

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
MEETING AGENDA**

Thursday, February 27, 2020, 9:00 A.M.
Will County Office Building, County Board Room
302 N. Chicago Street, Joliet, IL 60432

I. CALL TO ORDER

II. ROLL CALL

Andrea DeLap	Mike Hennessy	Todd Fonfara	Aaron Klima
Meta Mueller	Tom Murray	Nick Palmer	Denise Pavlik
Steve Rauter	Mike Shay	Howard Stephens	Joe Wazny

III. PLEDGE OF ALLEGIANCE

IV. INTRODUCTION OF NEWS MEDIA / GUESTS

V. BOARD ACTIONS

- A. **Member Recognition.** Outgoing members will be recognized by the Chair for their years of service to the ETSB.
- B. **Oath of Office.** The Oath of Office for newly and reappointed ETSB members will be administered by Will County Clerk Lauren Staley-Ferry.

VI. PUBLIC COMMENT

VII. APPROVAL OF CONSENT AGENDA

Any member may request that an item be removed from the consent agenda to be addressed in a separate motion.

- A. Approval of the minutes of the ETSB special meeting of January 30, 2020, with no closed session minutes to be released.
- B. Approval of the minutes of the ETSB Technology Committee meeting of February 20, 2020.
- C. Approval of the *Will County Treasurer's Report of Receipts and Expenditures* for the month ending December 31, 2019 with an ending balance of \$ \$4,569,559.26.
- D. Approval of the agreement with the Center for Internet Security (CIS) for network monitoring previously approved at the Special ETSB meeting of January 30, 2020 at an adjusted annual cost of \$39,600 (\$3,300 a month), as recommended by the Technology Committee.
- E. Approval of the updated Information Technology Change Management Policy, as recommended by the Technology Committee.

RESOLUTION #02272020-01

MOTION: To approve the items listed on the consent agenda.

VIII. UNFINISHED BUSINESS

A. Updates on Current Projects (*Chief Administrator*)

IX. NEW BUSINESS

A. Long-Range Planning – Chair Joe Wazny

1. **Legislative Update.** The Chief Administrator will provide an update on the legislative process for the ETSA renewal (HB5157).
2. Comments from the Chair.

B. Finance and Equipment – Chair (Vacant)

1. Comments from the Chair.

C. Personnel and Public Education – Chair Todd Fonfara

1. **Network Systems Administrator.** Position vacancy update.
2. **Computer Aided Dispatch Specialist.** Position vacancy update.

RESOLUTION# 02272020-02

MOTION: To grant authority to the Chief Administrator to hire and set salary (Grade 13) for the vacant CAD Specialist position.

3. **Information Security Administrator.** Position vacancy update.
4. Comments from the Chair.

D. Technology – Chair Mike Shay

1. **Report from the Technology Committee meeting.** The Committee Chair will provide any comments or highlights from the meeting of February 20.
2. **Cyber Recovery Data Domain.** Staff has engaged in discussion with DelliEMC to provide a solution and quote for an air-gapped, encrypted, fully replicated data domain that would enhance our ability to rapidly recover from a cyber or disaster event. DelliEMC has provided a quote for a 16TB architecture at a total cost of \$79,275 including the first 3 years of licensing and maintenance. The committee recommends approval.

RESOLUTION# 02272020-03

MOTION: To approve the purchase of a cyber / disaster recovery solution from DelliEMC in the amount of \$79,275.

3. **USDD XML Interface.** As presented and discussed at the January 30 special meeting, staff has negotiated a more favorable quote for the interface with Motorola Solutions. Staff will present the updated quote figure for Board approval.

RESOLUTION# 02272020-04

MOTION: To approve the purchase of an XML CAD Interface to USDD from Motorola Solutions.

X. MOTION TO ADJOURN TO CLOSED SESSION

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(1) to consider specific possible action(s) relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel.

A. Personnel Committee report

B. Budget planning for FY21 cost of living adjustment

C. Stipend recommendations

XI. MOTION TO RETURN TO OPEN SESSION

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel.

XII. ADDITIONAL COMMENTS

XIII. ADJOURNMENT

The next Will County ETSB meeting is Thursday April 23, 2020, at 9:00 a.m.

Public Comment is welcome when indicated on the agenda and is limited to three (3) minutes per speaker, in accordance with ETSB Policy 101: Addressing the Board at Open Meetings, dated October 27, 2011. Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting to ensure timely delivery of the necessary accommodations.