

**WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD  
COMMITTEE OF THE WHOLE MEETING AGENDA**

Wednesday April 14, 2021, 9:00 A.M.

Meeting via WebEx

*\*Will County 9-1-1 is concerned about cybersecurity and will not publish information on how to connect to the meeting in an open forum. Members of the public who wish to receive dial-in information in order to listen in to the meeting should send an email to [amarzano@willcounty9-1-1.com](mailto:amarzano@willcounty9-1-1.com) or call 815-277-2305.*

**I. CALL TO ORDER**

**II. ROLL CALL**

Andrea DeLap	Mike Hennessy	Todd Fonfara	Aaron Klima
Meta Mueller	Tom Murray	Denise Pavlik	Steve Rauter
Mitch Schaben	Mike Shay	Howard Stephens	

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

**MOTION: To approve and place on the consent agenda for the April 22, 2021 meeting the minutes of the February 25, 2021 ETSB meeting.**

**V. ETSB ADMINISTRATION**

- A. Appointment request for new Law Enforcement Representative.
- B. Nomination / Election of ETSB Chair and Vice Chair at the April 22 ETSB meeting.
- C. Appointment of members to ETSB committees at April 22 ETBS meeting.

**VI. UNFINISHED BUSINESS**

- A. Staff Project Reports
  - 1. Administration (*A. Marzano*)
  - 2. Operations Division (*D. Murray*)
  - 3. Network Systems Division (*W. Whitaker*)
  - 4. Geographic Information Systems Division (*B. Steffen*)
  - 5. Other projects
- B. NG9-1-1 CPE Project
- C. Joliet Junior College PD Dispatch CAD Project

**VII. NEW BUSINESS**

**A. Long-Range Planning – Chair Vacant**

- 1. **Legislative Update.** Updates on pertinent legislation and State Advisory Board activities will be provided by staff.

2. **Integrated Preparedness Plan.** The Chief Administrator will provide an overview of the revised plan for 2021-2023.
3. Comments from the Chair.

**B. Finance and Equipment Standards – Chair Andrea DeLap**

1. **Approval of Treasurer’s Report of Receipts and Expenditures.** The Committee has reviewed the enclosed claims and presents for approval the Will County Treasurer’s Report of Receipts and Expenditures for the months of December 2020, January 2021, and February 2021 with an ending cash balance of \$5,239,263.71. *As the Treasurer noted, this figure does not include charges for the BMO account expenses for January and February.*

**MOTION:** To approve and place on the consent agenda the *Will County Treasurer’s Report of Receipts and Expenditures for the months ending December 2020, January 2021, and February 2021 with an ending cash balance of \$5,239,263.71.*

2. **FY22 NG9-1-1 Grant application.** The 9-1-1 Office has received notification we will receive an FY22 NG9-1-1 Grant to help cover the costs of the CPE project in the amount of \$208,544.81.
3. **VFIS Insurance Renewal.** Policy updates have been reviewed and will have the quote for approval on the Agenda for the April 22 meeting (due May 1).
4. **Preliminary FY22 Budget Planning.** The Chief Administrator will provide a brief update on outlook for the FY22 Budget.
5. Comments from the Chair.

**C. Personnel and Public Education – Chair Todd Fonfara**

1. **National Public Safety Telecommunicator Week.** This week (April 11-17) is NPSTW. A resolution was submitted to the County Board, and tokens of appreciation have been distributed to Staff and PSAPs.
2. **2020 Awards and Recognitions.** Award nominations have been received and will be presented at the ETSB meeting on April 22<sup>nd</sup>. Members of the Committee will select a TC of the Year from those nominated.
3. **Employment Contract with Chief Administrator.** The Chief Administrator’s initial 3-year employment contract expires this month. Details to be discussed as necessary in closed session.
4. Comments from the Chair.

**D. Technology – Chair Mike Shay**

1. **Third Party Security Assessment.** General summary of the results of the assessment performed by Prescient solutions will be presented.
2. Comments from the Chair.

**VIII. MOTION TO ADJOURN TO CLOSED SESSION (IF NECESSARY)**

A motion to move to closed meeting in accordance with 5ILCS 120/2 Sec. 2 (c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the ETSB.

**IX. MOTION TO RETURN TO OPEN SESSION**

A motion to return to open meeting to discuss Board action if any, upon return to open session: Possible action(s) relating to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the ETSB.

**X. ADDITIONAL COMMENTS**

**XI. ADJOURNMENT**

*The next Will County ETSB meeting is Thursday April 22, 2021, at 9:00 a.m. This meeting will be conducted in-person at the Will County Office Building for members and staff and will be streamed online via Webex for guests and members of the public.*

*Elections for Officers, committee appointments, and Annual Awards & Recognitions will take place at the April 22 ETSB Meeting.*

*Public Comment is welcome when indicated on the agenda and is limited to three (3) minutes per speaker, in accordance with ETSB Policy 101: Addressing the Board at Open Meetings, dated October 27, 2011. Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the 9-1-1 Office at (815) 725-1911 at least 48 hours prior to the meeting to ensure timely delivery of the necessary accommodations.*