

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
PERSONNEL/EDUCATION COMMITTEE MEETING AGENDA
Committee Chair Todd Fonfara**

Thursday May 23, 2019 3:00 P.M.
Will County Public Safety Complex, Suite 102
16911 W. Laraway Road, Joliet, IL 60433

I. CALL TO ORDER

II. ROLL CALL

Harold Damron Todd Fonfara Aaron Klima Nick Palmer

III. PUBLIC COMMENT

IV. UNFINISHED BUSINESS

1. **Vacation Buyout.** The Chief Administrator requests a one-time extension of the vacation provision (Section 3.03 of his employment contract) requiring use or buyout of unused vacation time from 2018 from May 1, 2019 to November 30, 2019.

MOTION: To approve and place on the Consent Agenda for the ETSB Meeting of June 27, 2019 the Chief Administrator's request for one-time waiver of the vacation buy back provision of his employment contract.

2. **Open Positions.** Staff will provide an overview of the current status of recruitment to fill the currently advertised Support Technician and Senior Support Technician positions.

V. NEW BUSINESS

1. **Organization Chart.** Staff will provide an overview of organizational changes scheduled to go into effect July 1, 2019.
2. **Position Classification Review.** Staff will provide an overview of the position classification standards recently used to complete a comprehensive review of all ETSB positions, along with the results of that review.

VI. MOTION TO ADJOURN TO CLOSED SESSION

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(1) to discuss the compensation of specific employees of the ETSB and Sec. 2 (c)(2) to discuss salary schedules for one or more classes of employees.

VII. MOTION TO RETURN TO OPEN SESSION

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the specific compensation and /or salary schedules of one or more classes of employees.

MOTION: To approve and place on the Agenda (closed session) for the ETSB Committee of the Whole Meeting of June 12, 2019 the Chief Administrator's recommended staff salary plan.

VIII. COMMENTS FROM THE CHAIR

IX. ADJOURNMENT

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.