

WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD MEETING

Thursday, April 25, 2019 – 9:00 a.m.
ETSB Chair Steve Rauter
Will County Office Building
2nd Floor, County Board Room
302 N. Chicago Street, Joliet, IL 60432

AGENDA

I. CALL MEETING TO ORDER/ ROLL CALL

Harold Damron	Todd Fonfara	Andrea DeLap	Mike Hennessy
Aaron Klima	Meta Mueller	Nick Palmer	Denise Pavlik
Steve Rauter	Mike Shay	Howard Stephens	Joe Wazny

II. PLEDGE OF ALLEGIANCE

III. INTRODUCTION OF NEWS MEDIA/GUESTS

IV. OATHS OF OFFICE FOR ETSB MEMBERS

A. Reappointed ETSB members will be sworn-in by Will County Clerk Lauren Staley-Ferry.

V. PUBLIC COMMENT

VI. RECOGNITION OF NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK

- A. 9-1-1 System Service Milestone Awards.
- B. Individual Awards of Merit.
- C. Team Awards of Merit.
- D. Telecommunicator of the Year.

There may be a brief recess immediately following the conclusion of the awards.

VII. APPROVAL OF MINUTES

MOTION: To approve the meeting minutes for the Special ETSB meeting of April 10, 2019, and Personnel Committee meeting of April 17, 2019, with no closed session minutes to be released.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

A. PERSONNEL/PUBLIC EDUCATION COMMITTEE – Chair Todd Fonfara

1. Support Technician. The Chief Administrator requests the addition of a new Support Technician Position. This position is being created with a previously approved position description.

RESOLUTION #04252019-01

MOTION: To approve the creation of a new Support Technician position.

2. Senior Support Technician. The Chief Administrator requests the addition of a new Senior Support Technician Position. This is a new position classification with a newly drafted position description.

RESOLUTION #04252019-02

MOTION: To approve the creation of a new Senior Support Technician position.

3. Comments from the Chair.

B. FINANCE AND EQUIPMENT COMMITTEE – Chair Harold Damron

1. Approval of Treasurer's Report of Receipts and Expenditures – The Committee has reviewed the enclosed claims. The Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures for the month of February 2019 ending with a balance of \$2,248,385.46.

RESOLUTION #04252019-03

MOTION: To approve the *Will County Treasurer's Report of Receipts and Expenditures for the month February 2019 ending with a cash balance of \$2,248,385.46.*

2. Insurance Renewal. VFIS, Inc. has submitted a proposal for renewal of ETSB property and casualty insurance for the period of May 1, 2019 through April 30, 2020, in the amount of \$22,171. Staff recommends approval.

RESOLUTION #04252019-04

MOTION: To approve the annual insurance renewal with VFIS, Inc. in the amount of \$22,171.

3. Comments from the Chair

C. TECHNOLOGY ADVISORY COMMITTEE – Chair Mike Shay

1. Project Updates. Staff will provide an update on ongoing project status.

2. Comments from the Chair.

D. LONG RANGE PLANNING COMMITTEE – Chair Joseph Wazny

1. Service & Support Policy. This is a new policy intended to identify common expectations and guiding principles for technical service and support between Will County 9-1-1 and its customer agencies. This policy serves the role of a service level agreement as recommended in the Matrix report and achieves an ETSB objective. Staff recommends approval.

RESOLUTION #04252019-05

MOTION: To approve the Service and Support Policy.

2. Comments from the Chair.

X. MOTION TO ADJOURN TO CLOSED SESSION

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(1) to discuss specific possible action(s) relating to the appointment, employment, and compensation of specific employees of the ETSB, Sec. (2)(c)(2) to discuss salary schedules for one or more classes of employees, and Sec. 2 (c)(11) to discuss litigation currently filed and pending before a court.

XI. MOTION TO RETURN TO OPEN SESSION

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, salary schedules of one or more classes of employees, and/or litigation currently filed and pending before a court.

XII. ADDITIONAL COMMENTS

XIII. ADJOURNMENT

The next meeting of the ETSB will be held Thursday, June 27, 2019 at 9:00 a.m.

Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.