

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
MEETING AGENDA**

Wednesday December 16, 2020, 3:00 P.M.

Meeting via WebEx*

**Will County 9-1-1 is concerned about cybersecurity and will not publish information on how to connect to the meeting in an open forum. Members of the public who wish to receive dial-in information in order to listen in to the meeting should send an email to amarzano@willcounty9-1-1.com or call 815-277-2305.*

I. CALL TO ORDER

II. ROLL CALL

Andrea DeLap	Mike Hennessy	Todd Fonfara	Aaron Klima
Meta Mueller	Tom Murray	Nick Palmer	Denise Pavlik
Steve Rauter	Mike Shay	Howard Stephens	Joe Wazny

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Due to present circumstances as a result of the Coronavirus Pandemic, public comment in this virtual meeting will be limited by necessity to those who submit a request to speak in advance and must do so via telephone or computer connection. Please send a request to no later than 10:00 PM CDT on Tuesday December 15 to amarzano@willcounty9-1-1.com or call 815-277-2305 in order to ensure that your request can be processed and call-in / connection information provided to you.

V. APPROVAL OF CONSENT AGENDA

Any member may request that an item be removed from the consent agenda to be addressed in a separate motion.

- A. To Approve the minutes of the ETSB meeting of October 22, 2020.
- B. To approve the minutes of the ETSB Long Range Planning Committee meeting of November 5, 2020.
- C. To approve the minutes of the joint Finance & Equipment and Technology Advisory Committee meeting of December 7-8, 2020.
- D. To approve the Treasurer's Report of Receipts and Expenditures for the months of September and October 2020 with an ending cash balance of \$3,669,185.10.

RESOLUTION #12162020-01

MOTION: To approve the items listed on the consent agenda.

VI. STAFF REPORT

- A. Updates on various projects will be provided by Staff.

VII. UNFINISHED BUSINESS

- A. NG9-1-1 Phone System CPE Request for Proposal.

B. 3rd Party I.T. / Cybersecurity Assessment.

VIII. NEW BUSINESS

A. Long-Range Planning – Chair Joe Wazny

1. **SAB/Legislative Update.** Staff will provide an update on current items of interest.
2. Comments from the Chair.

B. Finance & Equipment Standards – Chair Andrea DeLap

1. **Status of FY20 and FY21 Budgets.**
2. **FY20/21 NG9-1-1 Grant Status.**
3. **Surplus Equipment.** Staff requests approval to declare the items listed on the attached manifest as surplus equipment and authorize disposal in accordance with ETSB policy.

RESOLUTION #12162020-02

MOTION: To declare certain items surplus and authorize disposal.

4. Comments from the Chair.

C. Personnel and Public Education – Chair Todd Fonfara

1. **Information Security Administrator.** Introduction of new employee Doug Sickler.
2. **Training Specialist (Part Time).** Introduction of new employee Scott Pucel.
3. Comments from the Chair.

D. Technology – Chair Mike Shay

1. **Citrix Netscalers.** The proposal is to purchase two additional Netscalers, one for each datacenter, to make a high availability pair (Active/Active) from both Internet Service Providers, including provisioning and configuration services from CDW-G at a price of \$64,690. Staff recommends approval.

RESOLUTION #12162020-03

MOTION: To approve the purchase of a replacement Data Domain from CDW-G in the amount of \$64,690.

2. Comments from the Chair.

IX. MOTION TO ADJOURN TO CLOSED SESSION

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(2) to discuss specific possible action(s) relating to the appointment, employment, and compensation of specific employees of the ETSB.

X. MOTION TO RETURN TO OPEN SESSION

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

XI. ADDITIONAL COMMENTS

XII. ADJOURNMENT

The next regularly scheduled meeting of the Will County ETSB is scheduled for February 25, 2021. A special meeting called for the purpose of approving a contract award for the NG9-1-1 CPE RFP will be necessary before then and be announced at a future date.

Public Comment is welcome when indicated on the agenda and is limited to three (3) minutes per speaker, in accordance with ETSB Policy 101: Addressing the Board at Open Meetings, dated October 27, 2011. Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the Administrative Offices of the Emergency Telephone System Board at (815) 725-1911 at least 72 hours prior to the meeting to ensure timely delivery of the necessary accommodations.