

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
MEETING AGENDA**

Thursday April 23, 2020, 9:00 A.M.

Meeting via WebEx*

**Will County 9-1-1 is concerned about cybersecurity and will not publish information on how to connect to the meeting in an open forum. Members of the public who wish to receive dial-in information in order to listen in to the meeting should send an email to amarzano@willcounty9-1-1.com or call 815-277-2305.*

I. CALL TO ORDER

II. ROLL CALL

Andrea DeLap	Todd Fonfara	Mike Hennessy	Aaron Klima
Meta Mueller	Tom Murray	Nick Palmer	Denise Pavlik
Steve Rauter	Mike Shay	Howard Stephens	Joe Wazny

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Due to present circumstances as a result of the Coronavirus Pandemic, public comment in this virtual meeting will be limited by necessity to those who submit a request to speak in advance and must do so via telephone or computer connection. Please send a request no later than 10:00 PM CDT on Wednesday April 22 to amarzano@willcounty9-1-1.com or call 815-277-2305 in order to ensure that your request can be processed and call-in / connection information provided to you.

V. APPROVAL OF CONSENT AGENDA

Any member may request that an item be removed from the consent agenda to be addressed in a separate motion.

- A. Approval of the minutes of the ETSB meeting of February 27, 2020.
- B. Approval of the minutes of the ETSB Committee of the Whole meeting of April 8, 2020.
- C. Approval of the Will County Treasurer's Report of Receipts and Expenditures for the month of January 31, 2020 with an ending cash balance of \$2,326,658.51.
- D. Approval of the Will County Treasurer's Report of Receipts and Expenditures for the month ending February 29, 2020 with an ending cash balance of \$4,225,876.49.
- E. Approval of the Chairman's Committee appointments.

RESOLUTION #04232020-01

MOTION: To approve the items listed on the consent agenda.

VI. STAFF REPORT

- A. 9-1-1 Office operational status (*A. Marzano*)
- B. COVID-19 Information Exchange (CIX) initiative (*A. Marzano*)

VII. UNFINISHED BUSINESS

A. Updates on Current Projects

1. Multi-node telephony / Call Works demo (*D. Murray*)
2. Windows 7 end of life / end of support (*W. Whitaker*)
3. Comcast EVPL site surveys (*W. Whitaker*)
4. NetMotion upgrades (*W. Whitaker*)

VIII. NEW BUSINESS

A. Long-Range Planning – Chair Joe Wazny

1. **Legislative Update.** No update since the previous meeting – April 20 SAB meeting was cancelled; next meeting is scheduled for May 18.
2. Comments from the Chair.

B. Finance and Equipment – Chair (Vacant)

1. **Grant application update** (*A. Marzano*)
2. **FY20 Budget Planning** (*A. Marzano*)
3. **Recording Equipment Redundancy.** Staff will present a conceptual design and preliminary quote of options for redundancy and enhancement of the recording system. Staff requests Board feedback on the options presented. (*D. Murray*)
4. Comments from the Chair.

C. Personnel and Public Education – Chair Todd Fonfara

1. **Network Systems Administrator.** Position vacancy update (*A. Marzano*)
2. **Information Security Administrator.** Position vacancy update (*M. Shay*)
3. **Training / Part-time Contractor.** Staff will provide an update on the current status of our training contractor's work and solicit feedback on the future strategy for this position and function. (*A. Marzano / D. Murray*)
4. **Telecommunicator Award Nominations.** Need to set a date and time to discuss the awards nominations, with the intent of recognizing those selected at the June ETSB meeting.
5. **Vacation Buy Back.** Based on previous discussion and analysis, the Chief Administrator recommends the Board approve a one-time vacation buy-back option for 9-1-1 staff of up to 80 hours at a maximum cost of approximately \$40,000.

RESOLUTION #04232020-02

MOTION: To approve a one-time vacation buy back option for 9-1-1 staff as recommended by the Chief Administrator.

6. Comments from the Chair.

D. Technology – Chair Mike Shay

1. **Endpoint Protection Product.** Staff have been reviewing and researching various options for improved antivirus / endpoint protection for the 9-1-1 enterprise. Based on Board feedback from the COW staff have refined the quotes for Cisco AMP and are currently running proof-of-concept on select machines. The quote includes one-time upfront equipment and implementation costs as well as the first year of service and licensing. Staff recommends approval. (*W. Whitaker*)

RESOLUTION #04232020-03

MOTION: To approve a one-year contract with Sentinel Technologies for hardware, software, and implementation of Cisco AMP in the amount of \$190,613.98.

2. Comments from the Chair.

IX. ADDITIONAL COMMENTS

X. ADJOURNMENT

The next Will County ETSB meeting is Thursday June 25, 2020, at 9:00 a.m.

Public Comment is welcome when indicated on the agenda and is limited to three (3) minutes per speaker, in accordance with ETSB Policy 101: Addressing the Board at Open Meetings, dated October 27, 2011. Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting to ensure timely delivery of the necessary accommodations.