

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
COMMITTEE OF THE WHOLE MEETING AGENDA**

Wednesday June 10, 2020 - 9:00 A.M.

Meeting via WebEx

**Will County 9-1-1 is concerned about cybersecurity and will not publish information on how to connect to the meeting in an open forum. Members of the public who wish to receive dial-in information in order to listen in to the meeting should send an email to amarzano@willcounty9-1-1.com or call 815-277-2305.*

I. CALL TO ORDER

II. ROLL CALL

Andrea DeLap	Mike Hennessy	Todd Fonfara	Aaron Klima
Meta Mueller	Tom Murray	Nick Palmer	Denise Pavlik
Steve Rauter	Mike Shay	Howard Stephens	Joe Wazny

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

MOTION: To approve and place on the consent agenda for the June 25, 2020 meeting the ETSB meeting minutes for April 27, 2020.

V. STAFF REPORT

- A. Introduction of new Network Systems Administrator (*A. Marzano*)
- B. 9-1-1 Office operational status (*A. Marzano*)
- C. COVID-19 Information Exchange (CIX) update (*A. Marzano*)

VI. UNFINISHED BUSINESS

- A. Updates on Current Projects
 - 1. CAD 4.4 mobile project status (*D. Murray*)
 - 2. CAD interface to USDD project status (*D. Murray*)
 - 3. Comcast project status (*W. Whitaker*)
 - 4. Cisco AMP project implementation status (*W. Whitaker*)
 - 5. Dell Cyber Vault project implementation status (*W. Whitaker*)
 - 6. Business Continuity / Business Impact Analysis project status (*A. Marzano*)
 - 7. Vacation buy-back for 9-1-1 staff (*A. Marzano*)

VII. NEW BUSINESS

A. Long-Range Planning – Chair Joe Wazny

1. **Legislative Update.** The Chief Administrator will provide an update on the legislative process for the ETSA renewal (HB5157).
2. **Planning Topics.** The Chief Administrator will provide a summary of long-range planning topics for upcoming consideration.
3. Comments from the Chair.

B. Finance and Equipment Standards – Chair Andrea DeLap

1. **Grant application update.** (*A. Marzano*)
2. **Approval of Treasurer’s Report of Receipts and Expenditures.** The Committee has reviewed the enclosed claims. The Committee presents for approval the Will County Treasurer’s Report of Receipts and Expenditures for the Months of March and April 2020 with an ending cash balance of \$5,341,702.56.

MOTION: To approve and place on the consent agenda the *Will County Treasurer’s Report of Receipts and Expenditures for the months ending March and April 2020 with an ending cash balance of \$5,341,702.56.*

3. **FY21 Draft Budget.** The Chief Administrator will present an overview of the FY21 Draft Budget along with highlights of projects scheduled for 2021.
4. **Event Information Sharing.** Staff would like discussion and feedback on standardizing critical event information sharing between PSAPs and other relevant agencies because of lessons learned over the past several weeks.
5. Comments from the Chair.

C. Personnel and Public Education – Chair Todd Fonfara

1. **Information Security Administrator.** Position vacancy update (*M. Shay*)
2. **Training Coordinator.** The Chief Administrator will discuss and solicit board feedback on the status of the position.
3. **Telecommunicator Recognitions & Awards.** Staff recommends setting the date for TC recognitions usually conducted in April for the August 27 ETSB meeting.
4. Comments from the Chair.

D. Technology – Chair Mike Shay

1. **GSU Tower Lease Amendment / Renewal.** Renewal of the lease for microwave equipment space on the tower at Governor’s State University, with updated pricing and correcting a scrivener’s error in the original contract.

MOTION: To approve and place on the consent agenda the amended contract with Tarpon Towers II, LLC for leased tower space at GSU.

2. **Everbridge Renewal.** Renewal of the annual agreement with Everbridge for team and mass alerting capability, including the additional services recently approved. The 2020-2021 annual renewal is \$118,152.07, with cost reimbursement of \$56,375 among other participating agencies leaving 9-1-1 the balance of \$61,777.07.

MOTION: To approve and place on the consent agenda the annual Everbridge renewal in the amount of \$118,152.07.

3. **Data Domain Replacement.** Dell has provided a quote to upgrade and replace the data domain. The quoted price includes installation, configuration, and 3 years of maintenance/support at a price of \$40,862. Staff recommends approval.

MOTION: To approve and place on the board agenda the quote from Dell for data domain replacement in the amount of \$40,862.

4. **Recorder Upgrades.** Word Systems has provided a quote to refresh and upgrade the recording system to include redundancy at all PSAPs. The quoted price includes installation, training, maintenance, and software assurance, at a price of \$716,143, paid at \$143,228.60 per year for a 5-year contract. Staff recommends approval.

MOTION: To approve and place on the board agenda the quote from Word Systems for recording system upgrades in the amount of \$716,143.

5. **NetMotion Licensing Agreement.** NetMotion is switching to a subscription model and subsequently a new licensing agreement. Staff have obtained a three-year lock on current pricing and CDW-G has provided the low quote for \$66,577.50 of service. Staff recommends approval.

MOTION: To approve and place on the consent agenda the 3 year licensing renewal for NetMotion through CDW-G in the amount of \$66,577.50.

6. **Server Upgrades.** Dell has provided a quote for the servers required for the recorder upgrade project. It is more cost effective for us to procure the servers ourselves as opposed to purchasing through Word Systems. The quoted price for the 6 servers is \$32,393.02. Staff recommends approval.

MOTION: To approve and place on the board agenda the quote from Word Systems for recording system upgrades in the amount of \$32,393.03.

7. **CPE RFP.** Staff will discuss the status of the draft RFP for 9-1-1 telephone CPE and solicit Board feedback. *(A. Marzano / D. Murray)*
8. Comments from the Chair.

VIII. ADDITIONAL COMMENTS

IX. ADJOURNMENT

The next Will County ETSB meeting is Thursday June 25, 2020, at 9:00 a.m.

Public Comment is welcome when indicated on the agenda and is limited to three (3) minutes per speaker, in accordance with ETSB Policy 101: Addressing the Board at Open Meetings, dated October 27, 2011. Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the 9-1-1 Office at (815) 725-1911 at least 72 hours prior to the meeting to ensure timely delivery of the necessary accommodations.