

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
SPECIAL MEETING AGENDA**

Wednesday June 12, 2019 - 9:00 A.M.
Will County Office Building – 2nd Floor Board Room
302 North Chicago Street, Joliet, IL 60432

I. CALL TO ORDER

II. ROLL CALL

Harold Damron	Andrea DeLap	Mike Hennessy	Todd Fonfara
Aaron Klima	Meta Mueller	Nick Palmer	Denise Pavlik
Steve Rauter	Mike Shay	Howard Stephens	Joe Wazny

III. PLEDGE OF ALEGIANCE

IV. INTRODUCTION OF NEWS MEDIA/GUESTS

V. PUBLIC COMMENT

VI. APPROVAL OF MINUTES

MOTION: To approve the meeting minutes for the ETSB meeting of April 25, 2019 and the Personnel Committee meeting of May 23, 2019, with no closed session minutes to be released.

VII. UNFINISHED BUSINESS

A. CAD/VXRail Lag Issue. Staff will provide an overview of the solution which added 6 new nodes to provide appropriate processing power. These servers were purchased using emergency purchasing authority granted by ETSB Resolution #04292019-06 which requires ratification. This equipment was purchased through Dell EMC in the amount of \$232,200. Staff recommends approval.

RESOLUTION #06122019-01

MOTION: To approve the purchase of 6 VXrail servers from Dell EMC in the amount of \$232,200.

B. Sentinel Technologies. At the April ETSB meeting, the Chief Administrator was directed to schedule a meeting with Sentinel Technologies to discuss the issues encountered with the VXrail solution. A summary of meetings held on April 26 and May 13 will be discussed.

VIII. NEW BUSINESS

A. Finance and Equipment – Chair Harold Damron

- 1. Approval of Treasurer’s Report of Receipts and Expenditures.** The Committee presents for approval the Will County Treasurer’s Report of Receipts and Expenditures for the months of March and April 2019 ending with a balance of \$3,462,436.52.

RESOLUTION #06122019-02

MOTION: To approve the *Will County Treasurer's Report of Receipts and Expenditures for the months of March and April 2019 ending with a cash balance of \$3,462,436.52.*

2. **Budget Amendment – Computer Hardware.** Due to the emergency purchase of VXrail equipment, monies were expended from capital that were planned for other purchases. Staff recommends depositing the FY18 NG9-1-1 grant reimbursement check in the amount of \$246,493.60 into capital outlay (4600 computer hardware) and amend the FY2019 departmental budget accordingly. This amendment is subject to approval by the County Board.

RESOLUTION #06122019-03

MOTION: To amend the FY19 Budget to add grant revenue in the amount of \$246,493.60 into Capital Outlay / Computer Hardware.

3. **Budget Amendment – Salary & Benefits.** Due to the creation of the two new positions by the ETSB in April (Resolutions #04252019-01 & -02) a budget amendment is required to allocate funds from reserves to the appropriate salary and benefit lines in the FY2019 budget to fund these positions. This amendment is subject to approval by the County Board.

RESOLUTION #06122019-04

MOTION: To amend the FY19 Budget to add funds to the appropriate salary and benefit lines in the amounts necessary to fund the two additional positions authorized by the ETSB through the remainder of the budget year.

4. **Declaring Equipment Surplus.** Certain equipment has been listed to be declared surplus and authorized for disposal pursuant to County policy. Staff recommends approval.

RESOLUTION #06122019-05

MOTION: To declare the items listed on the equipment schedule submitted by staff as surplus and authorized for disposal in accordance with County policy.

5. **Replacement Vehicle.** The vehicle fleet plan for FY19 includes placing two 2009 Chevy HHRs into surplus and acquiring an SUV. After evaluation the recommendation is to purchase a Ford Interceptor Utility at state contract pricing of \$34,118. Staff recommends approval.

RESOLUTION #06122019-06

MOTION: To approve the purchase of a 2020 Ford SUV from Currie Motors at state contract pricing in the amount of \$34,118.

6. Comments from the Chair.

B. Long-Range Planning – Chair Joe Wazny

1. **Records Disposal Policy.** The ETSB has received approval of its application to dispose of local records from the Illinois Secretary of State. Staff requests board input on the suggested retention policies so firm policy and procedure can be developed for the 9-1-1 office.
2. **Frankfort Fire Department Correspondence.** On direction from the Executive Committee, the Chief Administrator sent correspondence to the Frankfort Fire Protection District to request information concerning their discussions to leave the Laraway Communications Center. The Chief Administrator will provide a summary of the correspondence and the reply received from Frankfort Fire on May 21.
3. Comments from the Chair

C. Technology Committee – Chair Mike Shay

1. **Cyber AAR / Improvement Plan.** The Chief Administrator will provide an overview of the current status of the IP, and items of interest to the Technology Committee will be discussed.
2. Comments from the Chair

D. Personnel & Public Education – Chair Todd Fonfara

1. **Support Technician.** A candidate is being recommended for hire and will be discussed in closed session.
2. **Senior Support Technician.** A candidate is being recommended for hire and will be discussed in closed session.
3. **ETSB Staff Compensation Plan.** The Chief Administrator will provide a summary of the report and recommendations presented to the Personnel & Public Education Committee at their May 23 meeting. Specific employee impacts will be discussed in closed session.
4. Comments from the Chair

IX. MOTION TO ADJOURN TO CLOSED SESSION

A motion to move to a closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(1) to consider the appointment, employment, and compensation of specific employees of the ETSB and Sec. 2 (c)(2) to discuss salary schedules for one or more classes of employees.

X. MOTION TO RETURN TO OPEN SESSION

A motion to return to an open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the appointment, employment, and compensation of specific employees of the ETSB and/or salary schedules of one or more classes of employees.

RESOLUTION #06122019-07

MOTION: To approve the Chief Administrator's hiring recommendation for the Support Technician.

RESOLUTION #06122019-08

MOTION: To approve the Chief Administrator's hiring recommendation for the Senior Support Technician.

MOTION: To place on the agenda for the June 27, 2019 ETSB meeting the approval of the Chief Administrator's Recommended Staff Compensation Plan.

XI. ADDITIONAL COMMENTS

XII. ADJOURNMENT

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.