

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
COMMITTEE OF THE WHOLE MEETING AGENDA**

Wednesday, August 14, 2019, 9:00 A.M.
Will County Office Building, County Board Room
302 N. Chicago Street, Joliet, IL 60432

I. CALL TO ORDER

II. ROLL CALL

Harold Damron	Andrea DeLap	Mike Hennessy	Todd Fonfara
Aaron Klima	Meta Mueller	Nick Palmer	Denise Pavlik
Steve Rauter	Mike Shay	Howard Stephens	Joe Wazny

III. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE

The Board will observe a moment of silence in honor of 9-1-1 staff member Jim Ariagno.

V. APPROVAL OF MINUTES

MOTION: To approve and place on the consent agenda for the August 22, 2019 meeting the minutes for the ETSB meeting of June 27, 2019.

VI. UNFINISHED BUSINESS

A. Update on Current Projects

1. Joliet / WESCOM Phone Upgrade
2. CAD Mobile Version 4.3 Deployment
3. ePCR feeds and v 6.5 Upgrade
4. Datacenter Project
5. Miscellaneous Updates

VII. NEW BUSINESS

A. Technology – Chair Mike Shay

1. Follow up report on visit to Sentinel Technologies.
2. Pictometry. Will County 9-1-1 has partnered with Will County ICT to periodically acquire updated pictometry data for the GIS system. The total cost of this year's data updates total \$81,950, with the 9-1-1 share being \$40,975.

MOTION: To approve and place on the consent agenda for the August 22, 2019 meeting the purchase of updated pictometry data through cooperative agreement with Will County ICT in the amount of \$40,975.

3. 9-1-1 Trunks. Staff recommends procuring 10 additional 9-1-1 trunk lines each for LCC and WESCOM. This will provide for adequate and appropriate back-up operations at a cost of approximately \$25,000 per year. These lines will be necessary until the future NG9-1-1 network comes on-line.

MOTION: To approve and place on the consent agenda for the August 22, 2019 meeting the procurement of 10 additional 9-1-1 trunk lines each at LCC and WESCOM for backup purposes.

4. Policy Draft. The Chief Administrator presents the draft *GIS Data Policy* for review and feedback.

MOTION: To approve and place on the consent agenda for the August 22, 2019 meeting the GIS Data Policy.

5. Comments from the Chair

B. Long-Range Planning – Chair Joe Wazny

1. Policy Update. The Chief Administrator presents the recently updated *Call Handling & Transfer* policy for review and approval. This is an update to a previously established policy.

MOTION: To approve and place on the consent agenda for the August 22, 2019 meeting the updated Call Handling & Transfer Policy.

2. Comments from the Chair.

C. Finance and Equipment – Chair Harold Damron

1. Financial Update. The Chief Administrator will provide a brief financial update.
2. Approval of Treasurer's Report of Receipts and Expenditures. The Committee has reviewed the enclosed claims. The Committee presents for approval the Will County Treasurer's Report of Receipts and Expenditures for the Months of May and June 2019 with an ending cash balance of \$3,309,459.01.

MOTION: To approve and place on the consent agenda the Will County Treasurer's Report of Receipts and Expenditures Months Ending May & June 2019 with an ending cash balance of \$3,309,459.01.

3. Surplus Equipment. Staff recommends the equipment listed on the attached list be declared surplus and authorized for appropriate recycling or disposal.

MOTION: To approve and place on the consent agenda the declaration of surplus equipment and authorization for disposal.

4. Comments from the Chair.

D. Personnel and Public Education – Chair Todd Fonfara

1. Vacant I.T. Systems Administrator Position.
2. Comments from the Chair.

VIII. MOTION TO ADJOURN TO CLOSED SESSION IF REQUIRED

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(1) to consider specific possible action(s) relating to the appointment, employment, and compensation of specific employees of the ETSB.

IX. MOTION TO RETURN TO OPEN SESSION

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

X. ADDITIONAL COMMENTS

XI. ADJOURNMENT

The next Committee of the Whole meeting will be Wednesday, October 9, 2019, 9:00 a.m.

All closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting.