EDUCATION COMMITTEE – Chair Brad Veerman

- A. Letter of Retirement -Figved
- B. Request for payout of accumulated Sick and Vacation Benefits – Figved

RESOLUTION #06282018-02

MOTION: To accept CEO/Chief Administrator Figved’s letter of retirement.

RESOLUTION #06282018-03

MOTION: To approve the payout of accumulated leave time for CEO/Chief Administrator Figved in the amount of \$4,824.91 for unused sick leave and \$41,075.18 for unused vacation, for a total payout amount of \$45,900.09 subject to appropriate withholding.

- C. Comments from the Chair

3. FINANCE AND EQUIPMENT COMMITTEE – Chair Harold Damron

- A. The Committee presents for approval the Amended Will County Treasurer’s Report of Receipts and Expenditures for the month ending May 2018 with a balance of \$907,061.94 and the April 2018 and May 2018 list of County’s Paid Invoices by G/L Distribution Report.

RESOLUTION #06282018-04

MOTION: To approve the amended *Report of Receipts and Expenditures Month Ending May 2018* with a cash balance of \$907,061.94 and the *April and May 2018 List of County’s Paid Invoices by G/L Distribution Report*.

- B. Purchase of CPE Equipment for the Joliet PSAP

RESOLUTION #06282018-05

MOTION: To approve CPE equipment for Joliet from West Safety Solutions Corp. in the amount of \$342,365.50, with a five-year contract. \$224,485.56 is due the first year, with potential reimbursement from a state grant.

- C. FY 2019 Budget Update
- D. Comments from the Chair

4. **TECHNOLOGY ADVISORY COMMITTEE – Chair Mike Shay**

A. Comments from the Chair

5. **LONG RANGE PLANNING COMMITTEE – Joseph Wazny**

A. Proposal to increase the Will County ETSB FY2019 Surcharge Reallocation Grant Program to provide relief to affected PSAPs for expenses incurred as a result of consolidation.

RESOLUTION #06282018-06

MOTION: To include in the draft FY2019 budget a Surcharge Reallocation Grant Program increase from \$900,000.00 to \$1,500,000.00 for the purposes of local government cost recovery for construction costs as a result of consolidation.

B. Comments from the Chair

IX. **MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED -**

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(1) to consider specific possible action(s) relating to the appointment, employment, and compensation of specific employees of the ETSB and Sec. 2 (c) (11) discussion of potential litigation that has been filed and is pending before a court.

X. **MOTION TO RETURN TO OPEN SESSION**

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and potential litigation that has been filed and is pending before a court.

XI. **ADDITIONAL COMMENTS**

XII. **ADJOURNMENT**

The next Board meeting of the ETSB will be held Thursday, August 23, 2018 at 9:00 a.m.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.