WILL COUNTY 9-1-1 EMERGENCY TELEPHONE SYSTEM BOARD
COMMITTEE OF THE WHOLE MEETING AGENDA
Wednesday February 9, 2022 10:00 A.M.
Meeting via WebEx*

**In accordance with the Governor's Disaster Proclamation and CDC Guidelines concerning the ongoing COVID-19 pandemic, the ETSB Chair has determined that this meeting will be conducted via video and/or audio. The public is invited to comment or pose a question by email to amarzano@willcounty911.gov and the email will be read into the record during the public comment portion of the meeting. Will County 9-1-1 is concerned about cybersecurity and does not publish information on how to connect to the meeting in an open forum. Members of the public who wish to receive dial-in information to listen in to the meeting should send an email to the above address or call 815-277-2305 for assistance.*

I. CALL TO ORDER

II. ROLL CALL[1]

Andrea DeLap	John Ferdinardo	Sean Fierce *	Todd Fonfara
Mike Hennessy	Ron Huff *	Meta Mueller	Tom Murray
Mike O'Connor *	Denise Pavlik	Mitch Schaben	Mike Shay

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

A. Minutes for the October 28, 2021 ETSB meeting.

MOTION: To place on the consent agenda the approval of the meeting minutes of the October 28, 2021 ETSB meeting.

V. PUBLIC COMMENT

VI. UNFINISHED BUSINESS

A. ETSB Committee Appointments
B. NG9-1-1 Project Reports
   a. State NG9-1-1 Network deployment
   b. Motorola Callworks CPE project
C. Microwave System upgrade project
D. 211 & 988 updates
E. Staff Project Reports
   1. Administration *(A. Marzano)*
   2. Operations Division *(D. Murray)*
   3. Network Systems Division *(W. Whitaker)*
   4. Geographic Information Systems Division *(B. Steffen)*

[1] * indicates members who have been appointed but Will be sworn-in at February 24 ETSB meeting

5. Other projects

VII. NEW BUSINESS

A. Long-Range Planning – Tom Murray

1. **Legislative Update**. Updates on pertinent legislation and State Advisory Board activities will be provided by staff.

2. **Integrated Planning Workshop**. Staff would like to schedule a workshop with Committee members to review and discuss the annual update to the Integrated Project & Preparedness Plan (IP3). This is a high-level plan that addresses the strategic planning, equipment, training, and exercise goals for the next three years.

3. Comments from the Chair.

B. Finance and Equipment – Chair Andrea DeLap

1. **Approval of Treasurer's Report of Receipts and Expenditures**. The Committee has reviewed the enclosed claims and presents for approval the Will County Treasurer's Report of Receipts and Expenditures for the months of September, October, November, and December 2021 with an ending cash balance of $11,054,527.49.

   MOTION: To place on the consent agenda the approval of the *Will County Treasurer's Report of Receipts and Expenditures for the month ending December 2021 with an ending cash balance of $11,054,527.49.*

2. **NG9-1-1 Grant Update**. Staff will provide an update on the status of the FY21 and FY22 NG9-1-1 Grants.

3. Comments from the Chair.

C. Personnel and Public Education – Chair Todd Fonfara

1. **Introduction of new GIS Employee**. Amy Medina joined 9-1-1 on January 24th from the Supervisor of Assessments Office.

2. **Update to ETSB Training Policy**. Staff will present an updated Training Policy to incorporate recent changes driven primarily by EMD/EMS System requirements.

   MOTION: To place on the consent agenda the approval of the updated Training Policy.

3. Comments from the Chair.

F. Technology – Chair Mike Shay

1. Comments from the Chair.

VIII. ADDITIONAL COMMENTS

IX. ADJOURNMENT

The next Will County ETSB meeting is Thursday February 24, 2022 at 9:00 a.m.
This meeting will be conducted in person and via Webex.

Public Comment is welcome when indicated on the agenda and is limited to three (3) minutes per speaker, in accordance with ETSB Policy 101: Addressing the Board at Open Meetings, dated October 27, 2011. Closed sessions may be held at any time during the meeting. Anyone requiring special accommodations in accordance with the Americans with Disabilities Act is requested to contact the 9-1-1 Office at (815) 725-1911 at least 48 hours prior to the meeting to ensure timely delivery of the necessary accommodations.