

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
COMMITTEE OF THE WHOLE MEETING AGENDA**

Wednesday February 10, 9:00 A.M.

Meeting via WebEx

**Will County 9-1-1 is concerned about cybersecurity and will not publish information on how to connect to the meeting in an open forum. Members of the public who wish to receive dial-in information in order to listen in to the meeting should send an email to amarzano@willcounty9-1-1.com or call 815-277-2305.*

I. CALL TO ORDER

II. ROLL CALL

Andrea DeLap	Mike Hennessy	Todd Fonfara	Aaron Klima
Meta Mueller	Tom Murray	Denise Pavlik	Steve Rauter
Mitch Schaben	Mike Shay	Howard Stephens	

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

A. Minutes for the ETSB Special meeting of December 16, 2020

B. Minutes for the Joint FE & Technology Advisory Committee meeting of January 28, 2021.

MOTION: To approve and place on the consent agenda for the February 27, 2021 meeting the minutes of the December 16 ETSB meeting and January 28 Committee meeting, with no closed meeting minutes to be released.

V. STAFF REPORT

A. 9-1-1 Office operational status (*A. Marzano*)

B. COVID-19 Information Exchange (CIX) update (*A. Marzano*)

VI. UNFINISHED BUSINESS

A. Staff Project Reports

1. Administration (*A. Marzano*)

2. Operations Division (*D. Murray*)

3. Network Systems Division (*W. Whitaker*)

4. Geographic Information Systems Division (*B. Steffen*)

5. Other projects

B. NG9-1-1 CPE RFP

1. Results of staff cost analysis

2. Next steps on Vendor selection

C. Joliet Junior College

1. Status of discussion on CAD & Records for JJC

2. Next steps

VII. NEW BUSINESS

A. Long-Range Planning – Chair Vacant

1. **Legislative Update.** Updates on pertinent legislation and State Advisory Board activities will be provided by staff.
2. Comments from the Chair.

B. Finance and Equipment Standards – Chair Andrea DeLap

1. **Approval of Treasurer’s Report of Receipts and Expenditures.** The Committee has reviewed the enclosed claims. The Committee presents for approval the Will County Treasurer’s Report of Receipts and Expenditures for the month of December 2020 with an ending cash balance of \$ \$3,797,425.90.

MOTION: To approve and place on the consent agenda the *Will County Treasurer’s Report of Receipts and Expenditures for the month ending November 25, 2020* with an ending cash balance of \$ \$3,797,425.90.

2. **FY22 NG9-1-1 Grant application.** The 9-1-1 Office has submitted an FY22 grant application to the Office of the Statewide 9-1-1 Administrator for the projected balance of eligible costs for the CPE project in the amount of \$372,159.74.
3. **FY22 Staff Salary Range Adjustment.** The planning figure for FY22 budgetary range adjustment, based on the formula adopted by the ETSB in the 2019 compensation plan is 2.1%.
4. **Surcharge Reallocation Grant Program.** Discussion on issues raised by the LCC Executive Board concerning the SRGP grant program.
5. Comments from the Chair.

C. Personnel and Public Education – Chair Todd Fonfara

1. **Support Technician Hire.** Mr. Ryan Schuda has been hired to replace the position vacated by Anissa Logan. His first day is scheduled for Tuesday, February 16.
2. **Training Coordinator.** The Chief Administrator will discuss and solicit board feedback on the status of the position.
3. **Policy Update.** The Chief Administrator requests ETSB approval for update to the Hiring Policy. These changes update the policy to reflect current hiring practices.

MOTION: To approve and place on the consent agenda an update to the **ETSB Hiring Policy #103.**

4. Comments from the Chair.

D. Technology – Chair Mike Shay

1. **Third Party Security Assessment.** Preliminary results of the assessment performed by Prescient solutions will be presented.
2. **Radio Encryption.** Staff will review expenditures associated with enabling MCC7500 radio consoles for AES encryption.
3. Comments from the Chair.

VIII. MOTION TO ADJOURN TO CLOSED SESSION (IF NECESSARY)

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(8) and/or (c)(11) to discuss security procedures and/or litigation that is probable or imminent.

IX. MOTION TO RETURN TO OPEN SESSION

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to security procedures and/or litigation that is probable or imminent.

X. ADDITIONAL COMMENTS

XI. ADJOURNMENT

The next Will County ETSB meeting is Thursday February 27, 2021, at 9:00 a.m. This meeting will be conducted in-person at the Will County Office Building for members and staff and will be streamed online via Webex for guests and members of the public.

New and reappointed members will be sworn-in at the February 27 meeting.

Elections for Officers, committee appointments, and Annual Awards & Recognitions will take place at the April 22 ETSB Meeting.

Public Comment is welcome when indicated on the agenda and is limited to three (3) minutes per speaker, in accordance with ETSB Policy 101: Addressing the Board at Open Meetings, dated October 27, 2011. Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the 9-1-1 Office at (815) 725-1911 at least 48 hours prior to the meeting to ensure timely delivery of the necessary accommodations.