

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
SPECIAL MEETING AGENDA**

Wednesday June 9, 2021, 9:00 A.M.
Will County Office Building, 2nd Floor Board Room
302 N. Chicago St., Joliet, IL
Meeting also broadcast via WebEx

**Will County 9-1-1 is concerned about cybersecurity and will not publish information on how to connect to the meeting in an open forum. Members of the public who wish to receive dial-in information in order to listen in to the meeting should send an email to amarzano@willcounty9-1-1.com or call 815-277-2305.*

I. CALL TO ORDER

II. ROLL CALL

Andrea DeLap	Todd Fonfara	Mike Hennessy	Aaron Klima
Meta Mueller	Tom Murray	Denise Pavlik	Steve Rauter
Mitch Schaben	Mike Shay	Howard Stephens	

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Due to present circumstances as a result of the Coronavirus Pandemic, public comment in this virtual meeting will be limited by necessity to those who submit a request to speak or provide comments in advance and must do so via telephone or computer connection. Please send your comments no later than 8:00 AM on the day of the meeting to amarzano@willcounty9-1-1.com or call 815-277-2305 in order to ensure that your request can be processed and call-in / connection information provided to you if necessary.

V. ETSB MEMBERSHIP

A. Swearing-In of ETSB Members. New and reappointed members of the ETSB will be sworn-in by Will County Clerk Lauren Staley-Ferry.

B. Member Announcements. Several ETSB members have announced pending retirements and will be given the opportunity to address the Board.

VI. APPROVAL OF MINUTES

RESOLUTION# 06092021-01

MOTION: To approve the minutes of the April 22, 2021 ETSB meeting.

VII. UNFINISHED BUSINESS

A. Staff Project Reports

1. Administration (*A. Marzano*)
2. Operations Division (*D. Murray*)
3. Network Systems Division (*W. Whitaker*)
4. Geographic Information Systems Division (*B. Steffen*)

VIII. NEW BUSINESS

A. Proposed Amendments to ETSB By-Laws

Pursuant to ETSB By-Laws Revised October 28, 2018, the following amendments to the ETSB by-laws are given for consideration and were previously submitted to the Chairman at least thirty (30) days prior to the meeting at which such amendment is to be considered.

1. **Amendment #1.** An amendment to restrict the eligibility for the office of Chair or Vice Chair, by inserting the following language into Article VI. Section D:

No person may be elected as an officer of the ETSB, except from among the ETSB Membership. A PSAP Representative as defined in Article III Section C may not hold the office of Chairman.

RESOLUTION# 06092021-02

MOTION: To approve amendment #1 to the ETSB By-Laws.

2. **Amendment #2.** An amendment to clarify eligibility for the office of Chair or Vice Chair, by inserting the following language into Article VI. Section D:

No person may be elected as an officer of the ETSB, except from among the ETSB Membership. All board members shall be eligible to hold the office of Chairman or Vice-Chairman as listed in Section III (A), 1 through 8.

RESOLUTION# 06092021-03

MOTION: To approve amendment #2 to the ETSB By-Laws.

3. **Amendment #3.** An amendment to change the elections and term of office for Chairman and Vice Chairman from the April ETSB meeting to June ETSB meeting by changing “April” to “June” in Article VI. Sections A and B, and to make a corresponding change to when ETSB committee appointments are made in Article VII Section A changing “April” to “June”.

RESOLUTION# 06092021-04

MOTION: To approve amendment #3 to the ETSB By-Laws.

4. **Amendment #4.** An amendment to add reasons for electronic meeting attendance provision at the recommendation of the ETSB Attorney, by inserting the following language into Article XII. Section A (2):

(i) personal illness or disability
(ii) employment purposes or the business of the Board
(iii) a family or other emergency
(iv) a declaration of disaster has been made by the Governor or the Director of the Illinois Department of Public Health and the procedures of Section 7(e) of the Illinois Open Meetings Act are followed.

RESOLUTION# 06092021-05

MOTION: To approve amendment #4 to the ETSB By-Laws.

B. ETSB Officer Elections

1. Nominations and Elections for the Position of ETSB Chair.
2. Nominations and Elections for the Position of ETSB Vice-Chair.

C. Long-Range Planning – Chair Vacant

1. **Legislative Update.** Updates on pertinent legislation and State Advisory Board activities will be provided by staff.
2. Comments from the Chair.

D. Finance and Equipment – Chair Andrea DeLap

1. **Financial Report.** The committee has reviewed the *Will County Treasurer's Report of Receipts and Expenditures* for the months of March and April 2021 and associated expenses.

RESOLUTION# 06092021-06

MOTION: To approve the Will County Treasurer's Report of Receipts and Expenditures for the months ending March and April 2021 with an ending cash balance of \$5,613,134.33.

2. **Declaring Equipment Surplus.** Staff has compiled a list of equipment that is beyond its useful life and requests the equipment on the attached schedule be declared surplus and authorized for disposal in accordance with ETSB Policy #114.

RESOLUTION# 06092021-07

MOTION: To declare items on the attached schedule surplus and authorize disposal.

3. Comments from the Chair.

E. Personnel and Public Education – Chair Todd Fonfara

1. Comments from the Chair.

F. Technology – Chair Mike Shay

1. **Everbridge Renewal.** (To be provided) Annual contract renewal for the Everbridge alerting and notification system. A portion of this cost is recovered through cost sharing agreements with agencies that cover the cost of the mass notification portion of the system.

RESOLUTION# 06092021-08

MOTION: To approve the annual renewal of the Everbridge system contract.

2. Comments from the Chair.

IX. ADDITIONAL COMMENTS

X. ADJOURNMENT

The next Will County ETSB meeting is Thursday August 26, 2021, at 9:00 a.m.

Public Comment is welcome when indicated on the agenda and is limited to three (3) minutes per speaker, in accordance with ETSB Policy 101: Addressing the Board at Open Meetings, dated October 27, 2011. Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the 9-1-1 Office at (815) 725-1911 at least 48 hours prior to the meeting to ensure timely delivery of the necessary accommodations.